Request for City Council Committee Action
From the Departments of Health, Environment & Community Engagement and Procurement

Date: June 8th, 2015
To: Honorable Cam Gordon, Chair Health, Environment & Community Engagement Committee
Referral: Honorable John Quincy, Chair Ways and Means Committee

Subject: **Approval of Official Publication No. 8113 Bids for Lead Reduction Services**

Recommendation:
Acceptance of the single bid of Riverview Window, Inc. for an estimated total expenditure of $2,100,000.00 (over 3 years) to furnish and deliver lead reduction services, all in accordance with unit prices bid in response to Official Publication No. 8113 for Minneapolis Regulatory Services.

Please refer to the enclosed staff memo.

Terms are net-30 days. F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this service, all in accordance with our specifications.

This has been approved by the Civil Rights Department

Prepared by: Gary Warnberg Director Purchasing

Gary Warnberg

Approved by: Gretchen Musicant Commissioner of Health

Financial Impact (Check those that apply)
___ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

___ Action requires an appropriation increase to the Capital Budget
___ Action requires an appropriation increase to the Operating Budget
___ Action provides increased revenue for appropriation increase
___ Action requires use of contingency or reserves
XX Other financial impact (Explain): Action is within Budget
___Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:
Tabulation of one (1) bid received on Official Publication No. 8113 for Lead Reduction Services

Attachments - Staff Recommendation
Tabulation Sheet

cc: L. Smestad

Lead Hazard Control and Healthy Homes

Memo

To: Dave Schlueter

From: Lisa Smestad

cc: Alex Vollmer, Jennifer Tschida

Date: May 20, 2015

Re: Bid Recommendation for OP8113

Doing a price agreement bid allows for maximum efficiency in estimating costs, reduces staff time needed per project and allows us to meet the demanding schedule set by the grant goals.

In the past items were brought to our attention as possible barriers to bidders. The amount of bond required for this contract which was reduced from the full contract amount to $300,000.

The requirement for prevailing wage was perceived as a barrier. HUD explicitly stated in the grant application that this was not a requirement for this funding so this bid announcement did not require prevailing wage.

It was requested that we not just have one large award. This time we announced one large award and one smaller award.

Many efforts were taken for outreach to increase the number of bidders for this contract. Information on the bid was sent to over 31 contractors from the local area chosen from the list of companies licensed with the Minnesota Department of Health for the required work. During an outreach event attended by over 75 Section 3 Contractors information about this bid announcement was discussed and contractors were encouraged to bid. A pre-bid meeting was held to answer any questions about the contract requirements.

The bid process for OP8113 received only one response from Riverview Windows who is considered to be a responsible bidder and it is our recommendation that this bid be accepted.

Minneapolis
City of Lakes

Purchasing Division - Bid Tabulation Summary

Official Publication No.	8113
Bids for	Lead Reduction Services
Purchasing Buyer:	David Schlueter
Department:	Health Department
Department Contact:	Lisa Smestad
Bids Due:	10 AM, Local Time, April 30th, 2015

Vendors:		Riverview Window Inc.							
				We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:					
				For the: Finance Officer			For the: Assistant Director, Purchasing		

SpecNumber	SLUG	riverview bid			
9000	Swab Cleaning	600	EACH		
9101	Containment Clean - Dwelling Unit	300	EACH		
9012	Containment Clean-Room/Common Area	300	EACH		
9201	Stabalize Window	300	EACH		
9203	Stabalize Window Casing	70	EACH		
9210	Window Replacement - Jamb Liner Package	375	EACH		
9210a	Windown Replacement -tempered glass	650	EACH		
9210b	Window Replacement -casement	450	EACH		
9211	Window Replacement - Vinyl Window with Storm	550	EACH		
9211a	Window Replacement - Vinyl Window with Storm tempered glass	400	EACH		
9211b	Window Replacement - Vinyl Window with Storm- casement	585	EACH		
9219	Storm Window	180	EACH		
9220	Strip or Replace Window Interior Sill -	60	EACH		
9301	Door-Stabilize and Paint	100	EACH		
9302	Door Casing, Jamb and Header - Stabilize and Paint	100	EACH		
9310	Strip Door Threshold/Sill	100	EACH		
9311	Encapsulated Door Threshold/Sill	100	EACH		
9321	Door Replace-Pre-hung-Hollow Core	600	EACH		
9322	Door Replace-Pre-hung-Entry	750	EACH		
9330	Door Replace-Pre-Hung Exterior	900	EACH		
9332	Door Replace (Storm)-Alumnium/Vinyl	400	EACH		
9400	Trim Stabilize and Paint - Interior	1	LF		
9401	Trim Stabilize and Varnish - Interior	3	LF		
9420	Trim - Replace-Interior	20	LF		
9500	Walls/Ceilings - Stabilize and Paint	5	SF		
9501	Patch Plaster	85	SF		
9502	Laminate Gypsum - 1-24 sf	6	SF		
9610	Vinyl Tile Repair	10	SF		
9611	Vinyl Sheet Goods	8	SF		
9618	Vinyl Sheet Goods - Prep Bath	1500	EACH		
9619	Floor Enclose Underlayment 0-64 sf	3	SF		
9619	Floor Enclose Underlayment 65+ sf	4	SF		

9630	Stabilize Floor - Varnish	2	SF	
9700	Walls - Exterior Stabilization	5	SF	
9701	Trim or Fascia Stabilize and Paint - Exterior	8	LF	
9702	Stabilize Soffit	15	LF	
9711	Enclose Exterior Trim	12	LF	
9712	Enclose Soffit	20	LF	
9713	Enclose Fascia	10	LF	
9800	Porch - Stabilize Walls/Trim	5	SF	
9801	Porch - Stabilize Deck	3	SF	
9802	Porch - Stabilize Ceiling	5	SF	
9810	Enclose Porch Deck - Plywood	4	SF	
9811	Porch - Enclose Ceiling	6	SF	
9900	Rototill Topsoil/Sod 1-99 sft	6	SF	
9900	Rototill Topsoil/Sod 100+ sft	6	SF	
9902	Apply Mulch 1-99 sft	3	SF	
9902	Apply Mulch 100+ sft	3	SF	
9960	Stabilize Radiator	100	EACH	
9961	Stabilize Footed Tub	80	EACH	
9963	Roof Repair 1-99 SFT	60	SF	
9963	Roof Repair 100+ SFT	20	SF	
9970	Miscellaneous Work	75	HOUR	