



Request for City Council Committee Action from the Department of Information Technology

Date: March 30, 2015

To: The Honorable John Quincy, Chair, Ways and Means Committee

Referral To: Full City Council

Subject: Granicus Contract, C-38376

Recommendation: Approve the termination of the Granicus contract, C-38376, for Breach of Deliverables, as stated in the contract.

Previous Directives: June 27, 2014 - Authorize proper City Officials to:

- a) Execute a Contract, C-38376 for Professional Services with Granicus, Inc. for three years through June 30, 2017
- b) Establish the initial contract for a not-to-exceed amount of \$210,000
- c) Customize the liability terms and conditions

Department Information:

Prepared by: Barb Malinski, Contract Administrator, 612 673-3249
 Submitted by: Otto Doll, Chief Information Officer
 Approved by: Spencer Cronk, City Coordinator
 Presenter(s) in Committee: Otto Doll, CIO 612-673-3633

Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Financial Impact

None. The Information Technology budgeted amount will be used for a new vendor selected from a forthcoming Request for Proposal.

Supporting Information

In September 2013, Information Technology (IT) issued a Request for Proposal (RFP) for automating the legislative workflow process, minute's automation, board's management and webcasting for the Department of the City Clerk. A total of five proposals were received and the City's evaluation team chose Granicus as the best fit for the City's needs.

The system was anticipated to have a citywide impact in streamlining all the steps needed to create and implementing the legislative workflow process, from the initial department drafting stage through the various phases of review, edit, approval, and final adoption. Granicus is unable to meet these requirements.

Information Technology (IT) and the Office of City Clerk request approval of the termination of the Granicus, Inc. contract, C-38376, without cause under Section 22 Termination of said contract.

IT and the Office of City Clerk are planning to issue another Request for Proposal (RFP) for these types of services.