

CITY ATTORNEY

MISSION

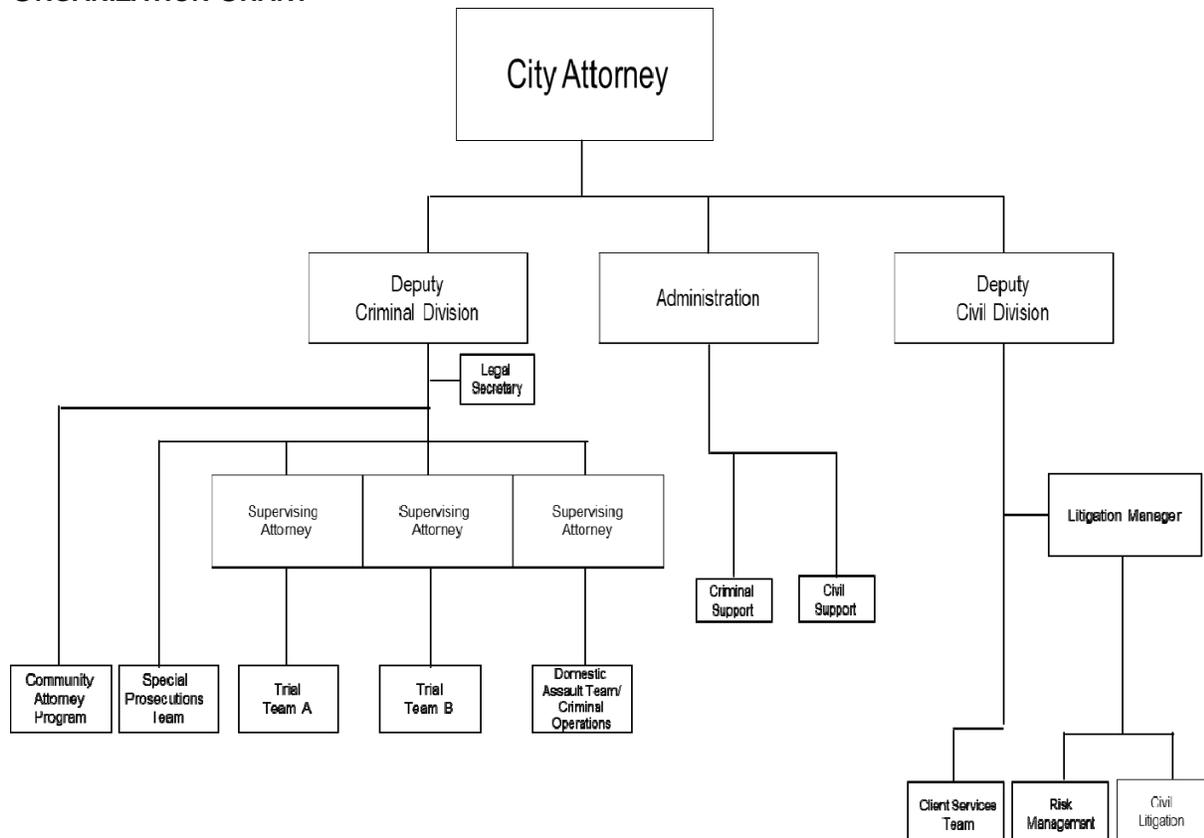
The City Attorney department's mission is to enhance public safety, serve justice and vigorously represent the interests of the City of Minneapolis and its residents by holding criminal offenders accountable and delivering the highest quality, cost effective legal services.

