

Administrative Offices

12601 Ridgedale Drive, Minnetonka, MN 55305
PHONE 612.543.8500 FAX 612.543.8600

Susan Glenn, Senior Librarian
Brookdale Library
6125 Shingle Creek Parkway
Brooklyn Center, MN 55430
612-543-5631
sglenn@hclib.org
February 10, 2016

Minnesota Office of Administrative Hearings

Attn: Denise Collins
P.O Box 64620
St. Paul, MN 55614-0620
Fax: (651)539-0310

Dear Denise,

This is in regards to the Letter of Support that I sent to CAPSH. I am a manager at Brookdale Library in Hennepin County Library. Community Action Partnership of Suburban Hennepin County (CAPSH) has provided free tax assistance for low income adults at Brookdale Library, and they requested that we send a Letter of Support. We very much value our relationship with CAPSH and the service that they provide to our community.

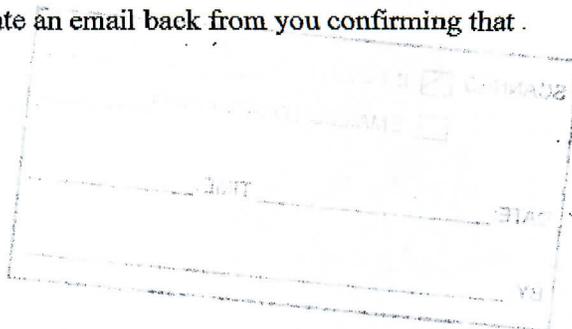
However, Hennepin County Library is part of Hennepin County, and there are specific procedures that Hennepin County requires to be followed when sending Letters of Support, and I didn't follow the proper procedure.

I am requesting that you withdraw the Letter of Support that I submitted through Carol Watson by email on Wednesday morning, February 3, 2016. According to Carol Watson, Community Developer with CAPSH, the original letter was faxed from CAPSH to OAH on Wednesday, February 3rd at 12:54 pm along with 4 other letters.

Thank you for your attention to this matter. I would appreciate an email back from you confirming that you received this and that my letter is removed.

Sincerely,

Susan Glenn
Senior Librarian, Brookdale Library



Disclaimer: If you are not the intended recipient of this message, please immediately notify the sender of the transmission error and then promptly delete this message from your computer system.

OAH 2/11/16 @ 1:52 p.m.

8800 Highway 7, Suite 401
Saint Louis Park, MN
Office: (952) 697-1395
Fax:
E-Mail: cwatson@capsh.org



Fax

To: OAH Attn: Denise Collins

From: Carol Watson, CAPSH

Fax: (651) 539-0310

Pages: 2

Phone:

Date: February 12, 2016

Re: CAPSH Letters of Support

CC:

• **Comments:**

Attached please find one letters of support regarding the City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency for the City of Minneapolis.

Best regards,
Carol Watson
Community Developer
Community Action Partnership
of Suburban Hennepin
cwatson@capsh.org
Phone: 952-697-1395
Fax: 952-697-1415
www.capsh.org

February 3, 2016

Dear City of Minneapolis,

I am writing this letter in support of Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

I attended and spoke at the public hearing on Wednesday, January 27th, but wanted to provide this letter as I feel I did not say all I wanted to share with you at the hearing.

My first encounter with CAPSH was back in 2001. I was able to bring my family from Cairo, Egypt through my asylum status. I was working full-time and going to school. Our rent kept increasing and the apartment my family of six lived in was very small. This is when I attended the Homestretch workshop that CAPSH offers to first time homebuyers. One of the instructors was Bill O'Meara. The information he provided was invaluable, as I did not know about the loan process and what to look for when buying a house.

I completed my Associate of Applied Science Degree as a Network Support Specialist in 2004 and was working full time with a steady income. My wife has diabetes and we had many expenses. Again, I sought CAPSH because my electric bill was high and I could not cover all of my expenses. This is where I first met Scott Zemke. He was helpful and respectful. With the help of CAPSH I also was able to receive weatherization assistance with my house. I needed insulation because cold air was coming in and causing my heating bill to be high. In addition to this, my basement was flooded and Bill was able to assist me with this unexpected expense.

In 2008, Jan Callison recommended me to the CAPSH's Board of Directors. I was honored to be asked and served as a Board Member for 5 years. I learned about CAPSH's program and the responsibilities the Board had to the community. In 2013 I was laid off and I had to take an evening job which conflicted with my ability to continue to attend the CAPSH Board Meetings. I was still enrolled in the Energy Assistance Program, but could not continue to serve as a Board member.

I was pleased to hear Scott Zemke had become the new Executive Director of CAPSH and decided to contact him to see if there was anything I could do. I wanted to give back to CAPSH because CAPSH assisted me when I needed support. With my experience as a Network Support Specialist, I am now volunteering four days a week at CAPSH assisting with their IT needs. I am honored to assist them in any way I possibly can.

Please feel free to contact me if you have any questions.

Thank you,



Said Ahmed
4917 Baker Road, Minnetonka, MN 55343

8800 Highway 7, Suite 401
Saint Louis Park, MN
Office: (952) 697-1395
Fax:
E-Mail: cwatson@capsh.org



Fax

To: OAH Attn: Denise Collins

From: Carol Watson, CAPSH

Fax: (651) 539-0310

Pages: 5

Phone:

Date: February 12, 2016

Re: CAPSH Letters of Support

CC:

• **Comments:**

Attached please find four letters of support regarding the City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency for the City of Minneapolis.

Best regards,
Carol Watson
Community Developer
Community Action Partnership
of Suburban Hennepin
cwatson@capsh.org
Phone: 952-697-1395
Fax: 952-697-1415
www.capsh.org

OAH 2/12/16 @ 12:59 p.m.



Experience LIFE in the Park

February 11, 2016

Dear City of Minneapolis,

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a long time community partner with the City of St. Louis Park. CAPSH provides services to St. Louis Park residents that are beneficial to the stabilization of the lives of our low income residents. These services include legal services, energy assistance, financial services, home stretch home buyer workshops, tax assistance and rental support services.

CAPSH has also been a partner in the annual St. Louis Park Community Link day which brings together services for low income residents. CAPSH also serves as a member of the St. Louis Park Family Services Collaborative whose mission is to improve the lives and develop the well-being of at-risk children and families in St. Louis Park in partnership with the community.

