



Versacon, Inc.  
 7308 Aspen Lane N.  
 Suite 144  
 Brooklyn Park, MN  
 55428  
 (763)-391-5610  
 (763)-391-5611-Fax

**ADD 0 Days to Contract Period**

Change Order Proposal #1      Project:      Minneapolis Convention Center Show Offices  
 April 16th 2015      Contract #:      8015

**Scope of Work:** Adding locking function to both sliding windows

SubContractor	Division	Scope of Work	Hours/Units	Rate/Lump Sum	Amount
Casillas Glass	Glass	Add locking funtion to windows			\$185.00
Versacon	PM	Project Management	1	75.00	\$75.00

Subtotal		\$260.00
Overhead on Versacon portion	5%	\$13.00
Profit	5%	\$13.65
OH&P on Self Performed Work	10%	
Subtotal before Bond Change		\$286.65
Bond (to be applied for at end of project)	0.90%	\$25.80
<b>Total</b>		<b>\$312.00</b>

**Adam Peterson**

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**From:** Mark Torblaa <markt@casillasglass.com>  
**Sent:** Thursday, April 16, 2015 7:13 AM  
**To:** Adam Peterson  
**Cc:** markt@casillasglass.com  
**Subject:** MINNEAPOLIS CONVENTION CENTER  
**Attachments:** TRANSMITTAL 2 4-16-15.xls; DAISY SLIDE WINDOW OPTIONAL LOCKING.pdf

Hi Adam,

We received a call from the Architect yesterday indicating that they would like to see a Keyed Lock on the 2 required sliding windows.

Please see our attached submittal.

Note that this lock is considered an Optional Item and therefore was not included as a part of our original proposal. Should this item gain approval, we will need an add to our contract in the amount of \$ 185.00 to supply.

Please advise.

Thank you,

*Mark Torblaa*

Casillas Glass  
Contract Sales  
7100 Medicine Lake Road  
Minneapolis, MN 55427  
O: 763-450-0539  
C: 612-408-6166  
F: 763-420-4119  
[markt@casillasglass.com](mailto:markt@casillasglass.com)

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**ADD 0 Days to Contract Period**

Change Order Proposal #3      Project:      Minneapolis Convention Center Show Offices  
 August 19th 2015      Contract #:      8015

**Scope of Work:**

Order new light fixtures, relocate outlets,  
 demo ceiling tile from can lights, & patch  
 electrical

SubContractor	Division	Scope of Work	Hours/Units	Rate/Lump Sum	Amount
Egan	Electrical	Lights, & relocate outlets			\$7,975.84
Versacon	PM	Project Management	1	75.00	\$75.00
Caliber Drywall	Gypsum				\$0.00
Versacon	Sup	Demo ceiling tile, & patching	5	75.00	\$375.00

Subtotal		\$8,425.84
Overhead on Versacon portion	5%	\$421.29
Profit	5%	\$442.36
OH&P on Self Performed Work	10%	\$37.50
Subtotal before Bond Change		\$9,326.99
Bond (to be applied for at end of project)	0.90%	\$839.43
Total		\$10,166.42
Total with adjustment		\$10,166.00

## Adam Peterson

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**From:** Bradford A. Croissant <BACroissant@eganco.com>  
**Sent:** Wednesday, August 19, 2015 3:55 PM  
**To:** Adam Peterson  
**Cc:** Dirk J. Schmitz  
**Subject:** Mpls Show Offices Extras and Changes

August 19, 2015

Hi Adam,

The change and extras for the Show Offices are as follows:

1. Move two outlets per Lane Carlson... \$250.00
2. Thirty-four additional ArcMax 3500K CCT and installation of a net of 13 additional fixtures... \$7,475.84
3. Provide and install two under counter light switches... \$250.00

**Grand total... \$7,975.84**

Please contact me with any additional questions.

