

Request for Committee Action

To: Ways & Means
Date: 9/21/2015
From: Information Technology
Prepared by: Barb Malinski
Presented by: Otto Doll, Chief Information Officer
File type: Action
Subcategory: Contracts & Agreements

Subject:

IT Contract with Konnech, Inc. for Elections Management System

Description:

Authorizing execution of a three-year contract with Konnech, Inc. through September 23, 2018, with the option to extend up to two additional one-year terms for the Elections Management System for a not-to-exceed amount of \$200,000.

Previous Actions:

None

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

In April 2015, Information Technology and City Clerk's Office issued a Request for Proposal (RFP) for the design, implementation and support of a commercial-off-the-shelf (COTS) Elections Management System, along with ancillary software and services. This system is anticipated to meet the needs of the Elections and Voter Services Department of the City of Minneapolis and improve the department's business processes. Services to be performed are coordination with City personnel relating to the successful implementation of a new Elections System, as well as the successful transfer of data from the City's current program to the new system.

The City's Elections Management System is at a crossroads. The current system does not meet the needs of Elections and Voter Services. A significant investment from both Information Technology (IT) and Elections would be needed to add the required functionality to the existing system.

IT and the Clerk's Office requests proper City officials to:

- a) Execute a contract with Konnech, Inc. for the Elections Management System
- b) For a not-to-exceed amount of \$200,000
- c) Establish a three-year contract through September 23, 2018, with the option to extend up to two additional one-year terms

Financial Review:

No additional appropriation required, amount included in current budget.