The most direct partnership we have with CAPSH is through our emergency repair program. CAPSH administers the emergency repair program which the city funds using CDBG dollars. The emergency repair program provides low income St. Louis Park residents with up to \$4,000 in grant funds for emergency repairs such as furnaces, roof repairs, plumbing or electrical work, and other emergency repairs.

CAPSH has been a great asset to the St. Louis Park community and our low income residents. When the city refers residents to CAPSH for the emergency repair program we know that CAPSH staff will work with the resident to connect them with all of the various resources that they may qualify for, whether they are CAPSH programs, Hennepin County programs, or other resources. CAPSH has had a great working relationship with city staff and our residents.

Please feel free to contact me regarding our work with CAPSH. I can be contacted at 952.924.2196 or molson@stlouispark.org.

Sincerely,

A handwritten signature in black ink that reads "Marney Olson" with a long horizontal line extending to the right.

Marney Olson
Assistant Housing Supervisor



AFRICAN IMMIGRANTS COMMUNITY SERVICES

HELPING HANDS

AICS

African Immigrants Community Services

Transforming People to self-Sufficiency

Office of Administrative Hearing
Attn: Denise Collins
P o Box 64620
St Paul, MN 55164
February 8, 2016

Dear City of Minneapolis,

We are Pleased to write this letter of support regarding Community Action Partnership of Suburban Hennepin (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) to help clients navigate services like energy assistance, financial services, homeless prevention service, SNAP and MNSure application assistance.

Our partnership with CAPSH has involved utilization of resources to better serve our community which has resulted in offering more services on-site to provide clients with a "one-stop shop" to access resources.

I trust Community Action of suburban Hennepin (CAPSH) Minneapolis designation will have a great impact to our community. Please feel free to contact us regarding our work with CAPSH. We can be contacted at (612) 242-0298

Thank you,



Mustafa Hassan
AICS Executive Director

1933 South 13th Ave Minneapolis, MN 55404
Tel: (612) 871-9481 * Fax: (612) 871-9162

www.aicsmn.org



Lincoln International High School

Office of Administrative Hearing
Attn: Denise Collins
P o Box 64620
St Paul, MN 55164

02/12/16

Dear City of Minneapolis,

We are writing this letter in support of Community Action Partnership of Suburban Hennepin (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis. We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) to provide services that our clients and communities in general can benefit, this includes SNAP, energy assistance and other services.

We have been community partners with CAPSH for a year and our work together has resulted in clients getting more services. Community Action Partnership of Suburban Hennepin (CAPSH) provides extra ordinary services to our community. These services have reduced the financial burden clients go through in terms of paying for electricity, heat and food.

I believe Community Action of suburban Hennepin (CAPSH) Minneapolis designation will greatly benefit my community and I am writing to express my full support

Please feel free to contact us regarding our work with CAPSH. We can be contacted at (612) 78728690
Thank you,

Manyi Tambe
Executive Director.

A handwritten signature in black ink, appearing to read "Manyi Tambe", is written over the typed name and title.



Confederation of Somali Community in Minnesota
Brian Coyle Community Center
420 15th Avenue South, Minneapolis, MN 55454
Phone (612) 605-3222 - Fax (612) 605-3266

February 12, 2016

Office of Administrative Hearing
Attn: Denise Collins
P o Box 64620
St Paul, MN 55164
February 11, 2016

Dear City of Minneapolis,

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a community partner with our organization for two years which has involved referring clients to services that CAPSH provide.

We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) to provide SNAP, MNsure and Energy assistance. Our work together has resulted in expanding services available to clients and being able to meet more needs.

Please feel free to contact us regarding our work with CAPSH. For further information about this letter, please contact me at (612) 605-3222. Thank you for your consideration.

Sincerely,

Mohamud Noor
Executive Director

8800 Highway 7, Suite 401
Saint Louis Park, MN
Office: (952) 697-1395
Fax:
E-Mail: cwatson@capsh.org



Fax

To: OAH Attn: Denise Collins

From: Carol Watson, CAPSH

Fax: (651) 539-0310

Pages: 2

Phone:

Date: February 9, 2016

Re: CAPSH Letters of Support

CC:

• **Comments:**

Attached please find one letter of support regarding the City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency for the City of Minneapolis.

Best regards,
Carol Watson
Community Developer
Community Action Partnership
of Suburban Hennepin
cwatson@capsh.org
Phone: 952-697-1395
Fax: 952-697-1415
www.capsh.org

OAH 2/9/16 @ 2:26 p.m.



Global Village Cooperative, Inc.

2938 Pillsbury Ave, #109, Minneapolis, MN, 55408, Email: global.v.coop@gmail.com

February 9, 2016

To: Office of Administrative Hearings

Att: Chief Judge Tammy Pust, P.O.Box. 64620, St. Paul, MN 55164

Re: Support letter for CAPSH's to designate as New Community Action Agency:

We, Global Village Cooperative, Inc are pleased to write this letter of support for CAPSH's new vision, leadership and mobilizing partners of community action service providers to low income families. We are supporting voluntarily on the references of their community service to our immigrant and newcomers members in the greater Minneapolis area. CAPSH has been helping our members on barriers and opportunities in accessing employment and education, addressing elements of the transition from school to work, while bringing organizations (such as Global Village Coops) to identify means to resolve issues and improve inclusion and opportunities to achieve equality.

Global Village Cooperative Inc, a community-based cooperative, was formed in 2014 by some members of the Somali small business owners and Somali Community who are ever conscious of the economic marginalization, which can limit the low income immigrant their entrepreneurial skills and dreams. **Global Village Coop** provides services to community members through adult seminars/workshops on civic/consumer education, small/medium size enterprise collaborative and investment opportunities for youth entrepreneurs in the state of Minnesota.

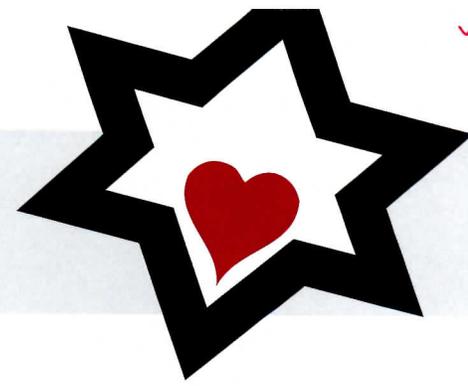
We are looking forward to further involvement with CAPSH and the partner with them in this important time that can make a substantial contribution to cooperative development and dissemination on issues of engagement of youth with Global Youth Coop a new approach of economic and job creation initiatives across Minneapolis.

