



## Request for City Council Committee Action from the Department of Information Technology

**Date:** March 30, 2015  
**To:** The Honorable John Quincy, Chair, Ways and Means Committee  
**Referral To:** Full City Council  
**Subject:** Digital Health Department (DHD), formerly Garrison Enterprises, Inc., C-23043

**Recommendation:** Authorize proper City officials to

- a) Acknowledge and approve assignment to the new vendor, Digital Health Department (DHD), in the acquisition
- b) Extend the contract two (2) additional years, through August 9, 2016
- c) Increase the contract \$80,000 for a new not-to-exceed total of \$413,454

**Previous Directives:** March 31, 2006 - Committee recommends that the proper City officers be authorized to execute a contract with Garrison Enterprises as the host server for the Digital Health Department application.

July 1, 2011 - Committee recommends that the proper City officers be authorized to amend contract C-23043 with Garrison Enterprises for upgrades and other maintenance and support services for the Digital Health software application, as follows: extend contract for a period of 3 years and increase contract by \$85,000 for a new not-to-exceed amount of \$333,454. Funding is covered by Regulatory Services.

### Department Information:

Prepared by: Barb Malinski, Contract Administrator 612 673-3249 Submitted by: Otto Doll, Chief Information Officer Approved by: Spencer Cronk, City Coordinator Presenter(s) in Committee: Otto Doll, CIO 612-673-3633
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Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	May 22, 2014	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>	Pending	<input type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

## **Financial Impact**

Yes. The cost for this contract is covered in Information Technology's (IT) existing allocation model.

## **Supporting Information**

The City currently has a contract, C-23043, with Digital Health Department, Inc., formerly Garrison Enterprises, Inc. to provide technical support, software maintenance, bug fixes and changes/enhancements to the system. Digital Health is the emergency response tracking system being used by Regulatory Services. The current contract expired August 9, 2014 and has a total contract value of \$333,454.

Digital Health Department, Inc. recently purchased substantially all of the assets of Garrison Enterprises, Inc.

The City is currently working with DHD to design and develop a public website for displaying inspection data. They also support the interfaces to Kiva and Lagan. In the near future, the goal is to roll the contract into the Enterprise Land Management System (ELMS) contract.

Information Technology requests approval to authorize proper City officials to:

- a) Acknowledge and approve assignment to the new vendor, Digital Health Department, in the acquisition
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- c) Increase the contract \$80,000 for a new not-to-exceed total of \$413,454