

**City of Minneapolis**  
**Request for Committee Action**

**To:** Community Development & Regulatory Services  
**Date:** 3/22/2016  
**Referral:** Ways & Means  
**From:** Regulatory Services  
**Prepared by:** Maren Anderson, Financial Administrator – 612-673-5850  
**Presented by:** Maren Anderson, Financial Administrator – 612-673-5850  
**File type:** Action  
**Subcategory:** Contracts & Agreements

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**Subject:**

Contract Amendment with Employee Strategies for organizational development.

**Description:**

Authorizing an extension of contract C-39117 with Employee Strategies for 12 months, through December 31, 2016, and an increase in the not-to-exceed total from \$50,000 to \$100,000, to provide organizational development services to Regulatory Services.

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**Background/Analysis:**

Pursuant to approval from the Permanent Review committee, Regulatory Services is requesting to increase the not-to-exceed total for this contract from \$50,000 to \$100,000 and extend the term of the contract. Employee Strategies as initially hired to assist with organizational development and culture in Regulatory Services in 2013. This extension will cover completion of that work in 2016.

**Financial Review:**

**No additional appropriation required, amount included in current budget.**

**Attachments:**

1. Permanent Review Committee Letter of Conformance