Yours truly,

Mohamed M Maie – Executive Director

Jewish Family and Children's Service of Minneapolis

Serving people of all backgrounds since 1910



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To Whom It May Concern:

I would like to provide strong endorsement for Community Action Partnership of Suburban Hennepin (CAPSH) to serve as the Community Action agency for the City of Minneapolis. As Chief Executive Officer of Jewish Family and Children's Service of Minneapolis (JFCS), I have had many opportunities to collaborate with CAPSH and its staff. The partnership between our two organizations has been consistently high quality, easily accessible for clients, and intentionally people-centered in order to achieve the best possible outcome for individuals and the community.

An example of the collaborative work of our two agencies is reflected in the smooth and successful assistance provided during the economic crisis several years ago. CAPSH received a stimulus grant from the federal government and sub-vetted some of the grant to JFCS. As a result, hundreds of thousands of dollars in emergency assistance was provided to Hennepin County residents keeping them from homelessness or without proper utilities.

CAPSH has demonstrated its ability to serve residents of suburban Hennepin County ethically and with dignity. We appreciate the opportunity to work alongside them. I hope you will choose CAPSH to provide this oversight and assistance to residents of the city of Minneapolis.

Sincerely,

Judy Halper
Chief Executive Officer

RECEIVED
16 FEB -8 AM 7:37
ADMINISTRATIVE
SERVICES



13100 Wayzata Blvd, Suite 400
Minnetonka, MN 55305-1839

952-546-0616 952-593-1778 fax www.jfcsmpls.org

JFCS is committed to the inclusion of all people.



8800 Highway 7, Suite 401
Saint Louis Park, MN
Office: (952) 697-1395
Fax:
E-Mail: cwatson@capsh.org



Fax

To: OAH Attn: Denise Collins

From: Carol Watson, CAPSH

Fax: (651) 539-0310

Pages: 2

Phone:

Date: February 4, 2016

Re: CAPSH Letters of Support

CC:

• **Comments:**

Attached please find one letter of support regarding the City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency for the City of Minneapolis.

Best regards,
Carol Watson
Community Developer
Community Action Partnership
of Suburban Hennepin
cwatson@capsh.org
Phone: 952-697-1395
Fax: 952-697-1415
www.capsh.org

OAH 2/4/16 @ 2:57 p.m.



02/01/2016

Dear City of Minneapolis,

We are writing this letter in support of Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) since 2014 to provide legal services, energy assistance services, financial services and *MNSure*.

Community Action Partnership of Suburban Hennepin's (CAPSH) is one of Urban Ventures Siempre Padres programs main partners in providing emergency services, presentations, participating in resources fairs and providing a Legal clinic once per month at our Urban Ventures facility.

The wide range of services and programs provided by CAPSH are a big need in our South Minneapolis area and makes it an excellent choice to serve the urban community.

Please feel free to contact me regarding CAPSH. I can be contacted at 612-455-4620.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy S. Clark".

Timothy S. Clark
CEO, Urban Ventures



City of Brooklyn Park
12400 65th Ave. N
Brooklyn Park, MN 55443
Tel: 763-493-8392
www.brooklynpark.org

January 25, 2016

Re: Community Action Partnership of Suburban Hennepin

This is a letter of recommendation regarding the Community Action Partnership of Suburban Hennepin. In the last several years, this organization has closely worked with the City of Brooklyn Park to promote community development. The partnership has developed into a very effective relationship anchored around the shared goals and strategic objectives of fostering socio economic activity in our communities. To this end, the Community Action Partnership of Suburban Hennepin organization has worked with the City of Brooklyn Park to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to participate actively in promoting socio economic activities throughout Minnesota communities. CAPSH plays an integral role in helping local governments tackle serious challenges facing their communities.

The CAPSH programming activities have made a consequential impact in the lives of millions of people and their communities across the state. Community development activities build stronger and more resilient communities through an ongoing process of identifying and addressing needs, assets, and priority investments. CAPSH development activities support economic development projects, installation of public facilities, community centers, housing rehabilitation, public services, microenterprise assistance, code enforcement, homeowner assistance and affordable energy needs.

CAPSH is an efficient community based organization that has a clear well defined mission, experience, excellent leadership team and staff as well as an effective network of partnerships to execute the functions of a community action designation for the City of Minneapolis.

Sincerely,

A handwritten signature in black ink that reads "John T. Kinara". The signature is written over a horizontal line.

John T. Kinara
Housing & Economic Development Specialist
Email: John.kinara@brooklynpark.org
Tel: 763-493-8054; Fax: 763-493-8391



LAKE AREA MORTGAGE

A Division of Lake Area Bank

1/25/16

To Whom It May Concern:

I am writing in support of Community Action Partnership of Suburban Hennepin (CAPSH) and its proposed expansion into the City of Minneapolis.

I have been one of the quest speakers to their Homestretch Homebuyer Workshops for many years. I speak on mortgage programs, qualifying, and the mortgage loan process to first time buyers in their classes. They consistently run a professional class, without bias or favorites, and completely cover the required curriculum. Without hesitation I can recommend them to provide this important service to the citizens of Minneapolis.

Additionally I have worked with their housing counselors on individual cases. They ask my opinion and sometimes refer borrowers to me for my assistance. In all cases they give solid, non-biased advice.

They also provide rehab/renovation advice and programs to homeowners. I have met their rehab advisor through the classes and heard nothing but praise about these programs.

These are the services I have personal experience with. CAPSH also offers other important housing services including foreclosure prevention, energy assistance, and reverse mortgage counseling, to name a few. If they provide their other services as well as they provide the programs I am personally familiar with I have no doubt they will be an asset to the City of Minneapolis.

Sincerely,

Eric Otterness, Mortgage Loan Officer



1/25/2016

From:

Shannon K Melloy

Counselor Realty

1201 County Road E West Suite 103

Arden Hills MN 55112

612-850-2570

Fax:877-815-2571

smelloy@comcast.net

RE: Community Action Partnership of Suburban Hennepin (CAPSH)

I am writing in support of CAPSH to be the designated Community Action Partner for The Minneapolis area. I have volunteered as a guest speaker Community Action Partnership of Suburban Hennepin (CAPSH) Homestretch workshops since 2011. Previously, I was a Minneapolis resident and a recipient of energy assistance through the former Community Action Program. I was disheartened by recent events that caused the demise of the Minneapolis Community Action Program by improper actions of specific individuals. This has caused harm to the very people the organization was designed to help through limited access to services.

