

City of Minneapolis
Request for Committee Action

To: Public Safety, Civil Rights & Emergency Management
Date: 7/13/2016
From: Fire Department
Prepared by: Luke Scardigli – Finance Director
Presented by: Luke Scardigli – Finance Director
File type: Action
Subcategory: Contracts & Agreements

Subject:

Contract for Fire and Emergency Services at the B.H. Whipple Federal Building in Fort Snelling

Description:

1. Authorizing a contract with the GSA – Great Lakes Region to receive \$33,000 for providing Fire and Emergency Services at the B.H. Whipple Federal Building in Fort Snelling for a duration of 12 months covering the timeframe of June 1, 2016 to May 31, 2017.
2. Passage of Resolution approving appropriation to the Fire Department.

Previous Actions:

No previous action.

Ward/Neighborhood/Address:

All Wards

Background/Analysis:

On April 28, 2016, the Minneapolis Fire Department submitted a proposal to the GSA – Great Lakes Region for Fire and Emergency Services at the B.H. Whipple Building in Fort Snelling. MFD was awarded the contract on May 19, 2016.

Under terms of the contract, MFD shall provide the management, supervision, manpower, materials, equipment and supplies; and shall plan, schedule, coordinate and assure effective performance of all Fire and Emergency Response requirements for the Bishop Henry Whipple Federal Building, parking garage, surrounding open parking lots and open fields around the building. Work under this contract is expected to commence on or about June 1, 2016.

There is a \$33,000 annual stand by fee (\$2,750 monthly) for the initial 12 month period with slight increases in each of the four option years following. MFD shall provide ten free false alarm calls per year throughout the term of this contract including all option periods.

Financial Review:

Additional appropriation required.

Action provides increased revenue:

- *Fund 00100*
- *Department 2800400*
- *Account 345501*
- *Amount = \$33,000.00*

Approved by the Permanent Review Committee.

Meets Small and Underutilized Business Program goals.