

Request for Committee Action

To: Ways & Means
Date: 12/7/2015
From: Information Technology
Prepared by: Barb Malinski
Presented by: Otto Doll, Chief Information Officer
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract amendment with Sierra-Cedar, Inc. for ongoing COMET services

Description:

Authorizing an increase of \$600,000 to Contract C-38180 with Sierra-Cedar, Inc., for a new not-to-exceed total of \$8,417,040 for continued improvements and upgrades to the COMET system, and extend the contract's end-date through June 30, 2016.

Previous Actions:

October 9, 2015 – Council authorized an increase of \$480,000 to Contract C-38180 with Sierra-Cedar, Inc., for a new not-to-exceed total of \$7,817,040, to provide additional critical staff support for the COMET Financial System.

March 16, 2015 - Committee, having under consideration the provision of professional services for the Enterprise Resource Planning (ERP) Program, now recommends that the proper City officers be authorized to increase contract C-38180 with Sierra-Cedar, Inc. by \$1,000,000, for a new not to exceed amount of \$7,337,040, to provide additional services through September 30, 2015, to complete activities relating to upgrades to the Human Resources Information System (HRIS) and the financial system (COMPASS), and implementation of an enhanced reporting and analytics tool (Cognos).

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

The City has a Professional Services Contract with Sierra-Cedar, C-38180, for the professional services, upgrade and improvement of the City's Enterprise Resources Planning System (COMET) along with the related reporting systems, including organizational readiness/change management/training services.

This increase is necessary to continue assistance needed largely for COMET stabilization efforts, as well as documentation and knowledge transfer to existing staff.

Financial Review:

No additional appropriation required, amount included in current budget.