The CAPSH staff is professional and trustworthy. Recently, they handled many Minneapolis resident energy assistance needs through their limited office space and staffing. They stepped up to help with a can-do attitude and integrity to the process.

CAPSH has a pivotal role as a hub for a network of resources for local residents and current and prospective homeowners as well as foreclosure counseling for those homeowners struggling to stay in their homes. The work of CAPSH is central to the continued vitality and growth of our communities. I am honored to be a small part of that endeavor through my volunteer participation. I am proud to be a partner in their efforts to support a healthy community and neighborhood stabilization.

CAPSH would be a worthy steward of the Community Action Program in Minneapolis.

Thank you,

Shannon Melloy

8800 Highway 7, Suite 401
Saint Louis Park, MN
Office: (952) 697-1395
Fax:
E-Mail: cwatson@capsh.org



Fax

To: OAH Attn: Denise Collins **From:** Carol Watson, CAPSH

Fax: (651) 539-0310 **Pages:** 4

Phone: **Date:** February 4, 2016

Re: CAPSH Letters of Support **CC:**

• **Comments:**

Attached please find three letters of support regarding the City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency for the City of Minneapolis.

Best regards,
Carol Watson
Community Developer
Community Action Partnership
of Suburban Hennepin
cwatson@capsh.org
Phone: 952-697-1395
Fax: 952-697-1415
www.capsh.org



LAKE AREA MORTGAGE

A Division of Lake Area Bank

1/25/16

To Whom It May Concern:

I am writing in support of Community Action Partnership of Suburban Hennepin (CAPSH) and its proposed expansion into the City of Minneapolis.

I have been one of the quest speakers to their Homestretch Homebuyer Workshops for many years. I speak on mortgage programs, qualifying, and the mortgage loan process to first time buyers in their classes. They consistently run a professional class, without bias or favorites, and completely cover the required curriculum. Without hesitation I can recommend them to provide this important service to the citizens of Minneapolis.

Additionally I have worked with their housing counselors on individual cases. They ask my opinion and sometimes refer borrowers to me for my assistance. In all cases they give solid, non-biased advice.

They also provide rehab/renovation advice and programs to homeowners. I have met their rehab advisor through the classes and heard nothing but praise about these programs.

These are the services I have personal experience with. CAPSH also offers other important housing services including foreclosure prevention, energy assistance, and reverse mortgage counseling, to name a few. If they provide their other services as well as they provide the programs I am personally familiar with I have no doubt they will be an asset to the City of Minneapolis.

Sincerely,

Eric Otterness, Mortgage Loan Officer

RECEIVED
16 FEB - 1 AM 8:11
ADJ. TIME
HEARINGS





January 22, 2016

City of Minneapolis
350 South 5th Street
Minneapolis, MN 55402

RE: Community Action Partnership of Suburban Hennepin (CAPSH)

Dear Sir/Ma'am,

As the board chair of a small but local non-profit organization, Sickle Cell Disease Advocates of Minnesota, I would like to extend my personal and professional support to CAPSH as they pursue City of Minneapolis designation.

During our recent organizational restructuring, SCDAM was referred to CAPSH by Minnesota Department of Health. As a small but critically important organization that supports an underserved population in our community, our connection with CAPSH in 2015 was both timely and helpful. The supportive services that CAPSH has been able to provide SCDAM during a very difficult time has allowed our organization to rebuild the infrastructure necessary to preserve our organization as a viable resource without the financial strains that can often be the demise of a small non-profit such as ours.

Undoubtedly, if CAPSH is granted the designation, this will allow them to increase their impact in low-income communities across the Twin Cities. Through expanded programs and services, CAPSH would continue to contribute to the creation of sustainable community resources that are accessible to those who may otherwise not receive the support structures necessary to build bigger, better, and brighter futures for everyone.

Please consider your decision carefully, as the impact of one decision is felt by many!

Sincerely,

Rae Blaylark
Sickle Cell Disease Advocates of MN, Board Chair
Rae.Blaylark@ChildrensMN.org
(612)813-6399

STEP

ST. LOUIS PARK EMERGENCY PROGRAM

January 25, 2016

Dear City of Minneapolis:

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

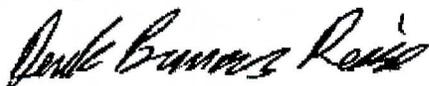
The St. Louis Park Emergency Program (STEP) has been the food shelf for residents of St. Louis Park since 1975. Each year, we touch nearly four thousand or 8% of the city's population with our services. Our case managers work with clients to support their efforts to manage financial crisis and create economic stability. For this work, STEP collaborates with many partner agencies.

CAPSH has been a community partner with the St. Louis Park Emergency Program for many years. We have consistently referred clients to CAPSH programs. They have in turn sent clients in our service area who need assistance accessing food or clothing or transportation.

We are always confident that when we refer clients to Community Action Partnership of Suburban Hennepin (CAPSH) that they will be attending to effectively and professionally. Our social workers have ongoing relationships with CAPSH personnel and find them easy to engage with when necessary.

Please feel free to contact us regarding our work with CAPSH. We can be contacted at 952-925-4899 or derek@stepslp.org.

Thank you,



Derek Burrows Reise

Executive Director



1500 69th Avenue N
Brooklyn Center, MN 55430

763-561-2481
763-560-3363 fax

January 27, 2016

Community Corner
1500 69th Ave N
Brooklyn Center, MN 55430

Dear City of Minneapolis,

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a community partner with the Community Corner for 10+ years which has involved the Renters Rights and Responsibilities Workshop, community speaking at events, providing resources at the corner and connecting with families from referrals we have sent.

We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) to provide information and referrals for legal services, energy assistance, financial services, homeless support services, and MNSURE. Our work together has resulted in:

- our families being able to connect with an organization that we feel works on behalf of them to help them through whatever situation they are dealing with.
- providing some resources and programs in a location that is convenient for our families.
- expand the services available to clients and being able to meet more needs

Marsha and Pat are always there to help us with our families. They will provide the services that they need or they will refer families to other resources that would benefit them.

Please feel free to contact us regarding our work with CAPSH. I can be contacted at 763-561-2481 or at kthorsten@brookcntrk12.mn.us.