BUSINESS LINES

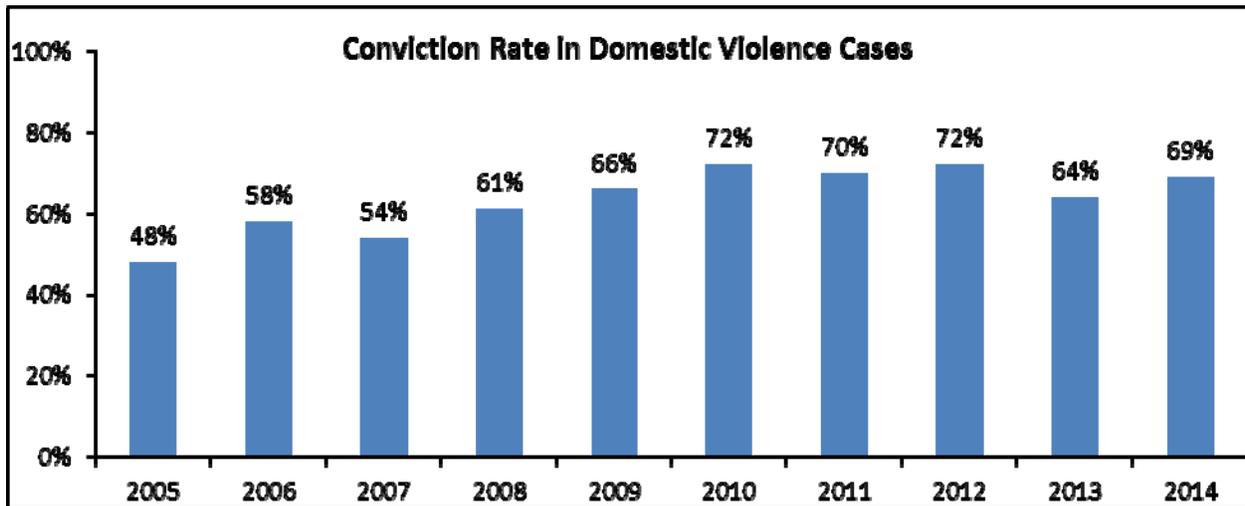
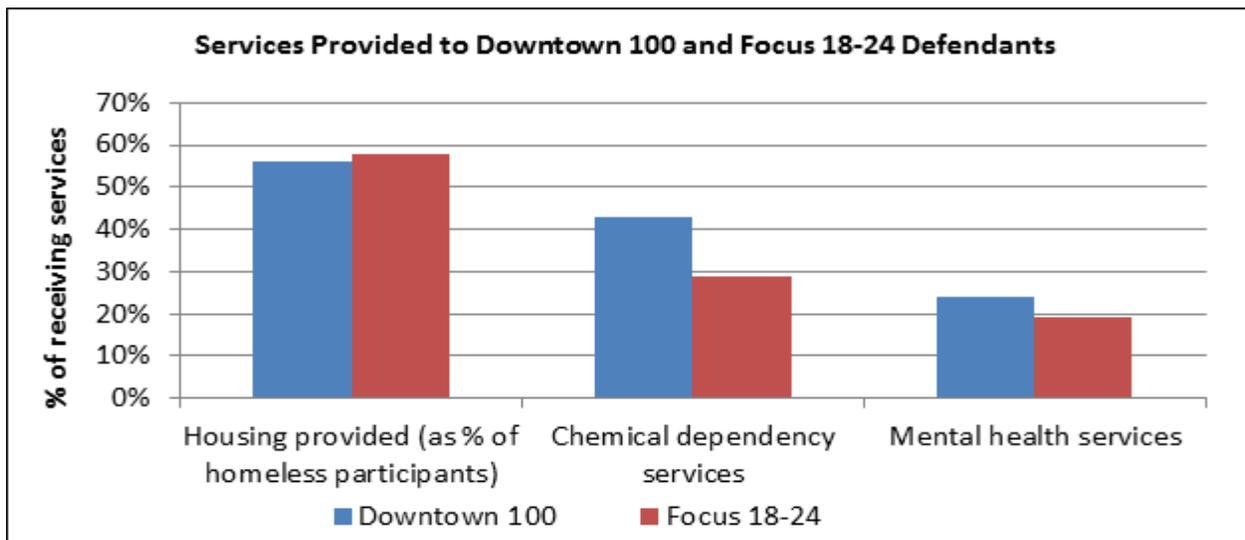
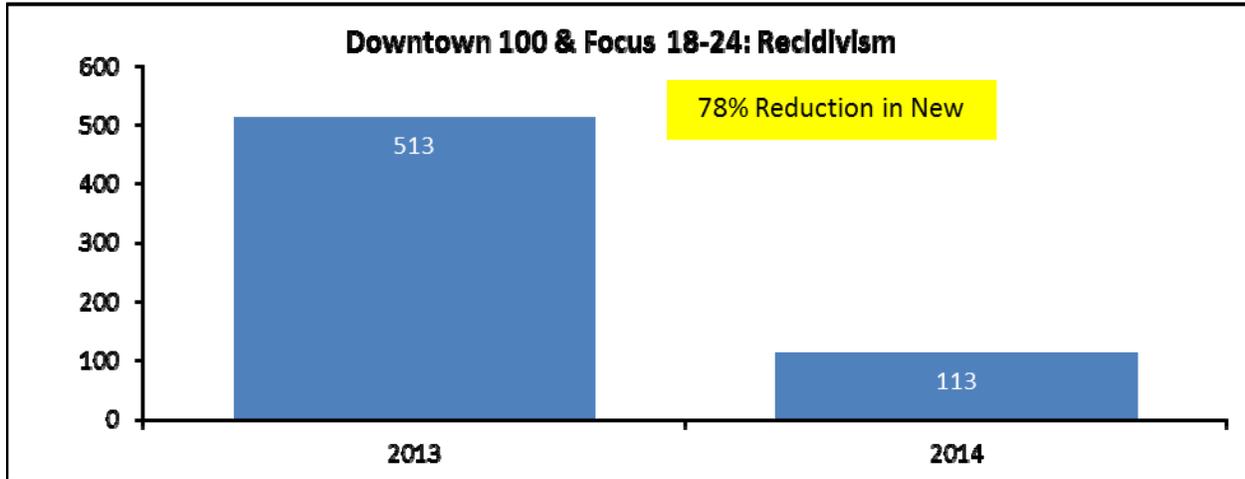
The City Attorney's Office (CAO) has two business lines. They are:

