

City of Minneapolis
Request for Committee Action

To: Ways & Means
Date: 3/28/2016
Referral: Ways & Means
From: Minneapolis Convention Center
Prepared by: Marcus Travis, Convention Center Guest and Security Services Manager
Presented by: Jeff Johnson, Convention Center Executive Director
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract amendment for SKIDATA parking systems for support and maintenance costs

Description:

Authorizing an increase of \$90,000 to Contract No. C-37487 with SKIDATA, Inc. to cover maintenance and support of SKIDATA parking systems through Dec. 31, 2018.

Previous Actions:

Amendment # 1 to City Contract C-37487: Vulnerability external and internal wireless scans to be performed quarterly on the 3rd Avenue Parking Ramp.

Amendment # 2 to City Contract C-37487: Due to the purchase and acquisition of Don Harstad Company Inc. (DBA – Harstad Controls) by SKIDATA Inc. SKIDATA Inc. will be referred to as the Consultant, for parking software maintenance and support services

Background/Analysis:

The Convention Center operates a small parking ramp on 3rd Avenue. Several years ago, we upgraded our parking control system to a SKIDATA system. SKIDATA is the same operations backbone that Public Works uses in all City ramps. SKIDATA is a proprietary operating system in both technology infrastructure and hard equipment. We have had a professional services agreement with SKIDATA for maintenance and support each year since 2010. The expenses out of this contract were generally very low. SKIDATA is the only option for maintenance and support due to the proprietary nature of their equipment and software.

In 2015, we experienced unusual expenses that have caused us to reach the maximum expenditure level in our contract. A major component of the over expenditure was the mandated upgrade in our parking ramp hardware and software by City Treasury and City IT to make sure that we remained in compliance with Payment Card Industry (PCI) Data Security Standards. (DSS) If not for these required upgrades, we would not have exceeded our contract amount.

Going forward, we do not feel that our future expenses will rise to significant levels under this contract. As a safety net, we would like to amend our current contract and extend its term.

Financial Review:

No additional appropriation required, amount included in current budget.

Approved by the Permanent Review Committee.