

MINNEAPOLIS ETHICAL PRACTICES BOARD

MEETING AGENDA

January 19, 2016, 3:00 p.m.

Room 321, City Hall

Attendance

___ Walter Bauch

___ JP Hagerty

___ Virginia Bly

Staff: Susan Trammell

1. Approval of the September & November Minutes

2. Old Business

Potential Amendments to Code – status update

Political Activity Script – status update

3. New Business

Election of Officers

Review of the Bylaws and Rules of Procedure

2016 Work Plan

Setting of special meeting date prior to 2/19/16

4. Staff Report

4a. Informal advice: 40 Inquiries (**43** topics) since the November Meeting plus **9** inquiries (**9** topics) missed on November report

Complaint Process – 2

Conflict of Interest – 2

Outside Employment – 6

Use of Property/Time – 4

Gifts – 13

Related Policy: Charitable organizations – 1

Political Activity – 1

Related Policy: Gifts between Employees – 4

Use of Information – 1

Related Policy: Solicitation & Acceptance of Gift on behalf of the City – 1

Loans – 1

Statements of Economic Interest – 7

4b. Complaint Activity – 6 Complaints filed since the November meeting. (a)(b) etc. involves different alleged violators; (1)(2) etc. involves 1 person with more than 1 allegation of wrongdoing

2015-42: Retaliation

2015-43: Use of City Property

2015-44(1)(2): Use of City Property, Use of City Information

2015-45(1)(2)(3)(4): Fiduciary Duty, Conflict of Interest, Use of Official Position, Inappropriate Influence

2015-46: Use of City Property

2015-47: Discrimination/Harassment

Status Changes: NONE

4c. Other Activity –

Taught 2 sessions Ethics Education for New Employee Orientation

Met with all Council Members regarding proposed ethics code amendments

Assisted City Clerk with SEI filing process

Met with Hennepin Theatre Trust to return gifts and explain gift ban

Drafted article for Minneapolis Matters related to holiday gifts

Answer numerous press inquiries

Notice: A portion of this meeting may be closed to the public pursuant to Minnesota Statutes Section 13D.03 or 13D.05.

Attention: If you want help translating this information, call - **Hmong** - Ceeb toom. Yog koj xav tau kev pab txhais cov xov no rau koj dawb, hu 612-673-2800; **Spanish** - Atención. Si desea recibir asistencia gratuita para traducir esta información, llama 612-673-2700; **Somali** - Ogow. Haddii aad dooneyso in lagaa kaalmeeyo tarjamadda macluumaadkani oo lacag la' aan wac 612-673-3500. If you need a disability related accommodation, please contact Susan.Trammell@minneapolismn.gov

Next Regular EPB Meeting: **March 15, 2016 at 3:00 PM Room 321 City Hall**