



**Request for City Council Committee Action  
Health Department**

**Date:** May 4, 2015  
**To:** HEALTH, ENVIRONMENT & COMMUNITY ENGAGEMENT COMMITTEE  
**Referral to:** WAYS & MEANS/BUDGET COMMITTEE  
**Subject:** AMEND CONTRACT WITH MINNEAPOLIS HIGHRISE REPRESENTATIVE COUNCIL (MHRC) BY ADDING ADDITIONAL FUNDS AND EXTENDING CONTRACT DATE

**Recommendation:**

Council authorization for the proper City officials to amend contract #37842 with the Minneapolis Highrise Representative Council to add up to an additional \$50,000 for a total amount not to exceed \$100,000, and extend the contract termination date from October 2015 to December 31, 2015, for a new contract period of January 1, 2014 through December 31, 2015.

**Previous Directives:** None

**Prepared or Submitted by:** Becky McIntosh, Director of Planning & Administration  
Phone: x2884

**Approved by:** \_\_\_\_\_  
Gretchen Musicant, Commissioner of Health

**Permanent Review Committee (PRC):** Approval  X  Not Applicable \_\_\_\_\_  
**Policy Review Group (PRG)** Approval \_\_\_\_\_ Date of Approval \_\_\_\_\_ Not Applicable  X

**Presenters in Committee:** Lara Pratt, Public Health Supervisor

**Financial Impact (Check those that apply)**

X  No financial impact (If checked, go directly to Background/Supporting Information).

**Background/Supporting Information Attached**

MHRC provides support and guidance to the 36 highrise resident councils throughout the city, and works with MPHA collaboratively through a variety of resident participation activities. MHRC's community organizers regularly interact with building-specific resident councils and residents. With Statewide Health Improvement Program (SHIP) funding from the Health Department, MHRC created an Active Living Advisory Committee comprised of resident representatives from various MPHA buildings. This committee set the direction for buildings' participation in community gardening and a project to assess and improve opportunities for physical activity in and around buildings and in buildings' exercise rooms.

The Health Department's current SHIP contracts with MHRC hit the \$50,000 annual maximum. We recently received a large federal grant that provides an opportunity to expand the reach (i.e., number of

buildings) and scope of the current work. Under the new grant, the Health Department needs MHRC to provide selected services: recruit additional members to the Advisory Committee, conduct application process to recruit additional buildings; coordinate listening sessions in newly recruited buildings to identify residents' needs and priorities related to access to healthy food and the prevention and management of diabetes and hypertension; and explore the feasibility of building-specific wellness committees as part of resident councils.

Between June-December 2015, these additional services could cost up to \$50,000, for an annual maximum not to exceed \$100,000, contingent upon funding and performance. MHRC provides the structures and relationships that are necessary for completing the additional work.

The request to exceed \$50,000 without a competitive process was approved by the PRC at their April 30<sup>th</sup> meeting based on MHRC being a sole source provider for these services.