

# City of Minneapolis

## Request for Committee Action

**To:** Transportation & Public Works  
**Date:** 9/13/2016  
**Referral:** N/A  
**From:** Public Works Department  
**Lead Staff:** Andrew Carlson, Project Manager, Transportation Maintenance & Repair  
**Presented by:** Andrew Carlson, Project Manager, Transportation Maintenance & Repair  
**File Type:** Resolution  
**Subcategory:** Assessment

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**Subject:**

Bloomington-Lake, Chicago-Lake, East Lake, Lyndale-Lake, 54th & Lyndale, and 50th and France Special Service Districts (428A Districts); Proposed 2017 services and service charges

**Description:**

Passage of Resolution:

1. Approving the special services and the budget cost estimates in the lump sum total amount of \$491,800 for 2017.
2. Approving service charges and the lists of service charges (assessments) in the lump sum total amount of \$478,200 for 2017.
3. Directing the transmittal of certified copies of the lists of service charges to the Hennepin County Auditor.
4. Directing the City Engineer to proceed with the work.

**Previous Actions:**

[16-00509](#) - City Council amendment the 2016 operating plans and budgets for the following 428A Districts; Bloomington-Lake, Chicago-Lake, Lyndale-Lake, and East Lake Special Service Districts to incorporate 2015 year-end surpluses.

[16-01026](#) - Notice of public hearings.

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**Ward/Address:**

Not Applicable

**Background/Analysis:**

Each year, the Special Service District Advisory Boards recommend the services, estimated budgets and the service charge methodology for the coming year for their respective Special Service District. These service charges would be collected on the 2017 real estate taxes in the same manner as special assessments. There is no interest charge applied. Each affected property owner was mailed a notice of public hearing with the service charge amount 10 days in advance of the public hearing.

1. 50<sup>th</sup> & FRANCE SPECIAL SERVICE DISTRICT

The 50<sup>th</sup> & France Special Service District Advisory Board recommends the following services and estimated costs for 2017:

1	Sidewalk Snow Services	\$	99,000
2	Ewing Parking Lot Operations and Maintenance	\$	24,000
3	Sidewalk Litter and Debris Management	\$	6,000
4	Streetscape Maintenance and Repair	\$	<u>7,000</u>
	Total	\$	136,000

The service charges are set up such that 100% of the cost of these services (\$136,000 estimated for 2017) is recovered from the affected properties. As provided for in Section 428.50 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2017 is \$132,400. The remaining \$3,600 in revenue is anticipated from the Ewing Parking Lot Employee Parking Permit Program (\$132,400 in service charges plus \$3,600 in permit program revenue equals \$136,000).

The service charges for 2017 have been calculated according to a two-part method: Ewing Parking Lot operations and maintenance costs shall be prorated based on an adjusted gross building area basis for each eligible parcel and all other costs are shall be prorated based the street frontage (lineal) method for the costs for the streets receiving services. The services are along 50<sup>th</sup> St W from France Av to Beard Av S; France Av from approx. 350 ft. N of 50<sup>th</sup> St W to approx. 100 ft. S of 51<sup>st</sup> St W and Ewing Av S from approx. 218 ft. N of 50<sup>th</sup> St W to 51<sup>st</sup> St W.

If approved, the 2017 service charges of \$132,400 would be collected on the 2017 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$136,000 to be collected in 2017 is \$37,700 more than the amount of \$98,300 collected in 2016.

Staff recommends approval of the services and service charges for 2017 in the 50<sup>th</sup> & France Special Service District.

## 2. 54<sup>th</sup> & LYNDALE SPECIAL SERVICE DISTRICT

The 54<sup>th</sup> & Lyndale Special Service District Advisory Board recommends the following services and estimated costs for 2017:

1	Litter and Debris Management	\$	7,500
2	Streetscape Maintenance and Repair	\$	3,700
3	Landscape Maintenance and Repair	\$	<u>12,600</u>
	Total	\$	23,800

The service charges are set up such that 100% of the cost of these services (\$23,800 estimated for 2017) is recovered from the affected properties. The 54<sup>th</sup> & Lyndale SSD ended fiscal year 2015 with a budget deficit of \$13,034. As recommended by the District's advisory board, on September 13, 2016 City Council approved an amendment to incorporate a grant received as well the entire \$13,034 deficit into the District's 2016 operating plan and budget. As provided for in Section 432.50 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2017 is \$23,800.

The service charges for 2017 have been calculated according to the street frontage (lineal) method for the costs for the streets receiving services. The services are along Lyndale Av S from 53<sup>rd</sup> St W to 56<sup>th</sup> St W.

If approved, the 2017 service charges of \$23,800 would be collected on the 2017 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$23,800 to be collected in 2017 is \$12,300 more than the amount of \$11,500 collected in 2016.

Staff recommends approval of the services and service charges for 2017 in the 54<sup>th</sup> & Lyndale Special Service District.