Thanks,

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**Bradford Croissant, *Project Manager***



DIRECT: 763.504.3469 // CELL: 612.328.2916

FAX: 763.595.4380

EMAIL: [BAC@eganco.com](mailto:BAC@eganco.com)

[WWW.EGANC.CO.COM](http://WWW.EGANC.CO.COM)

7625 Boone Avenue N, Brooklyn Park, MN 55428



**From:** Adam Peterson [<mailto:APeterson@versaconinc.com>]  
**Sent:** Wednesday, August 19, 2015 2:49 PM  
**To:** Bradford A. Croissant  
**Subject:** Mpls Show Offices

Hi Brad,

Can I get the CO for the lights?

Thanks

Adam Peterson

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**ADD 0 Days to Contract Period**

Change Order Proposal #2      Project:      Minneapolis Convention Center Show Offices  
 August 4th 2015      Contract #:      8015

Scope of Work: Reinstall window recessed in gypsum

SubContractor	Division	Scope of Work	Hours/Units	Rate/Lump Sum	Amount
Bredemus	Frames	Modify frames			\$430.50
Versacon	PM	Project Management	1	75.00	\$75.00
Caliber Drywall	Gypsum	Repairs/Installation of frames			\$1,597.00
Versacon	Sup	Deliver & pick up frames from St Paul	3	75.00	\$225.00

Subtotal		\$2,327.50
Overhead on Versacon portion	5%	\$116.38
Profit	5%	\$122.19
OH&P on Self Performed Work	10%	\$22.50
Subtotal before Bond Change		\$2,588.57
Bond (to be applied for at end of project)	0.90%	\$232.97
Total		\$2,821.54
Total with adjustment		\$2,822.00

# CALIBER DRYWALL

14729 Krypton St • Ramsey, MN 55303 • (763) 567-3114

## CHANGE ORDER REQUEST #1

DATE: August 4, 2015  
TO: Adam Peterson  
Versacon, Inc.  
FROM: Mike Horsch  
Project Manager  
PROJECT: Minneapolis Convention Center Show Offices  
RE: RECESS WINDOWS

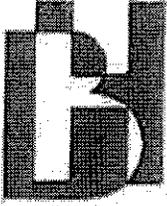
Adam:

The following is the scope of work to recess the windows and a cost breakdown of the labor and materials to complete that work:

1. Remove the new windows that were already installed
2. Cut back the outside layer of gyp. board to create a 1/4" reveal around the window frames
3. Reinstall the window frames
4. Install L-bead around the exposed edges of the gyp. board to finish the 1/4" reveals.

LABOR	20 hrs x \$ 67.83 /hr	=	\$ 1,357.00
MATERIALS	L-bead, tape, joint compound	=	\$ 32.00
			<hr/>
	SUBTOTAL:		\$ 1,389.00
	10% OVERHEAD		\$ 139.00
	5% PROFIT		\$ 69.00
			<hr/>
	TOTAL:		\$ 1,597.00

Please call if you have any questions or require additional information.



**BREDEMUS HARDWARE CO.**

1285 SYLVAN STREET  
ST. PAUL, MN 55117-4620

**PROPOSAL**

TEL: (651) 489-6250  
FAX: (651) 489-5502

\*\*\* S/WBE CERTIFIED \*\*\*

**PROJECT: Mpls Convention Center  
CHANGE ORDER #1**

**TO: Versacon  
ATTN: Adam**

**Show Room Window Modifications**

**THE ABOVE COMBINED FOR THE SUM OF -----\$430.50  
INCLUDES TAX & - MATERIALS ONLY**

ACCEPTED BY: \_\_\_\_\_

SUBMITTED BY: **MARK BOWLIN**

DATE: \_\_\_\_\_

DATE: **8/4/15**

SIGNED: \_\_\_\_\_

SIGNED: \_\_\_\_\_

**NOTE: BID MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 60 DAYS.**

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Change Order Proposal #4      Project: Minneapolis Convention Center Show Offices  
 9/3/2015      Contract #: 8015

**Scope of Work:** The new code does not require the fire extinguishers cabinets in Type A, and B occupancies when the entire facility is fully sprinklered.  
 Please provide a credit to MCC per this RFI response.