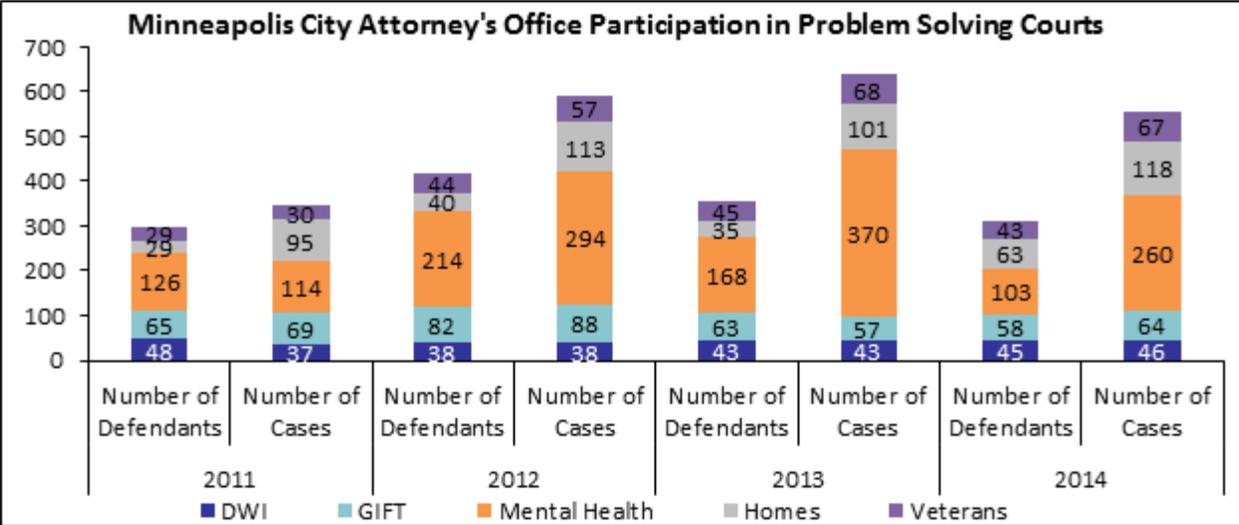
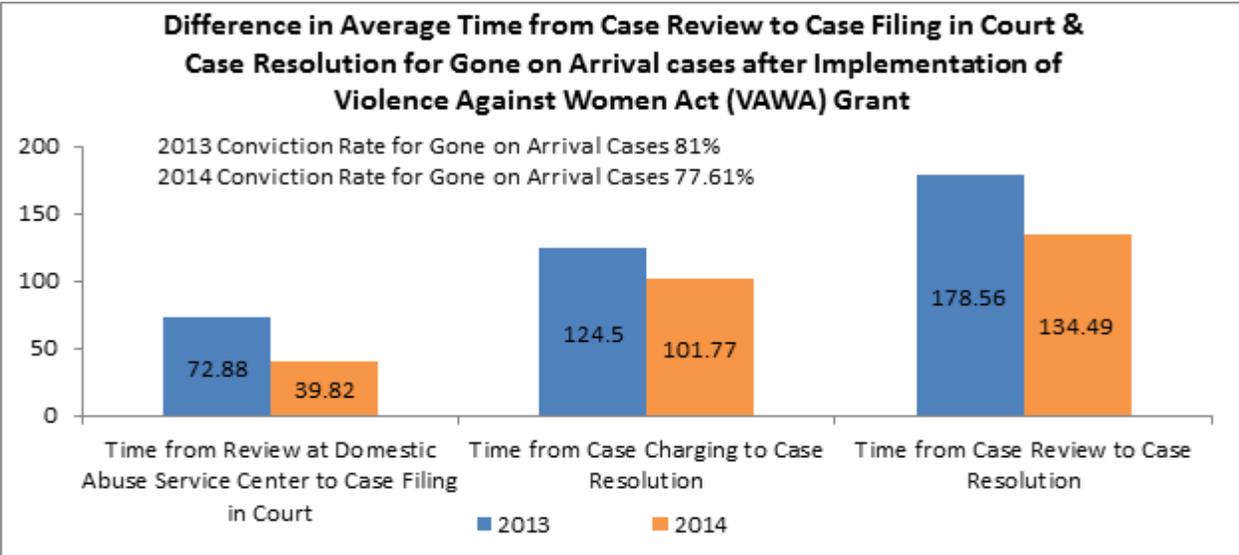
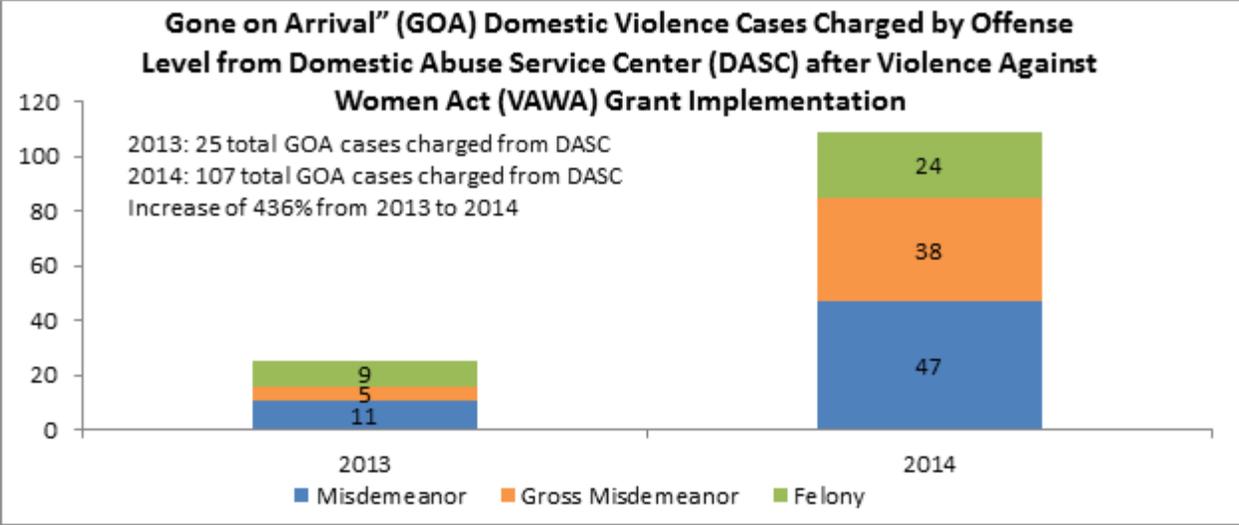
1. Criminal Division: Prosecutes all adult misdemeanor, gross misdemeanor and petty misdemeanor crime in the City of Minneapolis.
2. Civil Division: Delivers legal services for City clients and provides litigation representation.