Thank you,

Kelly Thorsten

Coordinator



North Hennepin
Community College

7411 Eighty-Fifth Avenue North | Brooklyn Park, MN 55445-2299

Phone: 763-424-0702 | Fax: 763-424-0929 | TTY: 763-424-0949 | Email: info@nhcc.edu | Web: www.nhcc.edu

January 22, 2016

Dear City of Minneapolis:

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a community partner with North Hennepin Community College's (NHCC) Paralegal Program for nearly three years, which has involved using our paralegal students to assist volunteer lawyers in providing legal services to low income individuals on our campus and in neighboring communities. This model allows CAPSH to serve a greater number of clients in need through the efficient use of paralegal students to complete paperwork and conduct intake, while freeing up CAPSH's volunteer lawyers to provide more clients with legal advice.

Through our partnership with CAPSH, NHCC Paralegal Program students volunteered at their first CAPSH legal services clinic on March 1, 2013, on the NHCC-Brooklyn Park campus. Since that date, monthly legal clinics have been offered with paralegal students gaining valuable experience while also providing legal assistance to VLN attorneys and CAPSH staff. This partnership was honored in 2014 with the Minnesota State College and Universities *Innovative Partnering & Collaboration Award*, which recognizes partnerships that focus on better serving students in the 21st century, particularly within a service learning model.

As Paralegal Program Director at North Hennepin Community College (NHCC), I have worked directly with CAPSH director, Marcy Harris, and CAPSH staff members on a monthly basis for three years. My paralegal students volunteer at CAPSH's legal services clinics throughout Hennepin County, in addition to our on-campus clinic, and complete paralegal internships in the CAPSH office. Throughout the past three years, the CAPSH administration and staff have consistently demonstrated excellence in communication, record-keeping, management, and sustainability. CAPSH seeks out and provides opportunities to communities that are innovative, collaborative, and reliable. The dedication that CAPSH has toward helping underserved populations is unquestionable.

If you have any questions about our partnership with CAPSH, I can be reached at 763-488-0294 or via e-mail at marv.fenske@nhcc.edu.

Sincerely,

A handwritten signature in cursive script that reads "Mary Gillen Fenske".

Mary Gillen Fenske
Paralegal Program Director
North Hennepin Community College



Administrative Offices

12601 Ridgedale Drive, Minnetonka, MN 55305

Susan Glenn, Senior Librarian
Brookdale Library
6125 Shingle Creek Parkway
Brooklyn Center, MN 55430

February 5, 2016

To City of Minneapolis:

This letter is in support of designating the Community Action Partnership of Suburban Hennepin (CAPSH) as an organization serving residents in the City of Minneapolis.

Brookdale Library, located in Brooklyn Center, has been fortunate to collaborate with CAPSH for numerous years on tax assistance clinics. CAPSH provides training for volunteers to help low-income patrons file taxes, and they hold biweekly clinics during tax season in our meeting rooms. This service has been invaluable since we serve a population with a high percentage of households living below the poverty line (19.8% in Brooklyn Center* and 36.6% in North Minneapolis**). Many of these community members lack the computer literacy skills to file their own taxes online or even to print their own tax forms from the IRS and Minnesota Department of Revenue's websites.

Brookdale Library is uniquely situated at a major crossroads in the northwest suburbs, where Interstate-94 merges with Interstate-694 and intersects with Highway 100. As a result, our patrons include residents of both the northwest suburbs—Brooklyn Center and Brooklyn Park in particular—and neighboring North Minneapolis. Our location is closer and more convenient than other Hennepin County Library locations in Minneapolis (North Regional Library and Sumner Library) for many North Minneapolis residents, in part because major Metro Transit bus lines stop just outside our building.

CAPSH has historically served only suburban Hennepin County residents living in poverty, and as a result, they faced a dilemma of not being able to help our Minneapolis residents prior to their temporary designation as a Community Action organization for Minneapolis. Final designation to expand programs and services to Minneapolis residents would allow CAPSH to serve all of our patrons in the tax assistance clinics and provide the foundation for us to collaborate with them further on financial literacy programs.

Thank you for providing CAPSH temporary designation for serving Minneapolis residents, and please make that designation final to help CAPSH expand their important work.

Sincerely,

Susan Glenn
Brookdale Library Senior Librarian

* Minnesota Compass. Brooklyn Center. <http://www.mncompass.org/profiles/acs3/brooklyn-center>

** Northside Funders Group. North Minneapolis Workforce Report, June 2014. <http://northsidefunders.org/wp-content/uploads/2014/03/5.3-NorthMpls-Workforce-Report-June-2014.pdf>

8800 Highway 7, Suite 401
Saint Louis Park, MN
Office: (952) 697-1395
Fax:
E-Mail: cwatson@capsh.org



Fax

To: OAH Attn: Denise Collins

From: Carol Watson, CAPSH

Fax: (651)539-0310

Pages: 7

Phone:

Date: February 3, 2016

Re: CAPSH Letters of Support

CC:

• **Comments:**

Attached please find five letters of support regarding the City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency for the City of Minneapolis.

Best regards,
Carol Watson
Community Developer
Community Action Partnership
of Suburban Hennepin
cwatson@capsh.org
Phone: 952-697-1395
Fax: 952-697-1415
www.capsh.org

OAH 2/3/16 @ 11:54 a.m.



LSS Financial Counseling Conquer Your Debt™

424 W Superior St. Duluth, MN 55801-0306
888.577.2227 F: 218.726.1251 218.529.2227

ConquerYourDebt.org

February 1, 2016

Dear City of Minneapolis,

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a community partner with Lutheran Social Service of MN for the past 16 years, with the partnership collaborating to provide financial counseling and financial education in Hennepin County.

We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) to provide free budget and debt counseling, debt management plans, credit report review, and financial wellness coaching, with two LSS financial counselors officed at CAPSH in St Louis Park. In addition, LSS and CAPSH worked together on the launch of the FAIM matched savings IDA program, with over 60 Hennepin County families meeting their asset-development goal in the first two rounds of FAIM. Several CAPSH staff have also attended the Financial Literacy Train-the-trainer led by LSS, and these front-line staff have added financial coaching and classes to their services there.

CAPSH has been a stable, reliable, and innovative community organization, aware that poverty is a reality in both city and suburbs. They are committed to cultural competence and have many multilingual staff. They have demonstrated the capacity to scale up as needed, for example, when there was a gap in energy assistance services last year due to CAP-Mpls closing.

LSS Financial Counseling offers its full endorsement of CAPSH's application to be designated the CAP for all of Hennepin County, including Minneapolis.

