



Request for City Council Committee Action from the Department of Coordinator

Date: May 11, 2015

To: Councilmember John Quincy, Chair, Ways & Means Committee

Subject: Gift Acceptance for travel related costs for a speaking engagement at Better Buildings Policy Summit in Washington DC.

Recommendation: Accept a gift of payment for travel related costs from the Department of Energy for a speaking engagement at the Better Buildings Policy Summit.

Department Information

Prepared by: Trudy Kjenstad, Manager, Administrative Services

Approved by: Spencer Cronk, City Coordinator

Financial Impact

- No financial impact.

Supporting Information

The Department of Energy has offered to pay travel expenses for Brendon Slotterback, Sustainability Program Coordinator, to speak at the Better Business Buildings Policy Summit in Washington DC.