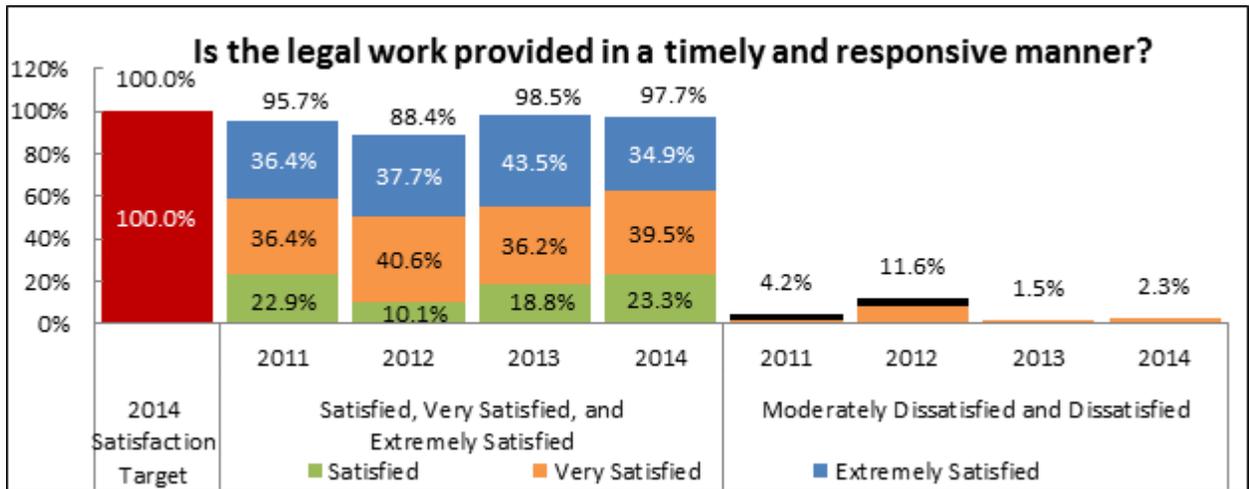
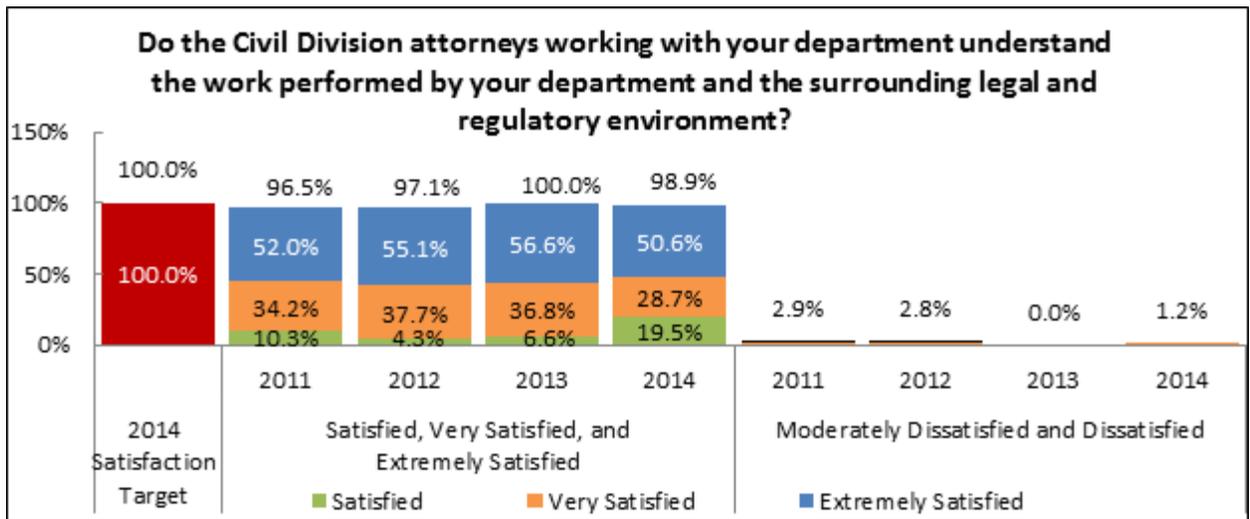
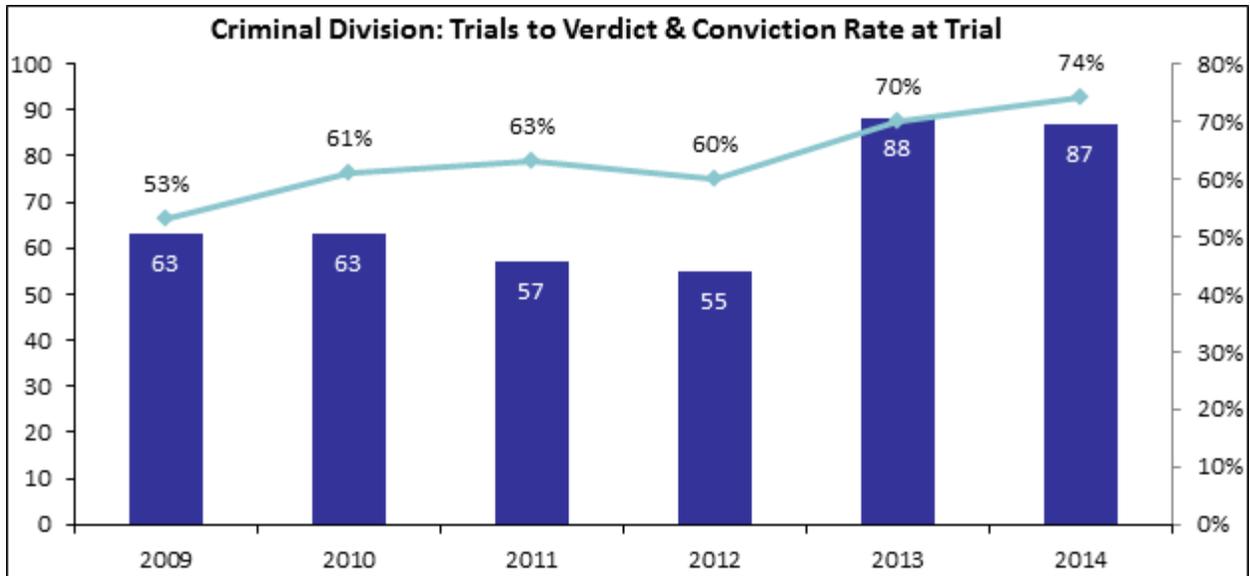
ORGANIZATION CHART