### 3. BLOOMINGTON-LAKE SPECIAL SERVICE DISTRICT

The Bloomington-Lake Special Service District Advisory Board recommends the following services and estimated costs for 2017:

1	Sidewalk Snow Services – Corners Only	\$	20,000
2	Streetscape Banners	\$	3,000
3	Seasonal Decorations	\$	10,000
4	Litter Container Pick-up	\$	10,000
5	Streetscape Maintenance and Repair	\$	13,000
6	Sidewalk Sweeping	\$	18,000
7	Streetscape Trees	\$	<u>7,500</u>
	Total	\$	81,500

The service charges are set up such that 100% of the cost of these services (\$81,500 estimated for 2017) is recovered from the affected properties. The Bloomington-Lake SSD ended fiscal year 2015 with a budget surplus of \$10,934. As recommended by the District's advisory board, on April 19, 2016 City Council approved the amendment to incorporate the entire \$10,934 surplus into their 2016 operating plan and budget leaving \$0 to be applied to Pay2017. As provided for in Section 460.50 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2017 is \$81,500.

The service charges for 2017 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Lake Street E from 12<sup>th</sup> Ave S to Cedar Ave S.

If approved, the 2017 service charges of \$81,500 would be collected on the 2017 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$81,500 to be collected in 2017 is \$23,000 more than the amount of \$58,500 collected in 2016.

Staff recommends approval of the services and service charges for 2017 in the Bloomington-Lake Special Service District.

#### 4. CHICAGO-LAKE SPECIAL SERVICE DISTRICT

The Chicago-Lake Special Service District Advisory Board recommends the following services and estimated costs for 2017:

1	Streetscape Banners	\$	3,500
2	Seasonal Decorations	\$	7,500
3	Litter Container Pick-up	\$	6,500
4	Streetscape Maintenance and Repair	\$	8,000
5	Streetscape Cleaning Services	\$	12,000
6	Streetscape Landscaping and Tree Maintenance	\$	<u>14,500</u>
	Total	\$	52,000

The service charges are set up such that 100% of the cost of these services (\$52,500 estimated for 2017) is recovered from the affected properties. The Chicago-Lake SSD ended fiscal year 2015 with a budget surplus of \$15,856. As recommended by the District's advisory board, on April 19, 2016 City Council approved the amendment to incorporate \$5,856 of the \$15,856 surplus into their 2016 operating plan and budget leaving \$10,000 to be applied to Pay2017. As provided for in Section 461.50 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2017 is \$42,000 (\$52,000 minus \$10,000).

The service charges for 2017 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Chicago Ave S from approximately 665 feet North of Lake Street E and south to 31<sup>st</sup> St E and Lake Street E from Columbus Ave S to 12<sup>th</sup> Ave S.

If approved, the 2017 service charges of \$42,000 would be collected on the 2017 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$42,000 to be collected in 2017 is \$7,500 more than the amount of \$34,500 collected in 2016.

Staff recommends approval of the services and service charges for 2017 in the Chicago-Lake Special Service District.

## 5. EAST LAKE SPECIAL SERVICE DISTRICT

The East Lake Special Service District Advisory Board recommends the following services and estimated costs for 2017:

1	Trash Receptacle Servicing	\$	17,500
2	Streetscape Maintenance and Repair	\$	11,000
3	Landscape Maintenance and Repair	\$	<u>29,000</u>
	Total	\$	57,500

The service charges are set up such that 100% of the cost of these services (\$57,500 estimated for 2017) is recovered from the affected properties. The East-Lake SSD ended fiscal year 2015 with a budget surplus of \$13,822. As recommended by the District's advisory board, on April 19, 2016 City Council approved the amendment to incorporate the entire \$13,822 surplus into their 2016 operating plan and budget leaving \$0 to be applied to Pay2017. As provided for in Section 462.50 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2017 is \$57,500.

The service charges for 2017 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Lake St East from Minnesota Trunk Highway 55 to West River Parkway and 27<sup>th</sup> Av South from Lake St East to Minnehaha Ave.

If approved, the 2017 service charges of \$57,500 would be collected on the 2017 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$57,500 to be collected in 2017 is \$16,918 than the amount of \$40,582 collected in 2016.

Staff recommends approval of the services and service charges for 2017 in the East Lake Special Service District.

## 6. LYNDALE-LAKE SPECIAL SERVICE DISTRICT

The Lyndale-Lake Special Service District Advisory Board recommends the following services and estimated costs for 2017:

1	Sidewalk Snow Services – Clearing Only	\$	46,000
2	Streetscape Maintenance and Repair	\$	20,000
3	Seasonal Tree Lighting	\$	35,000
4	Streetscape Landscaping and Tree Maintenance	\$	25,000
5	Trash Receptacle Servicing	\$	<u>15,000</u>
	Total	\$	141,000

The service charges are set up such that 100% of the cost of these services (\$141,000 estimated for 2017) is recovered from the affected properties. The Lyndale-Lake SSD ended fiscal year 2015 with a budget surplus of \$72,325. As recommended by the District's advisory board, on April 19, 2016 City Council approved the amendment to incorporate the entire \$72,325 surplus into their 2016 operating plan and budget leaving \$0 to be applied to Pay2017. As provided for in Section 463.50 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2017 is \$141,000.

The service charges for 2017 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Lyndale Av S from the Midtown Greenway to 31<sup>st</sup> St W and Lake St W from Dupont Av S to Blaisdell Av S.

If approved, the 2017 service charges of \$141,000 would be collected on the 2017 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$141,000 to be collected in 2017 is the same amount (\$141,000) collected in 2016.

Staff recommends approval of the services and service charges for 2017 in the Lyndale-Lake Special Service District.

**Financial Review:**

**No financial impact.**