



**Request for City Council Committee Action
From the Department of Finance and Property Services**

Date: December 4, 2012

To: Honorable Sandra Colvin Roy, Chair Public Works & Transportation Committee
Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Contract Award – Facility Improvement Assessment for the Solid Waste and Recycling Facility located at 2710 Pacific Avenue North**

Recommendation:

That the proper City officers be authorized to negotiate and execute a professional services agreement with Kodet Architectural Group, Ltd. for an amount not-to-exceed \$75,000 for architectural and engineering services required to complete a Facility Improvement Assessment for the Solid Waste and Recycling Facility. The source of funding for the project is (Fund 07700 Department 6640700-619015-6642710) and no additional appropriation is needed.

Previous Directives:

- None

Prepared by: Greg Goeke, Director of Property Services, 673-2706

Approved by:

Steve Kotke, City Engineer, Director of Public Works

Kevin Carpenter, Chief Financial Officer, Finance & Property Services

Paul Aasen, City Coordinator

Presenters: Greg Goeke, Director of Property Service

Reviews

Permanent Review Committee (PRC):	Approval <input checked="" type="checkbox"/>	Date	9/09/2012
Civil Rights Approval	Approval <input type="checkbox"/>	Date	_____
Policy Review Group (PRG):	Approval <input type="checkbox"/>	Date	_____

Financial Impact

No financial impact

Community Impact

Neighborhood Notification: NA
City Goals: A City That Works
Comprehensive Plan: NA
Zoning Code: NA

Background/Supporting Information

2710 Pacific Avenue is the primary site for the City's Solid Waste and Recycling program. The main facility is an industrial building comprised primarily of shop space with service bays for on-site mechanics, storage areas for parts and supplies, as well as a two story office function which houses operations staff. The facility has had minimal investment since its inception in 1948, with the exception of a small addition in 1959 and a sizable addition on each side of the original building in 1968 of both the office and shop areas. The various additions to the building and operational changes over time have created inefficiencies and poor utilization of space.

The goal of the Facility Improvement Assessments to identify all code issues (including ADA), deferred maintenance, and systems and building deficiencies, in order to bring the facility to current standards. The proposed Project deliverable by the Architectural and Engineering firm will be in the form of an outline of the scope of work and associated cost estimates required to modernize the facility, providing the City with an organized approach and guideline to further develop a prioritized five year capital plan to renovate and upgrade the facility in an efficient, well planned manner.

Additional Services will provide further assessments that address the use and functionality of the facility and site, beyond code and condition upgrade requirements. The goal is to provide recommendations for improvements in efficiency, work flow and the overall utilization of the space and site. Additionally, the site assessment will further assist in operational decisions such as the addition of a compressed natural gas pumping station and truck wash.

Attachments.: None

Cc: Bernie Bullert
Glen Gerads