



Minneapolis
City of Lakes

**Department of
Public Works**

Steven A Kotke, P.E.
City Engineer
Director

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October 3, 2014

Beth Grosen
Project Coordinator, CPED
Room 600, Crown Roller Mill
105 Fifth Avenue South
Minneapolis, MN 55401

Emailed and Mailed

Re: **Contract #7257**
Convention Center Hotel Parking Ramp Lease between
Minneapolis Community Development Agency (“MCDA”), as Landlord
and the City of Minneapolis (“City”), as Tenant

Dear Ms. Grosen:

I understand that you manage the Hilton project on behalf of the MCDA. It has come to my attention that the City failed to provide formal notification under section 3.3 (a) of Contract #7257 regarding our intent to exercise the option to renew the contract. Please be advised that it is our desire to renew this contract for an additional ten (10) year period from April 1, 2014 (the “Extended Term”). We will ask the City Attorney’s Office to prepare an appropriate amendment to the contract to reflect the extension and seek authorization from the City Council and MCDA Board to execute the amendment. As required by section 3.3 (b), we attest that we are unaware of any change in use under section 4.11 of the Air Rights Lease between the Landlord and HB Minneapolis, Inc. or their successors, that would affect this extension.

We understand that the Extended Term will be subject to the same terms, covenants and conditions as provided in the contract for the Initial Term. However, we would request confirmation that the garage keepers liability insurance requirement in section 12.1 (c) is intended to be \$10,000,000, rather than \$1,000,000,000, as currently stated in the contract. Please advise if you think we are incorrect in assuming that this is a typographical error.

Thank you for your assistance.

Sincerely,



Steven A. Kotke

Cc: Bill Cieminski
Tim Blazina
Jon Wertjes
Nikki Newman