SubContractor	Division	Scope of Work	Hours/Units	Rate/Lump Sum	Amount
Egan					\$0.00
Versacon	Material	Credit for FE cabinets			-\$442.00
					\$0.00
					\$0.00

Subtotal		-\$442.00
Overhead on Versacon portion	0%	\$0.00
Profit	0%	\$0.00
OH&P on Self Performed Work	0%	\$0.00
Subtotal before Bond Change		-\$442.00
Bond (to be applied for at end of project)	0.00%	\$0.00
Total		-\$442.00
Total with adjustment		-\$442.00

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**ADD 0 Days to Contract Period**

Change Order Proposal #5      Project:      Minneapolis Convention Center Show Offices  
 September 24th 2015      Contract #:      8015

Scope of Work: 

Items numbered 2,3, 4, & 7 in Egan's final summary of additional work
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SubContractor	Division	Scope of Work	Hours/Units	Rate/Lump Sum	Amount
Egan	Electrical	Misc items requested during construction			\$720.00
Versacon	PM	Project Management	1	75.00	\$75.00
Caliber Drywall	Gypsum				\$0.00
Versacon	Sup	Patch & repair behind electrician	2	75.00	\$150.00

Subtotal		\$945.00
Overhead on Versacon portion	5%	\$47.25
Profit	5%	\$49.61
OH&P on Self Performed Work	10%	\$15.00
Subtotal before Bond Change		\$1,056.86
Bond (to be applied for at end of project)	0.90%	\$95.12
Total		\$1,151.98
Total with adjustment		\$1,152.00

## Adam Peterson

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**From:** Carlson, Lane A. <Lane.Carlson@minneapolismn.gov>  
**Sent:** Thursday, September 24, 2015 8:27 AM  
**To:** Adam Peterson  
**Cc:** Doug\_Larson@gensler.com; Zirbel, Mark J.  
**Subject:** RE: ETA Show Offices  
**Attachments:** RE: Show Offices

Adam,

Yes you can drop off the O&M Manuals at our front desk whenever it's convenient for you.

About Egan's Requests I responded on September 15<sup>th</sup> (See attached email)

Here is a synopsis:

Is there any objection to Egans change requests? **See my responses below:**

Here is a final summary of extras for the Show Offices.

1. The can lights were ordered with 120 volt thermal protectors. They did not work on the 277 volt circuit in the ceiling and we had no 120 volt circuits available for the lights. We ordered new thermal protectors for the can lights and installed them. There were 26 cans... \$970.00 – **I don't believe that is a MCC charge as the specs indicated they were to be compatible with existing electrical service.**
2. Labor for the added 13 light fixture locations (already charged). – **MCC Accepts this.**
3. Labor to install and remove four can lights in office B, after the decision to change to 2x2 fixtures... labor \$320.00 – **MCC Accepts this.**
4. Labor and parts to add two switches to control the under counter lights in the two offices... labor and material... \$220.00– **MCC Accepts this.**
5. Labor to remove and reinstall the switch and outlet so they may install the back splash at the sinks... \$95.00– **I am confused on why it was not installed initially.**
6. Labor and parts to install eight locations to control the lights on the emergency circuits in sheet rocked walls... \$800.00 – **I don't believe that is a MCC charge as the specs indicated there was to be an interface with the emergency circuits. Please clarify what the sheet rocked walls comment is about.**
7. In office CD, labor and parts to move up the three boxes for the TV location at the lounge table... \$180.00– **MCC Accepts this.**

Lane Carlson, C.P.E. | Facilities Operations Manager | Minneapolis Convention Center  
[lane.carlson@minneapolismn.gov](mailto:lane.carlson@minneapolismn.gov)  
Office: (612) 335-6335 | Mobile: (612) 685-8265 | Fax: (612) 335-6360

**Minneapolis** City by Nature

Minneapolis Convention Center  
1301 Second Avenue South, Minneapolis, MN 55403  
[MinneapolisConventionCenter.com](http://MinneapolisConventionCenter.com)

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**From:** Adam Peterson [mailto:APeterson@versaconinc.com]  
**Sent:** Thursday, September 24, 2015 7:30 AM  
**To:** Carlson, Lane A.  
**Cc:** Geiselhart, Jody A.; Zirbel, Mark J.  
**Subject:** RE: ETA Show Offices