



Request for City Council Committee Action from the Finance & Property Services Department

Date: February 16, 2015

To: Ways & Means Committee

Referral to: None

Subject:

1. Authority to Extend the Alpha Review Corporation Contract for administration fees for medical review billing services to April 1, 2015 with the same fee structure and scope of services.
2. Civil Rights has accepted the updated the Affirmative Action Plan.
3. A Request for Proposal has been released for medical bill review services and a recommendation is forthcoming.

Recommendation:

1. Authorize Extension of the Alpha Review Corporation Contract for payment of administration fees under the same terms for services provided to April 1, 2015.
2. Request for Proposal has been released for medical bill review services with a recommendation forthcoming.

Previous Directives: The previous contract extension request of November 18, 2014 only requested service to February 28, 2015 under the same terms. More time was needed for the RFP to complete the task.

Department Information

Prepared by: Ellen Velasco-Thompson, Director, Risk Management & Claims, 673-3994

Approved by: Kevin Carpenter, City Finance Officer _____
Spencer Cronk, City Coordinator _____

Presenters in Committee: Ellen Velasco-Thompson, Director, Risk Mgmt. & Claims

Reviews

- Permanent Review Committee (PRC): Approval Date 11-13-14
- Civil Rights Approval Approval Date _____
- Policy Review Group (PRG): Approval Date _____

Financial Impact

- No financial impact
- Action is within the Business Plan

Community Impact

- City Goals

Supporting Information:

The Permanent Review Committee's Letter of Conformance has reviewed the waiver from the RFP process to extend the existing contract under the same terms, as long as the Affirmative Action Plan is renewed. Plan was submitted to Civil Rights on 9-2-2014 and approved.

An RFP has been executed for medical review billing services for workers' compensation and employment services and has been reviewed by PRC.