

City of Minneapolis
Request for Committee Action

To: Ways & Means
Date: 9/21/2015
From: Finance & Property Services
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File type: Action
Subcategory: Contracts & Agreements

Subject:

Contracts for professional debt collection services

Description:

Authorizing negotiation of terms and subsequent entry into contracts for professional debt collection services with two separate companies: I.C.System Inc. and The Affiliated Group. Each contract shall have a term of three (3) years. The cost of each contract will be approximately \$30,000 - \$35,000 per year.

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

Treasury Operations has used private debt collection agencies to assist with the collection of aging receivables which consists of various City receivables, such as selected unpaid utility bills, permit fees, licensing fees, administrative citations, subrogation invoices and an assortment of other City billings. Treasury Operations recommends continuing to work with private debt collection agencies to recover the City's aging receivables.

June 19, 2015: Permanent Review Committee (PRC) approval

June 24, 2015: Issuance of RFP for Professional Debt Collection Services

August 25, 2015: Approval from Civil Rights on Affirmative Action Plan (AAP)

Financial Review:

No additional appropriation required, amount included in current budget.