



## Request for City Council Committee Action from the Department of Information Technology

**Date:** April 27, 2015

**To:** The Honorable John Quincy, Chair, Ways and Means Committee

**Referral To:** Full City Council

**Subject:** KorTerra, Inc. Contract C-34023

**Recommendation:** Authorize proper City officials to increase the current contract \$15,000 for a new not-to-exceed total of \$ 122,000

**Previous Directives:** None

### Department Information:

Prepared by: Barb Malinski, Contract Administrator 612 673-3249 Submitted by: Otto Doll, Chief Information Officer Approved by: Spencer Cronk, City Coordinator Presenter(s) in Committee: Otto Doll, CIO 612-673-3633
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Reviews	Approval	Date	Not Applicable
Permanent Review Committee (PRC):	<input checked="" type="checkbox"/>	April 16, 2015	<input type="checkbox"/>
Civil Rights Approval:	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Policy Review Group (PRG):	<input type="checkbox"/>		<input checked="" type="checkbox"/>

### Financial Impact

Yes. The cost for this contract is covered in the budget of the three Public Works Divisions - Sewer, Traffic, and Water.

### Supporting Information

The City has a support contract (C-34023) with KorTerra, Inc. to provide training and technical services for KorTerra software, which is an automated dispatch locating system. The current contract expires May 31, 2017 and has a total contract value of \$ 107,000.00.

Minneapolis Public Works (PW) has three departments – Sewer, Traffic, and Water, that perform underground utility locates when requests are received from Gopher State One Call (GSOC). GSOC is a state agency that takes locate requests from contractors, private homeowners, etc. and dispatches a locate ticket to all utilities that may have underground assets such as pipes or wires in the area. For locate requests in Minneapolis, GSOC sends a ticket to the City of Minneapolis Automated Dispatching Locate System hosted by KorTerra, Inc.

Public Works has identified a need for attachments (photographs) on locates to insure a level of evidence that the sewer lines, water mains, and traffic signals have been identified for any future potential claims of unmarked assets. In addition, Public Works Traffic has identified a need for more granular data in the locate tickets of their underground assets, i.e. signals, lighting, or fiber.