

City of Minneapolis
Request for Committee Action

To: Community Development & Regulatory Services
Date: 3/22/2016
Referral: Ways & Means
From: Regulatory Services
Prepared by: Maren Anderson, Financial Administrator – 612-673-5850
Presented by: Maren Anderson, Financial Administrator – 612-673-5850
File type: Action
Subcategory: Contracts & Agreements

Subject:

Payment to “A Tree Service” for Hazardous tree removal.

Description:

Authorizing payment for services performed by “A Tree Service” and allowing this contractor to continue to provide services while the City completes its competitive bid process.

Ward/Address:

All Wards

Background/Analysis:

October 4, 2012 – City releases OP 7705 for hazardous tree removal and disposal
December 2014 – Wilson Tree in default on existing contract
April 2015 – City issues purchase order to “A Tree Service” for interim coverage
April – December 2015 – City uses “A Tree Service” as vendor to remove hazardous trees as ordered by inspectors

The Department of Regulatory Services provides nuisance abatement services for hazardous trees. In 2012, “A Tree Service” was the second low bidder on OP 7705. In 2015, when the lowest bidder (Wilson Tree) was in default of their contract, “A Tree Service” was available and performed the required work based on their bid pricing from OP 7705. “A Tree Service” provided appropriate bonds and proof of insurance for these services. With Finance guidance, a purchase order was issued for a portion of 2015 service to allow service to continue. Through administrative oversight, a formal contract was not completed for the remainder of 2015 work. “A Tree Service” continued to provide service for hazardous trees. The City has approximately \$92,550 in unpaid invoices from “A Tree Service” and requests approval to make payment. Additionally, the City requests approval to pay “A Tree Service” to remove hazardous trees while the City completes a competitive bid process for a new contract award

Financial Review:

No additional appropriation required, amount included in current budget.