

## 2015 CLIC Schedule For the 2016 - 2020 Capital Budget Process

Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC New Members & Staff CLIC Executive Committee	1st CLIC Mtg	New Member Orientation Discuss CLIC Schedule, Procedures, Process for 2016- 2020 Capital Program Discuss 2015 CLIC Capital Guidelines and Ratings Process Discuss formation of Executive Committee/Roberts Rules/Task Forces and Duties Discuss Net Debt Bond funding	Tuesday April 7th Noon to 1:30 p.m.	333 City Hall
<b>Capital Budget Preparers</b>	<b>Capital Requests Due</b>	<b>Capital Budget System closed for data entry at Noon</b>	<b>Thursday April 9th - Noon</b>	<b>325M</b>
CLIC Main Body & Staff	2nd CLIC Mtg	Mayor and City Council President provide input on priorities Introduce new members to all Discuss CLIC Schedule, Procedures, Process for 2016- 2020 Capital Program CLIC members receive CD with 2016 - 2020 proposals & Presentation Schedule Homework Assignment - Read proposals prior to presentations	Tuesday April 14th Noon to 1:00 p.m.	Council Chambers
CLIC Main Body & Staff	3rd CLIC Mtg	First All Day Presentation Session	Wednesday April 22nd 8:00 a.m. - 4:30 p.m.	Park Board Headquarters 2117 West River Rd N
CLIC Main Body & Staff	4th CLIC Mtg	Second All Day Presentation Session	Saturday May 2nd 8:00 a.m. - 4:30 p.m.	Currie Maintenance Facility 1200 Currie Ave N
CLIC Task Force Members & Staff	5th CLIC Mtg	Task Forces work on individual and group comments	Tuesday May 12th Noon to 1:30 p.m.	333 City Hall - HD 212 City Hall - T
<b>All CLIC Members</b>	<b>Submit Ratings</b>	<b>CLIC member Ratings submitted to Executive Secretary</b> (Early submissions appreciated)	<b>Thursday May 14th - Noon</b>	<b>E-mail - Spreadsheet</b>
CLIC Task Force Members No staff present due to GFOA Conf.	6th CLIC Mtg	Task Forces work on individual and group comments Final summarized Ratings provided to CLIC members May 26th	Tuesday May 19th Noon to 1:30 p.m.	333 City Hall - HD 212 City Hall - T
<b>CLIC Task Force Chairs</b>	<b>Draft Comments</b>	<b>1st draft of Comments submitted to Executive Secretary</b>	<b>Thursday May 21 - Noon</b>	<b>E-mail - Word Document</b>
CLIC Main Body & Staff <b>CLIC Task Force Chairs -----&gt;</b>	7th CLIC Mtg Ratings Done	Main body reviews ratings and reviews draft comments together <b>2nd draft of comments due to Executive Secretary by May 29th</b>	Tuesday May 26th Noon - 1:30 p.m.	333 City Hall
CLIC Main Body & Staff	8th CLIC Mtg	Main body reviews and approves all comments - including any final changes Receive preliminary NDB, Sewer and Water programming prioritized by ratings	Tuesday June 2nd Noon to 2:00 p.m.	333 City Hall

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Working Group	Subject	Agenda/Topic(s) of Discussion	Date / Time	Location
CLIC Executive Committee & Executive Secretary (Optional for other CLIC members)	Joint Public Hearing	CLIC & Planning Commission - Joint Public Hearing on 2016 - 2020 Capital Plan	Thursday June 4th 4:30 p.m. Time Certain	319 City Hall
<b>CLIC Task Force Chairs</b>	<b>Submit Comments</b>	<b>Final Comments provided to Executive Secretary</b>	<b>Friday June 5th - Noon</b>	<b>E-mail</b>
CLIC Main Body & Staff	9th CLIC Mtg Comments Done	Final Comments provided to CLIC members & approved Work on NDB Recommendation.	Tuesday June 9th Noon - 2:00 p.m.	333 City Hall
CLIC Main Body & Staff	10th CLIC Mtg	Finalize CLIC Recommendation for NDB Review Sewer & Water Rates from Public Works & discuss	Tuesday June 16th Noon - 2:00 p.m.	333 City Hall
CLIC Main Body & Executive Secretary	11th CLIC Mtg	Finalize Sewer & Water Recommendations for CLIC Report Finalize any other details for the CLIC Report	Tuesday June 23rd Noon - 2:00 p.m.	333 City Hall
<b>Executive Secretary</b>		<b>CLIC Report Completed &amp; Distributed</b>	<b>Wednesday July 8th</b>	
CLIC Executive Committee & Executive Secretary	CLIC Executives - Pre-Meeting	Discuss presentation strategy - review CLIC Report sections to be used in discussion with Mayor	Thursday July 9th 8:30 - 9:30 a.m.	325M - St. Anthony Conf Rm
CLIC Executive Committee & Executive Secretary	Meeting with Mayor Betsy Hodges	<b>Executive Committee presents 2016 - 2020 CLIC Recommendation to Mayor Hodges</b>	9:30 - 10:30 a.m.	Mayor's Conf Rm
Executive Secretary	Council Overview on Capital & Debt	Capital & Debt Overview presentation to City Council	September 16th - tentative 9:30 a.m.	Council Chambers