Please feel free to contact us regarding our work with CAPSH. We can be contacted at 612-879-5240 and darryl.dahlheimer@lssmn.org

Thank you,



Darryl Dahlheimer, Program Director,
LSS Financial Counseling
612-879-5240

8800 Highway 7, Suite 401
Saint Louis Park, MN
Office: (952) 697-1395
Fax:
E-Mail: cwatson@capsh.org



Fax

To: OAH Attn: Denise Collins

From: Carol Watson, CAPSH

Fax: (651) 539-0310

Pages: 2

Phone:

Date: February 3, 2016

Re: CAPSH Letters of Support

CC:

● **Comments:**

Attached please find a letter of support regarding the City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency for the City of Minneapolis.

Best regards,
Carol Watson
Community Developer
Community Action Partnership
of Suburban Hennepin
cwatson@capsh.org
Phone: 952-697-1395
Fax: 952-697-1415
www.capsh.org

OAH 2/3/16 @ 12:11 p.m.



RECEIVED
2016 FEB -5 AM 7:44

ADMINISTRATIVE
HEARINGS

February 1, 2016

To Whom It May Concern:

This letter is in support of CAPSH as the Community Action Agency for the City of Minneapolis.

CAPSH has been partnering with ICA Food Shelf for a number of years in ways that provide essential services to our neighbors in need. They inform our clients about the SNAP food assistance program and have assisted many in our area with Energy Assistance Program information and assistance. Several agencies housed within CAPSH – LSS Financial Services, HIRED, Tax Assistance – have been a valuable asset in bringing much needed resources to our suburban community.

CAPSH was also instrumental in the development and creation of The Suburban Hennepin Housing Coalition. CAPSH co-leads this group which pursues the mission "to work in partnership to increase safe, affordable, and sustainable housing options in suburban Hennepin County." We value the creation and leadership of this collaborative effort and participate in it regularly.

ICA Food Shelf (Intercongregation Communities Association) offers hope to its neighbors in need by providing food, financial assistance and employment services. The goal of ICA is to uphold the dignity of each person they serve as they strive for self-sufficiency, sharing in this ongoing work in partnership with the congregations, organizations, businesses and individuals in our communities. ICA serves over 830 families per month and annually provides over 1.5 million pounds of food via ICA's client-choice food shelf, mobile food shelf, and home delivery programs in the seven communities from Hopkins to Shorewood.

ICA values its collaboration with CAPSH, for together we can better help our neighbors in need. We recommend CAPSH as the Community Action Agency for the City of Minneapolis.

Sincerely,

A handwritten signature in purple ink that reads "Peg Keenan".

Peg Keenan
Executive Director
ICA Food Shelf

RECEIVED

2016 FEB -3 AM 7:31

ADMINISTRATIVE
HEARINGS

January 26, 2016

City of Minneapolis
350 S. 5th St.
Minneapolis, MN 55415

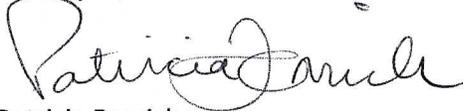
Dear Minneapolis City Council,

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

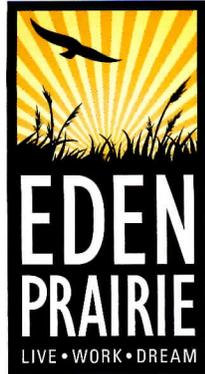
We have worked with Community Action Partnership of Suburban Hennepin (CAPSH) for well over a decade to provide subsidized car repair, low income tax filing services, tenant training and finance classes, energy assistance and legal services to the residents of Eden Prairie. Our work together has allowed us to expand the services available to clients in one location, better utilize resources and meet more specialized needs.

Please feel free to contact us regarding our work with CAPSH. We can be contacted at 952-949-8394
pfenrick@edenprairie.org

Thank you,



Patricia Fenrick
Community Services Coordinator
City of Eden Prairie



OFC 952 949 8300
FAX 952 949 8390
TDD 952 949 8399

8080 Mitchell Rd
Eden Prairie, MN
55344-4485

edenprairie.org



Minnesota Community Action Partnership

100 Empire Drive, Suite 202 • Saint Paul, MN 55103 • 651-645-7425 • Fax 651-645-7399

January 27, 2016

The Honorable Judge Tammy Pust
Chief Judge
Minnesota Office of Administrative Hearings
PO Box 64620
St. Paul, MN 55164-0620

To Whom It May Concern:

We are writing to support the Minneapolis City Council's designation of the Community Action Partnership of Suburban Hennepin as the new Community Action Agency for Minneapolis.

The Minnesota Community Action Partnership is the statewide association of Minnesota's 25 private nonprofit Community Action Agencies serving all 87 counties. Our Minnesota Community Action Network is part of a national network of 1,000 Community Action Agencies.

One of the strengths of Community Action is the power of our networks. We have a long and proud history of innovations, collaborations and creative partnerships. For example, see the "Community Highlights" section of our webpage at <http://www.minncap.org>. As but one example of the Community Action Partnership of Suburban Hennepin's great work, see the story about their Legal Service Clinics.

We provide strong peer-to-peer learning opportunities and training and technical assistance. In our national network, we have agencies with annual budgets in excess of \$100,000,000 and agencies with budgets of less than \$1,000,000. We all work and learn together. We learn together about contemporary place-based strategies for urban poverty. We learn together about community development strategies for rural poverty. We learn together about proven local strategies for the rapidly changing faces of suburban poverty.

Regarding your designation, we stand in strong support of the requirement to select a contiguous Community Action Agency. In this case, you had the potential to select from three very strong contiguous agencies which also included Community Action Partnership of Ramsey and Washington Counties and Anoka County Community Action Program.

Honorable Judge Tammy Pust
January 27, 2016
Page 2

In closing, we want to say a special thank you to both staff and Council members for the rigorous and thoughtful manner in which you approached your research and your decision. We strongly support your recommendation. We pledge to bring that same rigor to our collective work in the years ahead and look forward to working with you. Thank you very much.

Sincerely,



Catherine Johnson
Chair

Arnie Anderson
Executive Director

Dear Judge Tammy Pust
expand service would be a great idea
lot Disabled like us need help all
they offer try get more Bike lanes and Metro train
or more Buses try get Bike STOPS more MPIS
Mel and Sharon

RECEIVED

2016 FEB - 1 AM 8:15

ADMINISTRATIVE
HEARINGS



**MID-MINNESOTA LEGAL AID
MINNEAPOLIS OFFICE**
 Gregory J. Marita • (612) 746-3608 • gmarita@mylegalaid.org

Date: February 15, 2016
To: Attention: Denise Collins
Organization: Office of Administrative Hearings
Phone:
Fax: (651) 539-0310
From: Gregory J. Marita
Subject: Letter of support to the City of Minneapolis regarding Community Action Partnership of Suburban Hennepin's submission to be the designated community action agency for Hennepin County

You should receive 3 pages including this coversheet.

