

Request for Committee Action

To: Ways & Means
Date: 12/7/2015
From: Information Technology
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Presented by: Otto Doll, Chief Information Officer
File type: Action
Subcategory: Contracts & Agreements

Subject:

Non-Disclosure Agreement for Ingenico

Description:

Authorizing signing a Non-Disclosure Agreement (NDA) as requested by third-party vendor Ingenico for use of their credit card processing software for the Enterprise Land Management System (ELMS).

Previous Actions:

None

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

The City of Minneapolis has a need for a signed Non-Disclosure Agreement (NDA) from a third party vendor, Ingenico, to set up new credit card processing devices for the Enterprise Land Management System (ELMS). The ELMS project team anticipates using Ingenico's credit card devices for all Point-of-Sale credit card processing. The signed NDA allows the City to utilize Ingenico's proprietary software to communicate with their credit card devices.

The City of Minneapolis Finance department currently has a contractual relationship with Elavon, Inc., for processing all credit card payments and is working with Ingenico to procure and setup the credit card hardware so it functions appropriately within the ELMS system. A signed NDA is required in order to utilize their software.

- The context for the signed NDA is specifically related to the requirements of setting up the "Cashiering" module in the Infor Public Sector (IPS) web application used for the new Enterprise Land Management System (ELMS).
- Ingenico has proprietary software in the form of a Software Development Kit (SDK) that the City of Minneapolis needs to use in order to communicate with their credit card hardware.

Information Technology requests:

- a. Approval of the NDA with Ingenico for credit card processing for the ELMS
- b. The Ingenico NDA is governed by the laws of the State of Delaware without regard to its conflicts of laws rules. This would mean any disputes would need to be dealt with in the State of Delaware.

Financial Review:

No additional appropriation required, amount included in current budget.