

REPORT TO THE CITY COUNCIL FROM  
THE WAYS & MEANS COMMITTEE  
STANDING COMMITTEE OF THE MINNEAPOLIS CITY COUNCIL  
August 15, 2016

A regular meeting of the committee was convened at 1:35 p.m. on this date.

Members Present: Council Members John Quincy (Chair), Elizabeth Glidden, Lisa Bender, and Andrew Johnson Blong Yang, and Linea Palmisano

Members Absent: Council Members Blong Yang and Linea Palmisano

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Financial Status and Cash Management Report as of the 2nd Quarter 2016 ([16-01142](#))

Receiving and filing the Second Quarter 2016 Financial Status Report for the City.

Presentation in Committee:

1. Connie Griffith, City Controller
2. Bruce Plante, City Treasurer
3. Mark Ruff, City Chief Financial Officer

On motion by Quincy, carried on voice vote, the matter was received and filed.

2. Appointment to the Minneapolis Television Network (MTN) Board ([16-01140](#))

1. Approving Council President and Mayoral appointment of Oral Sledge for Seat 7 with a term to expire Jan. 15, 2020.

2. Approving appointment of Mulki Hussein and Jon Samuelson for the two remaining council appointments to the MTN Board for both Seat 4, with a term to expire on Jan. 15, 2020, and Seat 9, with a term to expire on Jan. 15, 2018.

On motion by Quincy, carried on voice vote, the matter was approved.

3. Contract amendment with Life Tech Training, LLC for emergency medical personnel scheduling services ([16-01141](#))

Authorizing an increase to Contract No. C-37033 with Life Tech Training, LLC, by \$200,000 for a new not-to-exceed total of \$480,000, to schedule and provide emergency medical technicians for public and private events at the Convention Center.

On motion by Quincy, carried on voice vote, the matter was approved.

4. Contract amendment with Robert Half International for financial reconciliation services ([16-01143](#))

Authorizing an increase to Contract No. C-40091 with Robert Half International by \$50,000 for a new not-to-exceed amount of \$100,000 to automate the bank and credit card reconciliation processes, and reconcile accounts receivable and billing to the general ledger to increase the contract, and updating the Terms and Conditions to reflect current standards.

On motion by Quincy, carried on voice vote, the matter was approved.

5. Grant acceptance from the Minnesota Department of Public Safety for youth violence prevention services ([16-01144](#))

1. Accepting a \$140,000 federal grant from the Minnesota Department of Public Safety for hospital-based violence intervention services.

2. Authorizing an agreement with the Minnesota Department of Public Safety.
3. Passage of Resolution approving appropriation of funds to the Health Department.

On motion by Quincy, carried on voice vote, the matter was approved.

6. MN GreenCorps Host Site Agreements with the Minnesota Pollution Control Agency ([16-01145](#))

Authorizing agreements with the Minnesota Pollution Control Agency to host MN GreenCorps Program members for a field placement of up to one year each to work on approved projects of public health interest.

On motion by Quincy, carried on voice vote, the matter was approved.

7. Contracts with Assessment Associates International, LLC, Curphy Leadership Solutions, and DRI Consulting, for management assessment and related services ([16-01146](#))

Authorizing contracts with Assessment Associates International, LLC, Curphy Leadership Solutions, and DRI Consulting, for terms of up to two (2) years with the option to extend one or more of the contracts, at the sole option of the City, for up to three (3) additional years, for management assessments and related services used in the selection of candidates for high-level positions at the City.

On motion by Quincy, carried on voice vote, the matter was approved.

8. Contract with SelectAccount for benefits administration services ([16-01147](#))

Authorizing a contract for an amount not-to-exceed \$1,250,000 with SelectAccount to provide administrative and recordkeeping services for the City of Minneapolis' Minneflex spending accounts, the Transportation Benefits Plan, and the Health Reimbursement Arrangement Plan (HRA/VEBA). The initial contract will be for a period of three years starting Jan. 1, 2017, with an option to extend the contract for up to two additional one-year periods.

On motion by Quincy, carried on voice vote, the matter was approved.

9. Contract Amendment with Hennepin County Medical Center for changes to the scope of services ([16-01148](#))

Authorizing amendment to Contract No. C-40296 with Hennepin County Medical Center, changing the scope of services to discontinue mobile support services, add USBank Stadium as a supported site, and reduce the amount of revenue received from Hennepin County Medical Center by \$81,561, resulting in a new not-to-exceed total contract of \$284,782.

On motion by Quincy, carried on voice vote, the matter was approved.

10. Contract amendment with Sierra-Cedar, Inc. for ongoing Enterprise Land Management System (ELMS) production and training ([16-01149](#))

Authorizing an increase to Contract No. C-37704 with Sierra-Cedar, Inc., by \$917,570 for a new not-to-exceed \$5,717,570, and extending the contract to March, 31, 2017, for ongoing implementation, integration and customization of the ELMS system and continued staff training.

On motion by Quincy, carried on voice vote, the matter was approved.

