

City of Minneapolis
Request for Committee Action

To: Community Development & Regulatory Services
Date: 9/15/2015
From: Community Planning & Economic Development
Prepared by: Deb Bahr-Helgen, Director, Employment and Training
Presented by: Deb Bahr-Helgen
File type: Action
Subcategory: Contracts & Agreements

Subject:

Community Planning and Economic Development (CPED) Eligible Provider List for Employment and Training Services 2016-2020

Description:

Authorizing the execution of Master Contracts for the period Jan. 1, 2016, to Dec. 31, 2020, with the attached Eligible Providers List of community agencies and governmental entities. Being on the Eligible Providers List will allow agencies to apply for future funding through an additional competitive RFP process for project-specific funds, with Employment and Training staff being authorized to issue Fund Availability Notices when project funds become available as long as the total amount of the Master Contract is not exceeded. The total possible amount for all the combined contracts is \$50.5 million for the five-year period.

Previous Actions:

On April 17, 2015, the Minneapolis City Council authorized issuance of a Request for Proposals to establish a list of “eligible providers” with whom the Department of Community Planning and Economic Development will contract for employment and training services for a five-year period from Jan. 1, 2016, to Dec. 31, 2020.

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

Minneapolis Employment and Training uses a decentralized approach where services are delivered by community-based provider agencies at the neighborhood level. For the past twenty years, the City of Minneapolis Employment and Training has used master contracts with these community-based agencies to provide employment and hiring services for City residents. The current Eligible Providers list and master contracts will end on Dec. 31, 2015. In June 2015, after receiving approval of the Permanent Review Committee, CPED issued a Request for Proposal (RFP) to potential providers of employment and training services for a period of Jan. 1, 2016, to Dec. 31, 2020.

The purpose of the RFP was to build a five-year eligible provider list for workforce services in Minneapolis. The respondents to the RFP were evaluated based in part on how well their scope of work aligned with the mission of City of Minneapolis Employment and Training to grow a competitive workforce through programming aimed at helping youth learn academic, life and work skills, identify career paths, and achieve meaningful employment; and to increase access for adults to resources that further career success, whether skills training to gain sustainable and stable employment or career counseling for rapid reentry to the workforce.

The proposals of the organizations that responded to the RFP were reviewed by an Evaluation Panel consisting of Employment and Training staff, staff from an outside Minneapolis governmental entity, and members of the Minneapolis Workforce Council. The agencies that were determined to meet the requirements of City of Minneapolis Employment and Training form the attached Eligible Providers list. Funding for the contracts derives from Federal, State, and local sources.

Financial Review:

No additional appropriation required, amount included in current budget.

Future budget impact anticipated.

Approval of the following recommended provider list for the period of Jan. 1, 2016, through Dec. 31, 2020, will result in a series of new five-year contracts. Per long standing practice, these contracts will be sized to correspond to future available grant and local funds during this period.

Approved by the Permanent Review Committee.

Meets Small and Underutilized Business Program goals.

SUBP goals for this project have been approved by the City's Department of Civil Rights on Mar. 24, 2015.

Attachments:

1. Eligible Provider List 2016-2020_Excel