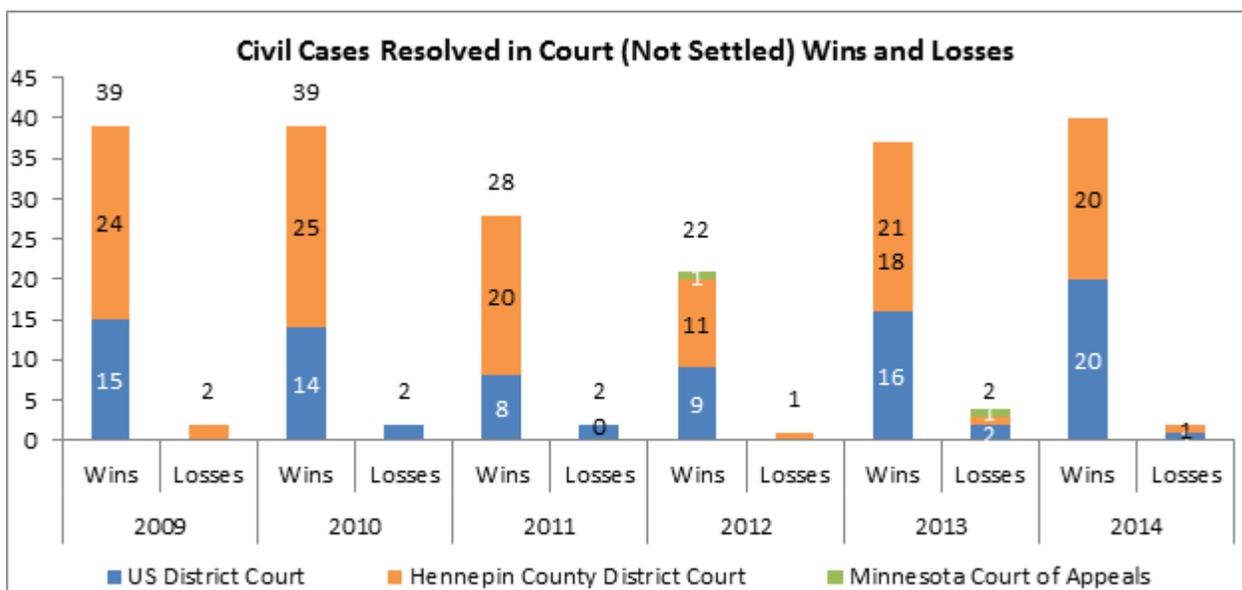
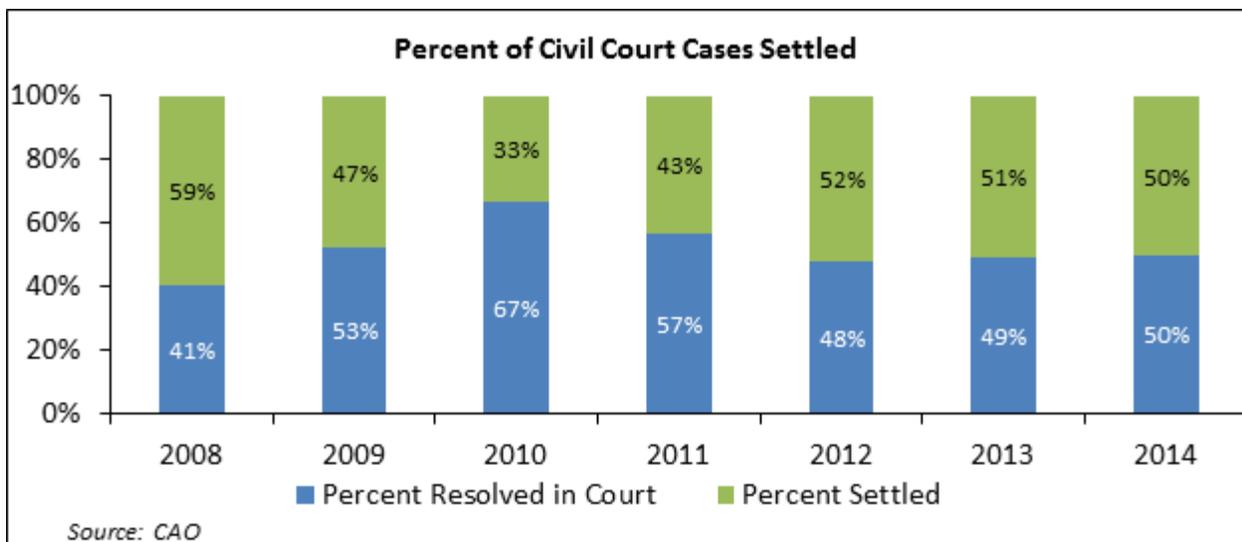
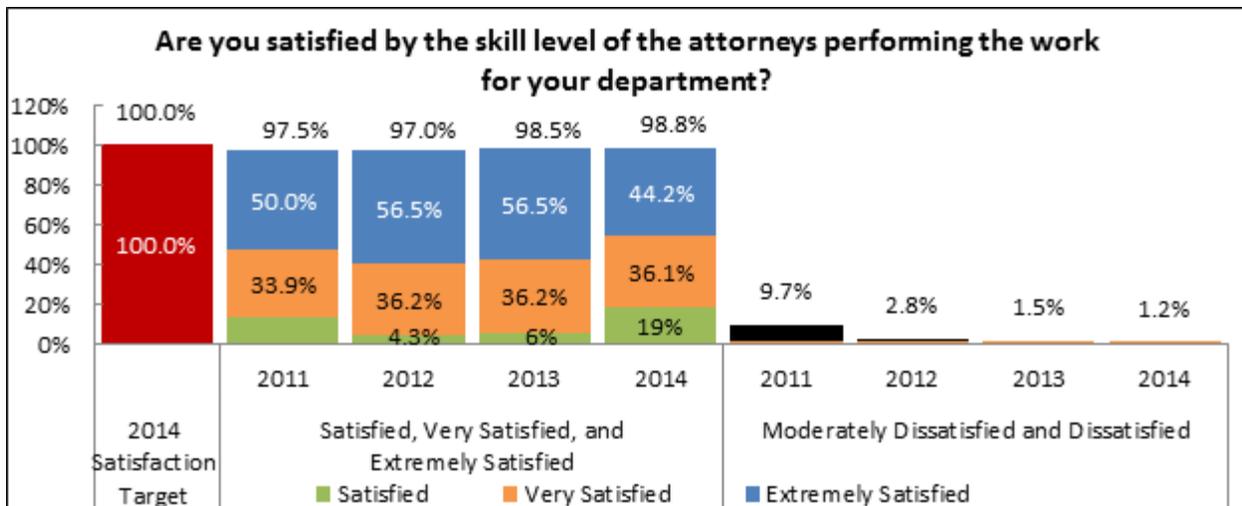


