



## Request for City Council Committee Action from the Department of

**Date:** December 11, 2013

**To:** Betsy Hodges Chair - Ways and Means

**Subject:** Increase to contract C-36345 by \$5,000

**Recommendation:** Approve increase appropriation to 00100 2600500 260CORE

**Previous Directives:** C-36345 was originally approved as a standard contract not to exceed \$50,000

### Department Information

Prepared by: Julie Johnson  
Approved by: Casey Carl

### Reviews

Permanent Review Committee (PRC): Approval  Date \_\_12/06/2013\_\_

### Financial Impact

Action requires an appropriation increase to the Capital Budget or Operating Budget  
Dept Name: City Clerk/Elections  
Fund Name: 00100 2600500 260CORE  
Amount: \$5,000

### Supporting Information

Connie Schmidt was hired as a contractor by the Minneapolis City Clerks/Elections Department in a standard contract to not exceed \$50,000. Her scope of work was to provide professional analyses and recommendations for policy and process improvements related to the scheduled 2013 Municipal Election using the Ranked Choice Voting methodology.

Due to the extended time to tabulate election results and time to prepare her management report based on these results, her services were needed longer than anticipated resulting in her billing amount over \$50,000 by approximately \$5,000.

The PRC letter of conformance and original waiver request from our office is attached.