



## Request for City Council Committee Action from the Department of Regulatory Services

**Date:** March 18, 2014

**To:** Council Member Lisa Goodman, Chair – Community Development & Regulatory Services Committee

**Subject:** Amendment to Title 12, Chapter 244 of Minneapolis Code of Ordinances relating to Housing: Subsection 244.1840 (3). Adding language to include an additional duty for rental license holders to respond to inquiries by city staff in the referenced city departments.

**Recommendation:** That the Community Development & Regulatory Services Committee approves the recommended amendment for 244.1840 (3).

**Previous Directives:** None

### Department Information

Prepared by: JoAnn Velde, Deputy Director – Housing Inspection Services - (612) 673-5850

Approved by:

Nuria P. Rivera-Vandermyde, Director of Regulatory Services

Presenters in Committee: JoAnn Velde

### Financial Impact

- No financial impact

### Community Impact

- City Goals

### Supporting Information

#### Industry Engagement:

- Regulatory Services Staff has met with representatives from the Minnesota Multi-Housing Association and the changes have been shared with the industry membership.
- Recommended changes were sent to Luther Krueger - Minneapolis Police Department - who manages an email notification system and share the ordinance amendment to approximately 12,000 rental property owners.

Ordinance amendment:

Adding language to require owners of rental property or their designated person responsible for the management & maintenance of the rental property have a duty to respond to inquiries & a duty to attend an in-person meeting when reasonably scheduled by employees from the reference city departments.

Failure to respond in a reasonable period of time may lead to adverse license action pursuant to Section 244.1910 (19) of this code.

**AN ORDINANCE**  
**of the**  
**CITY OF**  
**MINNEAPOLIS**

By Johnson

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**Amending Title 12, Chapter 244 of the Minneapolis Code of Ordinances  
relating to Housing: Maintenance Code.**

The City Council of The City of Minneapolis do ordain as follows:

That Section 244.1840 (3) of the above-entitled ordinance be amended to read as follows:

- (3) Every applicant, whether an individual, partnership, or corporation, shall identify in the application, by name, residence or business street address, telephone number, and date of birth, a natural person who is actively involved in, and responsible for, the maintenance and management of the premises. Said natural person shall, if other than the owner, affix his or her notarized signature to the application, thereby accepting joint and several responsibility with the owner (including any potential criminal, civil, or administrative liability) for the maintenance and management of the premises. A post office box or commercial mail receiving service are not acceptable as an address for such person. The individual designated herein may also be the owner of the dwelling or an agent identified in subsection (2) above. The phone number herein required shall be of a phone number that shall be normally answerable twenty-four (24) hours a day, seven (7) days a week, not subject to normal business hours. The owner of the property or the person designated as the person responsible for the maintenance and management of the premises, whether that person is also the owner of the property or a designee of the owner, shall be required to respond to inquiries from the department of regulatory services, the police department or the environmental health division of the Minneapolis Health Department within a reasonable period of time. The duty imposed by this subsection to respond to inquiries shall include a duty to attend an in-person meeting when reasonably scheduled by an employee of the departments referenced herein. Failure to respond in a reasonable period of time may lead to adverse license action pursuant to Section 244.1910(19) of this Code.