



Request for City Council Committee Action from the Department of Information Technology

Date: December 10, 2014

To: The Honorable John Quincy, Chair, Ways and Means

Subject: Information Technology (IT) Confidentiality Agreements

Recommendation: Authorize proper City officials to enter into one or more confidentiality agreements with those vendors that responded to the Request for Proposal (RFP) for Outsourced IT Services.

Previous Directives: *November 12, 2013* – Authorization to issue a Request for Proposals for managed Information Technology services for 2015 and beyond.

Department Information:

Prepared by: Bob Arko, Contract Administrator
 Submitted by: Otto Doll, Chief Information Officer
 Approved by: Spencer Cronk, City Coordinator
 Presenter(s) in Committee: Otto Doll, Chief Information Officer

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact:

None.

Supporting Information:

As part of its due diligence, Information Technology (IT) would like to request sensitive financial information from one or more of the respondents to the RFP for Outsourced IT Services. The type of information received from the respondents is considered to be confidential under the Minnesota Government Practices Act. IT will review the financial information received with Finance.