SELECTED RESULTS MINNEAPOLIS MEASURES









A City That Works

Community Attorney

General Fund: \$995,307
Other Funds: \$474,161

The CAO houses a prosecutor in each of the 5 MPD Precincts whose mission is to engage the community in neighborhood public safety issues and to serve as a resource for MPD. The program includes 5 Community Attorneys, 3 Paralegals, Focus 18 – 24 team, and the Downtown 100 Prosecutor. The program engages local residents and neighborhood businesses in responding to public safety and livability crime concerns in their communities.

Living Well

Criminal Prosecution

General Fund: \$8,492,680

The Criminal Division of the City Attorney's Office prosecutes all adult gross misdemeanor, misdemeanor, petty misdemeanor and traffic offenses in the City of Minneapolis. Prosecution is a mandated function. The criminal prosecution function is divided into four teams: domestic violence, chronic offender prosecutions and two teams that prosecute all other cases, ranging from DWI, reckless driving (that can include fatalities) to trespass, carrying a weapon without a permit, driving after revocation or suspension of a license and civil forfeiture cases.

The CAO also participates in specialty courts and calendars in Hennepin County District Court, including mental health court, veteran's court, GIFT (Gaining Independence for Females in Transition) review calendar and DWI court. The specialty courts require extra prosecutor time for appearances, staffing meetings and review calendars but provide impressive results in reducing recidivism. Finally, the criminal prosecution program handles appeals of criminal cases to the Minnesota Court of Appeals and the Minnesota Supreme Court. The office also devotes resources to the prosecution of domestic violence and livability crime chronic offenders.

A Hub of Economic Activity and Innovation

Civil Litigation

Other Funds: \$3,794,414

The Civil Division is proactive in working with City officials and department staff to identify issues that raise a potential for litigation and provide advice on preventive measures when claims are made against the City. Litigation group attorneys are assigned to litigate those matters and represent the City in civil matters filed in the state and federal district and appellate courts and before administrative agencies. The group also handles civil rights charges against the City, worker's compensation cases and claims in excess of \$25,000 and claims that involve allegations of police misconduct or where the party is represented by legal counsel.

In addition to providing representation for the City, litigation group attorneys provide direct defense of City officers and employees in cases in which employees are personally named in a lawsuit, as dictated by City policy and State law.

One Minneapolis

Client Services

Other Funds: \$3,546,225

