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**City of Minneapolis**

**and**

**Minneapolis Public Housing Authority**

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**MEMORANDUM OF UNDERSTANDING  
(Analysis of Potential Inspections Coordination)**

**WHEREAS**, this Memorandum of Understanding (“MOU”) is entered into this \_\_\_ day of \_\_\_\_\_, 2016, between the City of Minneapolis, a Minnesota municipal corporation (“City”) and the Minneapolis Public Housing Authority, in and for the City of Minneapolis (“MPHA”), an independent city agency; and

**WHEREAS**, the parties have discussed, and desire to further explore, the potential to cooperate to a greater extent with regard to rental housing inspections in order to more efficiently and fully meet their respective and shared goals of ensuring the provision of quality rental housing options and stock within the City of Minneapolis; and

**WHEREAS**, the purpose of the parties in enacting this MOU is to foster cooperation among the parties consistent with their respective missions and legal frameworks in order to improve housing outcomes for Minneapolis renters and residents; and

**WHEREAS**, this MOU outlines the understandings and agreements among the City and the MPHA and defines the roles and responsibilities of each;

**NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:**

1. The parties shall jointly identify and agree upon a consultant or other appropriate and qualified entity to perform professional services to include, at a minimum:
  - (a) Completion of an analysis of the respective rental housing inspections processes of the parties;
  - (b) Identification of opportunities for program improvements and/or potential policy changes in the respective housing inspection processes of

the parties, as well as identify potential areas for cooperative, joint or shared action or service delivery that might efficiently advance the shared or stated goals of the parties;

- (c) Examination of examples or models from comparative jurisdictions of cooperative, joint or shared action or service delivery between a public housing authority and a political subdivision or other governmental entity;
  - (d) Provision of a report meeting the parties' expressed expectations to the staff of both parties and to the Minneapolis City Council and the MPHA Board of Commissioners.
2. The City, at its sole expense, shall fund the referenced retention of consultant, analysis and report.
  3. The City, through its Department of Regulatory Services and any other identified division, commits to fully cooperate with the consultant or entity completing the analysis and report in its examination of inspections processes and procedures.
  4. The City commits to provide data and information related to its rental housing inspections processes to the extent needed to the consultant or entity completing the analysis and report and to MPHA, to the fullest extent permitted by law.
  5. MPHA commits to fully cooperate with the consultant or entity completing the analysis and report in its examination of inspections processes and procedures.
  6. MPHA commits to provide data and information related to its rental housing inspections processes to the extent needed to the consultant or entity completing the analysis and report and to the City, to the fullest extent permitted by law.

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7. The parties agree to meet as needed to review the progress and evaluate the findings and recommendations of the analysis and report.

CITY OF MINNEAPOLIS

MINNEAPOLIS PUBLIC HOUSING AUTHORITY

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_