

Added Charter Amendment (a)

September 2012

1. Amend 7.2 by adding a new letter (g), Planning commission, a new 5). The new (5) would read as follows:

(5) Conflict of Interest.

(1) **Definition.** An officer as defined in 8.1 (a) whom in the discharge of such officer's duties participates in a governmental decision, action or transaction in which the officer has a financial interest, except when the financial interest is no greater than that of another member of his or her business classification, profession or occupation. A financial interest is any interest, including loans, which shall yield directly or indirectly, a monetary or other material benefit to the officer (other than monetary or material benefits authorized by the City, Hennepin County, the Park and Recreation Board, and the Minneapolis Public Schools board of education). A financial interest of an officer, the officer's associated business, or the officer's spouse, domestic partner, or dependent, and their employers or associated business shall also be considered a financial interest of the officer. The following assets shall not be considered a financial interest: ownership of shares in a diversified mutual fund, membership in a pension or employee benefit plan, ownership of bonds or publicly traded securities with a market value of less than two thousand five hundred dollars (\$2,500) and ownership of a whole life insurance policy.

(2) **Officer's Actions.** An officer who has a conflict of interest must prepare in writing a statement describing the matter requiring action or decision and the nature of the potential conflict of interest and deliver the statement to the presiding officer of the Commission. If a potential conflict of interest presents itself and there is insufficient time to write a statement and present it to the presiding officer, the officer shall verbally inform the presiding officer of the Commission and file a written statement as provided above within one week after the potential conflict of interest. If the presiding officer of the Commission has a potential conflict of interest, the presiding officers shall notify the Mayor verbally and in writing. Any officers having a conflict of interest shall remove themselves from the room in which the Commission is meeting while the matter, in which there is a potential conflict of interest, is being discussed.

(3) **Removal of an Officer.** An officer, as defined in 8.1 (a) (2) and (3) who has more than one potential conflict of interest during a 12 month

period shall be automatically removed and a vacancy declare for that position. The proper appointing agent who appointed the officer who has been removed shall appoint a new officer within 60 days. If the Mayor has more than one potential conflict of interest during a 12 month period, the clerk of the Commission shall notify in writing the City Council of the Mayor's conflict of interests.

(4) **Vote Taken on a Matter with a Conflict of Interest.** When an officer verbally or in writing has stated that the officer has a potential conflict of interest, the vote on the matter before the Commission will be taken by secret ballot and recorded by the clerk of the Commission.