If you do not receive all pages, please call the telephone number above.

Document List	Pages
Letter of support	2

OAH 2/15/16 @ 2:15 p.m.

The information contained in this facsimile transmission is attorney privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone, and return the original message to us at the address indicated above via the U.S. Postal Service. We will reimburse you for your mailing expenses. Thank you

0311-0131309--1589760

430 First Avenue North, Suite 300 Minneapolis, MN 55401
 Telephone: Facsimile: (612) 746-3608 Client Intake: (612) 334-5970 www.mylegalaid.org
 A United Way Agency



**MID-MINNESOTA LEGAL AID
MINNEAPOLIS OFFICE**
Gregory J. Marita • (612) 746-3608 • gmarita@mylegalaid.org

February 15, 2016

City of Minneapolis
c/o Office of Administrative Hearings
Attn: Denise Collins
P.O. Box 64620
St. Paul, MN 55164-0620

ONLY VIA FACSIMILE #: (651) 539-0310

Dear City of Minneapolis:

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

Legal Aid's Minneapolis office provides free civil legal services to help low income and vulnerable individuals and families in Hennepin County meet their basic needs such as the need for housing, safety, and basic health, food, and cash support. Last year we provided 4,639 individuals and families with legal assistance. Just over 31% of them lived in suburban Hennepin County. It is primarily in serving these clients that we have come to know CAPSH and over the years have developed and strengthened a mutually beneficial relationship with them.

When our intake specialists speak with a client who can benefit from the services CAPSH provides, they regularly refer them to the agency with confidence that the person will be treated with respect and given appropriate assistance. We also receive referrals from CAPSH and appreciate that its established service network helps to strengthen the reach of our own organization.

In addition, for the past number of years, Legal Aid had funding to address abusive and discriminatory practices and situations experienced by our clients as a result of the mortgage foreclosure crisis. These attorneys developed a close relationship with the CAPSH housing counselors. That relationship allowed for the efficient referral of clients and exchange of substantive expertise between the two programs. As a result, clients who were in very stressful and complicated legal situations, often facing the loss of their homes and the financial security homeownership provides in our society, could be effectively served.

We were also grateful when last year CAPSH was able to quickly step in and provide energy assistance to the people of Minneapolis. Energy Assistance is a crucial element of the safety net

City of Minneapolis
February 15, 2016
Page 2

for many of our clients, and CAPSH's swift, professional response helped to mitigate the human suffering that otherwise may have resulted.

If the City of Minneapolis designates CAPSH as the community action agency, we look forward to CAPSH's continued efforts to develop the necessary sites and outreach so that the residents of Minneapolis will enjoy access to the same high quality services that have served CAPSH's suburban clients so well.

If you have any questions or would like to discuss our involvement with CAPSH further, please feel free to contact me. I can be reached at gmarita@mylegalaid.org or by telephone at (612) 746-3608.

Sincerely,



Gregory J. Marita
Deputy Director

GJM:cas

0311-0131309--1588287

City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency

Closed Feb 16, 2016 · Discussion · 3 Participants · 1 Topics · 3 Answers · 0 Replies · 0 Votes

3	1	3	0	0
PARTICIPANTS	TOPICS	ANSWERS	REPLIES	VOTES

SUMMARY OF TOPICS

SUBMIT A COMMENT

 3 Answers · 0 Replies

Important: All comments will be made available to the public. Comments sent by email or mail will be posted to our e-Comments website in the form of a PDF. Please only submit information that you wish to make available publicly. The Office of Administrative Hearings does not edit or delete submissions that include personal information. We reserve the right to remove any comments we deem offensive or inappropriate without prior notification.

· Margy Herbert · (Postal Code: unknown) · Feb 08, 2016
2:19 pm  0 Votes

February 8, 2016

Dear City of Minneapolis,

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a community partner with PARTNERS for Healthy Kids for many years. PARTNERS for Healthy Kids is the Family Services Collaborative for the Wayzata Public School District.

We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) to provide assistance to families in need of legal services, energy assistance, financial services, homeless support services, MNSure, and build capacity for families most at-risk in the community. Our work together has resulted in the collaboration to support the physical, mental, emotional, social, and economic health and well-being of kids and their families in the Wayzata School District.

Please feel free to contact us regarding our work with CAPSH. I can be reached at 763-745-5037 and margy@partnersforhealthykids.org

Sincerely,
Margy Herbert

City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency

Closed Feb 16, 2016 · Discussion · 3 Participants · 1 Topics · 3 Answers · 0 Replies · 0 Votes

Coordinator, PARTNERS for Healthy Kids

· Carolyn Brown · (Postal Code: unknown) · Feb 09, 2016
12:16 pm ↻ 0 Votes

January 21, 2016

FamiLink Resource Center
8080 Mitchell Rd
Eden Prairie, MN 55344

Dear City of Minneapolis,

Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a community partner with Familink Resource Center (part of the Eden Prairie School District) for over 12 years, which has involved having outreach workers from CAPSH help clients with energy assistance applications, SNAP applications, and MNSure applications. For the past several years CAPSH and FamiLink has also partnered on a car repair program for Eden Prairie residents. We also have annual tax clinics in our community to allow individuals, seniors, and families access to no-cost tax preparation services.

Our work together has resulted in:

- Better access to needed services in the community of Eden Prairie (i.e. SNAP outreach, MNSure enrollments, tax clinics, energy assistance support, etc.)
- Expand the services available to clients and being able to meet more needs in a more efficient manner
- Serve the large and growing community of immigrants and refugees in Eden Prairie with bi-lingual and bi-cultural staff.

Please feel free to contact me regarding my work with CAPSH. I can be contacted at 952-294-5945 and crbrown@edenpr.org

Thank you,

Carolyn Brown, MSW, LISW
FamiLink Resource Center

City of Minneapolis Recommended Designation of the Community Action Partnership of Suburban Hennepin as the Community Action Agency

Closed Feb 16, 2016 · Discussion · 3 Participants · 1 Topics · 3 Answers · 0 Replies · 0 Votes

· Eric Hauge · (Postal Code: unknown) · Feb 16, 2016 10:30 am ↻ 0 Votes

HOME Line
3455 Bloomington Ave
Minneapolis, MN 55407

February 16, 2016

Office of Administrative Hearings
Attn: Chief Judge Tammy Pust
PO Box 64620
St Paul, MN 55164-0620

Dear City of Minneapolis,
Please accept this letter of support regarding Community Action Partnership of Suburban Hennepin's (CAPSH) submission to be the designated community action agency for all of Hennepin County, including the City of Minneapolis.

