

Request for Committee Action

To: Ways & Means
Date: 3/28/2016
From: City Clerk's Office
Prepared by: Gary Warnberg
Presented by: None
File type: Action
Subcategory: Bid

Subject:

Bids for Xerographic duplicating equipment and large-format printer

Description:

Accepting the low bids (OP No. 8221) by Metro Sales, Inc. in the amount of \$118,000, and Advanced Imaging Solutions, in the amount of \$8,873, for furnishing, delivering, and installing Xerographic duplicating equipment and a large format printer for the Document Solutions Center.

Previous Actions:

None.

Ward/Neighborhood/Address:

Not Applicable

Background/Analysis:

Tabulation of five (5) bids received on Official Publication No. 8221 Bids for Xerographic Duplicating Equipment and Large Format Printer.

Metro Sales, Inc. in the amount of **\$118,000.00** for 36 months rental

1.	1 each Ricoh Pro 8120se	per month	\$1,196.81	Maintenance	\$20,000.00
	3 year rental		\$43,085.00		
2.	1 each Ricoh Pro 8100se	per month	\$ 974.65	Maintenance	\$20,000.00
	3 year rental		\$35,087.00		

Advanced Imaging Solutions in the amount of **\$8,873.00** for 36 months rental

1.	1 each Epson Sure Color T7270	per month	\$218.00	Maintenance	\$1,025.00
	3 year rental		\$7,848.00		

Terms are net-30 days

F.O.B.: Destination

This has been approved by the Civil Rights Department.

Financial Review:

No additional appropriation required, amount included in current budget.

Attachments:

1. Tabulation Sheet