The Client Services group provides all non-litigation legal services for City clients including providing advice to all City departments, boards, commissions and office holders. The group is called upon to draft development agreements, prepare ordinances and charter amendments, advise the City on the myriad of legal questions facing the City and its operations ranging from governmental authority to election law to compliance with the open meeting law and data practices act. The group also represents labor arbitrations, civil service and veteran's preference proceedings.

Financial Analysis

Expenditure

The total City Attorney Department's budget increases from \$16.7 million to \$17.3 million from 2015 to 2016. This is an increase of \$600,000, or 3.5%. The City Attorney Department's 2016 expenditure budget reflects the following changes from 2015; routine inflationary increases in operating costs, additional \$568,000 General Fund resources in mayor recommended enhancements, and rightsizing of the department's budget by reducing \$200,000 of ongoing General fund resources. The department's FTE count increases by 2 FTEs or 1.9% from 110 in 2015 to 112 in 2016.

Revenue

Projected revenues of \$300,000 in 2016 will be \$30,000 higher from 2015 levels.

Fund Allocation

This department is funded primarily by the General Fund at 55%, with the remainder of the department's funding found in the Self Insurance Fund at 42% and 3% funded by the Special Revenue Fund.

Mayor's Recommended Budget

The Mayor recommended the following ongoing General Fund allocations: \$40,000 for negotiation skills training and building enterprise capacity in the area of negotiation, \$50,000 to cover the shortfall in funding from Justice Assistance Grant (JAG) that supports two prosecutor FTEs, and \$65,000 for the Domestic Violence Hotline that provides advocacy services for domestic abuse victims.

The Mayor also recommended the following one-time General Fund allocations: \$248,000 to fund a two-year pilot program to create a charging team to replace Tab Charging by police of arrested persons (includes 2 FTE's), \$100,000 for Restorative Justice program which supplements the existing \$50,000 in the base budget, \$15,000 to develop policy change recommendations for driving related offenses, \$15,000 to develop an evidence based community consequence for carrying without a Permit Cases, \$25,000 for 'Business Made Simple' process improvements and plain language consulting services, and \$10,000 for a two-year diversion pilot program with Minneapolis Police department that involves obstruction of legal process charges.

The Mayor also recommended rightsizing the City Attorney's budget by reducing the ongoing General Fund resources by \$200,000.

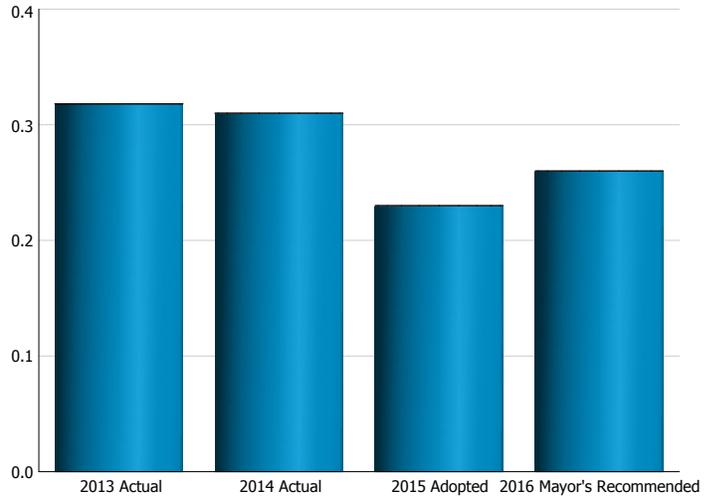
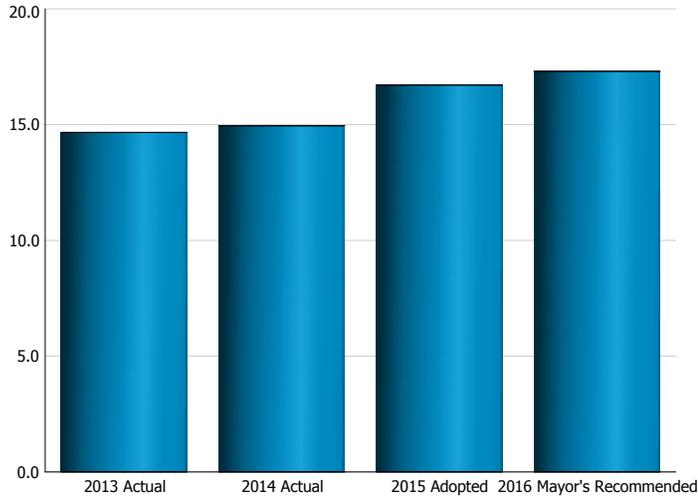
**ATTORNEY
EXPENSE AND REVENUE INFORMATION**

