

Minneapolis Arts Commission Vacancy

The Arts Commission was created by ordinance 951.010 in 1974 to foster the development of the arts, to seek financial support for the arts, to advise the City Council on arts-related matters and to stimulate participation in and appreciation of the arts by all Minneapolis residents.

Commission Contact: Matthew D. James, Cultural Affairs, Planning Department, 612-673-5449

City Clerk Contact: Julie Meintsma, 612-673-3358

Deadline: Applications must be postmarked or received by **November 14, 2008**

Vacancy:

- There are currently two (2) vacancies for a term beginning February 1, 2009 and ending January 31, 2011.
- Both positions will be appointed by the City Council President. Preference will be given to applicants from underrepresented Wards 1, 4, 5, 9, 11 and 13.

Requirements:

- Applicants must fall under one of the following categories:
 - administrative staff or board member of an arts organization (1 vacancy)
 - lay person (1 vacancy)
- Individuals should indicate on their application which category they would like to be considered for appointment.
- Members of the Arts Commission must be residents or property tax payers of Minneapolis. The City's open appointments ordinance lists conditions for waiving the residency requirement.

Application Process:

- Applications are available from the Office of the City Clerk, 304 City Hall, Minneapolis, MN 55415, 612-673-3358, or at <http://www.ci.minneapolis.mn.us/citywork/clerk/boards/open/index.asp>
- Deaf and hard-of-hearing persons may call 612-673-2157 TTY, 8 a.m. to 4:40 p.m., Monday through Friday or the Minnesota Relay Service at 1-800-627-3529.
- Persons may apply on their own behalf, nominate others or inform the Office of the City Clerk of persons to whom they wish application materials be sent.
- Applications must be submitted to the Office of the City Clerk.

Selection Process:

Applications are forwarded from the City Clerk to the City Council President for their consideration. The Arts Commission also reviews applications and makes recommendations to the appointing authorities based on the following criteria:

- Is a leader or decision-maker within the arts community or the community at large; represents or works with key constituents; and is able to communicate with that group of constituents regarding City policy and gather input from those constituents as needed.
- Has a vision for the arts for the City and a vision that is consistent with the Commission's and City's goals.
- Has strong communication skills and is willing to be available to talk with community leaders, city council, art administrators, etc.
- Can make the necessary time commitment (see below).
- The composition of the Arts Commission should reflect the demographic composition of the city.

- Additional consideration is given to equitable ward distribution, experience in the arts, connections with the community, ethnic diversity and representation from a range of artistic disciplines.

Responsibilities: Duties of Commissioners require

- Eight to ten hours per month and up to one Commission meeting per month, at 5:30 p.m. on the third Wednesday of each month.
- Participation in at least one standing committee is required.
- Attendance: Any member who has more than three unexcused absences in any calendar year will be replaced. The Commission's attendance policy governing both monthly meetings and committee meetings must also be observed.
- Note: There is no compensation. The Commission meeting locations are accessible to persons who are disabled.

Minneapolis Arts Commission website: http://www.ci.minneapolis.mn.us/dca/arts_home.asp

This information is available in ASCII disk, cassette tape, Braille or large print upon request.

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English - Attention: If you want help translating this information, call - **Hmong** - Ceeb toom. Yog koj xav tau kev pab txhais cov xov no rau koj dawb, hu 612-673-2800; **Spanish** - Atención. Si desea recibir asistencia gratuita para traducir esta información, llama 612-673-2700; **Somali** - Ogow. Haddii aad dooneyso in lagaa kaalmeeyo tarjamadda macluumaadkani oo lacag la' aan wac 612-673-3500