

# Minneapolis Charter Commission Minutes

September 3, 2014 - 4:00 p.m.

Room 319 City Hall, Minneapolis, Minnesota

Members Present: Commissioners Clegg (Chair), Cohen, Ferrara, Garcia, Heinle, Johnson, Kozak, Lickness, Metge, Peltola, Rice, Sandberg, Schwarzkopf

Members Excused: Commissioners Rubenstein, Street

Also Present: Burt Osborne, Assistant City Attorney

## 1. Roll Call

Chair Clegg called the meeting to order at 4:00 p.m. Roll call was taken.

## 2. Adopt Agenda

*On a motion by Sandberg, seconded, the agenda was adopted.*

Absent - Rubenstein, Schwarzkopf, Street.

## 3. Approve minutes of regular meeting of August 6, 2014

*On a motion by Metge, seconded, the minutes of the meeting of August 6, 2014, were approved.*

Absent - Rubenstein, Schwarzkopf, Street.

## 4. Chair's Report

A sample ballot was available to view the two Charter amendment ballot questions.

Clegg reminded Commissioners to complete the Minneapolis Boards and Commissions Survey. He also encouraged those Commissioners who were due to take the Ethics Training to do so as soon as possible.

## Discussion

### 5. ACTION ITEM - Task Force:

**Consideration of proposal to form a Task Force to review recommendations initially proposed for the Plain Language Charter but not included in final revision.**

Heinle proposed creating a Task Force to review proposals that had originally been included in the Plain Language Charter but were removed due to controversy or because they would have been considered substantive changes. Schwarzkopf requested that the scope of the Task Force be broadened to include the consideration of any amendments — not just specifically proposals originally considered as part of the Plain Language Charter.

Heinle accepted Schwarzkopf's request to broaden the scope of the Task Force. He planned to schedule the first meeting and have the clerk notify Commissioners as well as post official notice of the meeting on the City's website.

City Attorney Osborne cautioned the Task Force to note that some of the earliest versions of the Plain Language Charter included unintentional changes that were corrected in later versions.

**6. NCR Issue:  
Urban Scholar proposal regarding city boards and commissions.**

Casey Carl, City Clerk, distributed copies of the materials provided to the City Council Committee of the Whole regarding the Urban Scholar proposal. The Urban Scholar Group Project this year was to look at how to improve the diversity of voices represented on the City's development boards and commissions, and they recommended incorporating youth as stakeholders in recruitment, membership, and decision making. The Committee of the Whole took no action on this recommendation; they received and filed the report. Currently, the City Clerk's Office and the Neighborhood and Community Relations Department are working on recommendations regarding the open appointments process and the implementation of uniform policies and procedures related to the management of boards and commissions. Those recommendations will be brought to the City Council in October. State Statute governs the Charter Commission and its membership. If the Council decides to consider a youth seat on boards and commissions, it would be recommended that the policy be applied only to advisory boards created by resolution of the City Council.

**Public Commentary**

There was no one present wishing to address the Charter Commission.

*On a motion by Sandberg, seconded, the meeting was adjourned at 4:18 p.m.*

Absent - Rubenstein, Street.

Submitted by: Peggy Menshek, Charter Commission Coordinator