EXPENSE	2013 Actual	2014 Actual	2015 Adopted	2016 Mayor's Recommended	Percent Change	Change
GENERAL						
SALARIES AND WAGES	4,274,836	4,453,206	4,642,266	4,764,276	2.6%	122,010
FRINGE BENEFITS	1,370,826	1,537,668	1,789,066	1,955,295	9.3%	166,229
CONTRACTUAL SERVICES	2,222,144	2,073,901	2,418,235	2,522,907	4.3%	104,672
OPERATING COSTS	93,082	148,321	152,280	245,509	61.2%	93,229
TOTAL GENERAL	7,960,888	8,213,096	9,001,847	9,487,987	5.4%	486,140
SPECIAL REVENUE						
SALARIES AND WAGES	246,321	297,001	347,565	291,112	-16.2%	(56,453)
FRINGE BENEFITS	80,737	83,937	90,451	98,049	8.4%	7,598
CONTRACTUAL SERVICES	85,836	80,981	85,000	85,000	0.0%	0
TOTAL SPECIAL REVENUE	412,894	461,919	523,016	474,161	-9.3%	(48,855)
INTERNAL SERVICE						
SALARIES AND WAGES	3,619,240	3,837,902	4,219,620	4,436,489	5.1%	216,869
FRINGE BENEFITS	1,142,955	1,020,801	1,426,170	1,434,736	0.6%	8,565
CONTRACTUAL SERVICES	1,382,625	1,271,993	1,344,687	1,303,560	-3.1%	(41,127)
OPERATING COSTS	144,619	145,479	195,018	165,855	-15.0%	(29,163)
TOTAL INTERNAL SERVICE	6,289,440	6,276,175	7,185,495	7,340,639	2.2%	155,144
TOTAL EXPENSE	14,663,222	14,951,190	16,710,358	17,302,787	3.5%	592,429
REVENUE	2013 Actual	2014 Actual	2015 Adopted	2016 Mayor's Recommended	Percent Change	Change
GENERAL						
CHARGES FOR SERVICES	37,729	11,078	20,000	20,000	0.0%	0
OTHER MISC REVENUES	30,751	36,639		30,000	0.0%	30,000
GENERAL	68,480	47,717	20,000	50,000	150.0%	30,000
SPECIAL REVENUE						
FEDERAL GOVERNMENT	53,015	49,079			0.0%	0
LOCAL GOVERNMENT	174,508	200,000	200,000	200,000	0.0%	0
SPECIAL REVENUE	227,523	249,079	200,000	200,000	0	0
INTERNAL SERVICE						
CHARGES FOR SERVICES	1,126	15			0.0%	0
OTHER MISC REVENUES	20,869	13,137	10,000	10,000	0.0%	0
INTERNAL SERVICE	21,995	13,152	10,000	10,000	0	0
TOTAL REVENUE	317,998	309,948	230,000	260,000	13.0%	30,000

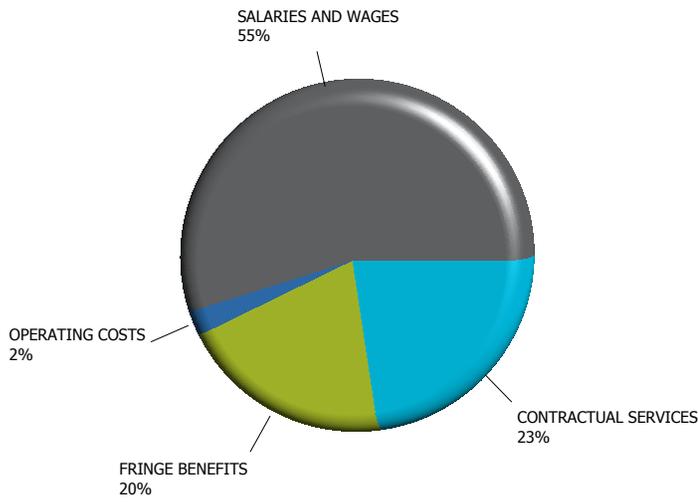
ATTORNEY EXPENSE AND REVENUE INFORMATION

Expense 2013 - 2016
In Millions

Revenue 2013 - 2016
In Millions



Expense by Category



ATTORNEY

Staffing Information

Division	2013 Budget	2014 Budget	2015 Budget	2016 Mayor's Recommended	% Change	Change
CIVIL DIVISION	41.50	45.50	47.50	47.50	0.0%	0
CRIMINAL DIVISION	60.50	61.50	62.50	64.50	3.2%	2.00
Overall	102.00	107.00	110.00	112.00	1.8%	2.00

Positions 2013-2016