11. Gift acceptance from the American Society for the Prevention of Cruelty to Animals (ASCPA) of equipment and supplies ([16-01152](#))

Passage of Resolution accepting a gift of training (estimated value \$5,000) and equipment and supplies (contracted rate value up to \$80,000) from ASPCA for Minneapolis Animal Care & Control (MACC).

On motion by Quincy, carried on voice vote, the matter was approved.

12. Advanced Metering Infrastructure: Request for Proposals ([16-01097](#))

Authorizing issuance of a Request for Proposals for an Advanced Metering Infrastructure (AMI) system for the City's residential water meters.

Action Taken by TPW: Approved.

On motion by Quincy, carried on voice vote, the matter was postponed to the August 29, 2016, Ways & Means Committee meeting.

13. Federal Highway Safety Improvement Program Funds: 2016 applications ([16-01099](#))

1. Authorizing the submission of a series of applications for Federal Highway Safety Improvement Program funds passed through the state.

2. Authorizing the commitment of local funds to provide the required match for federal funding.

Action Taken by TPW: Approved.

On motion by Quincy, carried on voice vote, the matter was approved.

14. Construction of traffic signal and pedestrian ramps at 60th St W and Xerxes Ave S ([16-01101](#))

Passage of Resolution authorizing a Construction Cooperative Agreement with Hennepin County and the City of Edina for the construction and installation of a new traffic signal and ADA pedestrian ramps at the intersection of 60th St W and Xerxes Ave S.

Action Taken by TPW: Approved.

On motion by Quincy, carried on voice vote, the matter was approved.

15. Stormwater Specialty Vegetation Management: Contract amendment with Wetland Habitat Restoration, LLC ([16-01102](#))

Authorizing an amendment to Contract No. C-38520 with Wetland Habitat Restoration, LLC, increasing the contract by \$62,536, for a revised contract total of \$447,401, to include work at sites where construction took place after the start of the contract and required additional specialty vegetation management.

Action Taken by TPW: Approved.

On motion by Quincy, carried on voice vote, the matter was approved.

16. Intelligent Transportation System (ITS) Enhancement Project: Contract amendment with Egan Company ([16-01103](#))

Authorizing an amendment to Contract No. C-40047 with Egan Company, to include Supplemental Agreement No. 1, increasing the contract by \$136,043, for a revised contract total of \$2,120,000, for additional conduit and fiber installation not included in the original bid for the Intelligent Transportation System Enhancement Project.

Action Taken by TPW: Approved.

On motion by Quincy, carried on voice vote, the matter was approved.

17. Riverside Extension Reconstruction Project: Contract amendment with Thomas and Sons Construction, Inc. ([16-01104](#))
- Authorizing an amendment to Contract No. C-38283 (OP No. 7925) with Thomas and Sons Construction, Inc., extending the contract to Dec. 31, 2016, and increasing the contract by \$6,757.46, for a revised contract total of \$1,406,385.31, to allow for construction change orders as part of the Riverside Extension Reconstruction Project.
- Action Taken by TPW: Approved.
- On motion by Quincy, carried on voice vote, the matter was approved.
18. 3rd St S and 46th St E Signal Upgrades Project: Contract amendment with Premier Electrical Corporation ([16-01105](#))
- Authorizing an amendment to Contract No. C-39428 with Premier Electrical Corporation, extending the contract to Sept. 30, 2016, and increasing the contract by \$85,380, for a revised contract total of \$1,120,000, to allow for change orders associated with the Signal Upgrades Project.
- Action Taken by TPW: Approved.
- On motion by Quincy, carried on voice vote, the matter was approved.
19. Nicollet-Central Modern Streetcar Project: Professional services contract amendment ([16-01106](#))
- Authorizing an amendment to Contract No. C-35625 with AECOM, extending the contract to March 31, 2018, and increasing the contract by \$224,000, for a revised contract total of \$2,140,000, to complete additional environmental review and pre-project development tasks for the Nicollet-Central Modern Streetcar Project.
- Action Taken by TPW: Approved.
- On motion by Quincy, carried on voice vote, the matter was approved.
20. Nicollet-Central Modern Streetcar Project: Project management contract amendment ([16-01107](#))
- Authorizing an amendment to Contract No. C-38559 with ZAN Associates, extending the contract to March 31, 2018, and increasing the contract by \$120,000, for a revised contract total of \$245,000, to provide project management and public outreach professional services for the Nicollet-Central Modern Streetcar Project.
- Action Taken by TPW: Approved.
- On motion by Quincy, carried on voice vote, the matter was postponed to the Aug. 29, 2016, Ways & Means Committee meeting.
21. 2017 License Fees ([16-01133](#))
- Approving the 2017 License Fee Schedule, with no increase from the current 2016 License Fee Schedule.
- Action Taken by CDRS: Approved.
- On motion by Quincy, carried on voice vote, the matter was approved.

With no further business to transact, the meeting adjourned at 2:06 p.m.

Reported by Kelly Geistler, Committee Coordinator