

ORDINANCE

By Frey

Amending Title 1, Chapter 1 of the Minneapolis Code of Ordinances relating to General Provisions: In General.

The City Council of the City of Minneapolis do ordain as follows:

Section 1. That Chapter 1 of the Minneapolis Code of Ordinances be amended by adding thereto a new Section 1.130 to read as follows:

1.130. Electronic service of violation notices and orders authorized. (a) Notwithstanding any other provision of this Code, and unless expressly prohibited by state or federal law, whenever the director of regulatory services, the licensing official, the commissioner of health, the fire marshal, the zoning administrator or any other regulatory enforcement official or officer authorized to enforce any provision of this Code determines that there has been a violation, or that there are reasonable grounds to believe that there has been a violation, of any such provision, any authorized notice or order regarding such violation may, in addition to or in place of any other authorized form of service, be served by electronic means. For purposes of this section, electronic means shall include electronic mail or any other electronic or digital means of communication capable of transmitting text or writing utilized by the city and available to and accessible by the public.

(b) Such service by electronic means shall be made to the electronic mail address or other unique electronic identifier provided by the responsible party on any approved city application or through any approved submission mechanism. A documentary record of such notice and service shall be maintained.

(c) Any of the regulatory officials or officers referenced in this section may request or require any person to submit a valid electronic mail address or other electronic identifier as part of any city application for a license, permit or approval. Whenever such a request is made or requirement imposed, the applicant shall be informed that service of notices and orders may be accomplished through electronic means and the person shall be afforded an opportunity to opt-out of electronic service.

(d) It shall be the responsibility of any person subject to the requirements of this section to notify the city of any change to their designated electronic mail address or other electronic identifier or of any request to opt-out of electronic service after initial provision of any applicable electronic mail address or identifier. Such notification shall be in a format designated by the city.