CAPSH has been a community partner with HOME Line for over 20 years, involving collaborative work on suburban housing issues, especially those relating to rental housing, renters' rights, and community development. At one time, HOME Line's primary program—a free legal hotline for renters—was a program of CAPSH. Since that time our organization has expanded to serve renters throughout the entire state, hence the need to become an independent organization. Throughout this expansion, however, we have continued to rely on the services that CAPSH provides low-income families in suburban Hennepin County, frequently referring clients to various financial, energy assistance, and educational programs of CAPSH.

We have partnered with Community Action Partnership of Suburban Hennepin (CAPSH) most recently to provide legal services and education to renters, to ensure renters can access energy assistance, and to advocate for increased affordable housing resources in suburban communities. Most notably our organization expanded to serve Minneapolis in early 2014. Thus, we witnessed the closure of Community Action of Minneapolis very early after our expansion to the city. The closure left a gap, especially for energy assistance services for our clients—CAPSH helped immediately bridge that gap by handling the energy assistance applications for Minneapolis clients we needed to refer.

Lastly, we have been a part of a new collaborative headed up by CAPSH to increase acceptance of affordable rental housing subsidies. One example the group focused on recently was the large apartment complex in Richfield. CAPSH continues to help lead this group as additional challenges and opportunities present themselves for low-income suburban renters.

Please feel free to contact us regarding our work with CAPSH, at 612-255-8863 and erich@homelinemn.org.

Thank you,
Eric Hauge, Tenant Organizer, HOME Line

April 19, 2016

Susan L. Trammell
City of Minneapolis
City Hall Rm 210
350 S Fifth St
Minneapolis, MN 55415

**Re: *In the Matter of the Designation of Community Action Agency*
OAH 84-6010-33081**

Dear Ms. Trammell:

Enclosed for your file are two public comments in the above-entitled matter. These documents were inadvertently excluded when the official record was returned to you on April 4, 2016.

If you have any questions, please contact my legal assistant Kendra McCausland at (651) 361-7870 or kendra.mccausland@state.mn.us, or facsimile at (651) 539-0310.

Very truly yours,



TAMMY L. PUST
Administrative Law Judge

TLP:klm
Enclosure

APR 20 2016
MINNESOTA
ADMINISTRATIVE HEARINGS

SEARCHED []
SERIALIZED []
INDEXED []
FILED []
APR 20 2016
ST. PAUL, MN

February 16, 2016

State Office of Administrative Hearings
600 Robert Street North
St Paul, MN 55101

RECEIVED
2016 FEB 29 PM 3:46
ADMINISTRATIVE
HEARINGS

To Whom It May Concern:

I write in support of Community Action Partnership of Suburban Hennepin (CAPSH) and recommend that CAPSH receive designation as the community action agency for the City of Minneapolis.

St. Stephen's Human Services has a long partnership with CAPSH, working together to ensure that our clients receive the services and supports they need in a timely fashion. Whether it is housing for homeless veterans, rep payee assistance, or energy assistance for families in need, CAPSH staff work together with our staff to meet people where they're at, breaking down system barriers, determining eligibility, and connecting individuals and families to what they need to maintain housing stability. The collaboration that we've built together serves our Hennepin County community well.

We hope you'll consider designating Community Action for Suburban Hennepin as the community action agency for the City of Minneapolis.

Sincerely,



Gail Dorfman, Executive Director
St. Stephen's Human Services

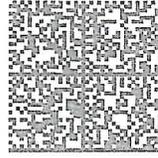
Received after the
comment deadline

ending homelessness

st. stephen's HUMAN SERVICES
2309 Nicollet Avenue, Minneapolis, MN 55404

return service requested

MINNEAPOLIS
MN 554
26 FEB '16
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0001630833 FEB 26 2016
MAILED FROM ZIP CODE 55404

State Office of Administrative Hearings
600 Robert Street North
St Paul, MN 55101

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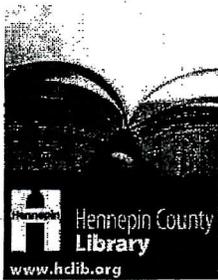


Hennepin County
Library

FAX COVER LETTER

DATE: February 13, 2016
TO: Denise Collins, Minnesota Office of Administrative Hearings
denise.collins@state.mn.us
FROM: Susan Glenn, Brookdale Library Senior Librarian
sglenn@hclib.org
SUBJECT: Request for Withdrawal of Brookdale Library Letter of Support to CAPSH
PAGES: 1 of 2

I am sending this to your email, because our library fax machine is not working currently, and the scanner/email function is working.



Administrative Offices

12601 Ridgedale Drive, Minnetonka, MN 55305
PHONE 612.543.8500 FAX 612.543.8600

Susan Glenn, Senior Librarian
Brookdale Library
6125 Shingle Creek Parkway
Brooklyn Center, MN 55430
612-543-5631
sglenn@hclib.org
February 10, 2016

Minnesota Office of Administrative Hearings
Attn: Denise Collins
P.O Box 64620
St. Paul, MN 55614-0620
Fax: (651)539-0310

Dear Denise,

This is in regards to the Letter of Support that I sent to CAPSH. I am a manager at Brookdale Library in Hennepin County Library. Community Action Partnership of Suburban Hennepin County (CAPSH) has provided free tax assistance for low income adults at Brookdale Library, and they requested that we send a Letter of Support. We very much value our relationship with CAPSH and the service that they provide to our community.

However, Hennepin County Library is part of Hennepin County, and there are specific procedures that Hennepin County requires to be followed when sending Letters of Support, and I didn't follow the proper procedure.

I am requesting that you withdraw the Letter of Support that I submitted through Carol Watson by email on Wednesday morning, February 3, 2016. According to Carol Watson, Community Developer with CAPSH, the original letter was faxed from CAPSH to OAH on Wednesday, February 3rd at 12:54 pm along with 4 other letters.

Thank you for your attention to this matter. I would appreciate an email back from you confirming that you received this and that my letter is removed.

Sincerely,

Susan Glenn
Senior Librarian, Brookdale Library