



Request for City Council Committee Action from the Department of BIS

Date November 3, 2008

To: **The Honorable Paul Ostrow, Chair, Ways and Means Committee**

Subject: **Increase Unisys contract by \$125,112 to provide laptops to the Regulatory Services Department.**

Recommendation Authorize proper city officials to amend the Unisys managed services contract C-25200 by \$125,112 for an increase in scope to provide laptops to the Regulatory Services Department.

Prepared by Robert Arko, Contract Administrator, 673-3984

Submitted by Lynn Willenbring _____, 673-2927
Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Presenter in Committee Lynn Willenbring

Policy Review Group Not Applicable

Permanent Review Committee (PRC) Approval – Not Applicable

Prior Related Directives:

-December 21, 2007 Council adopted and the Mayor approved the authorization for City officials to renegotiate a five-year Managed Services contract with Unisys Corporation for the City's technology operations, effective January 1, 2008, with two optional two-year extensions for a contract total of \$49,000,000.

Financial Impact: No financial impact. BIS will use existing Regulatory Services Workflow Development capital funding for this initiative.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information).
- Action requires an appropriation increase to the Capital Budget or Operating Budget.
- Action provides increased revenue for appropriation increase.
- Action requires use of contingency or reserves.
- Business Plan: Action is within the plan.
- Other financial impact (Explain):
- Request provided to department's finance contact prior to the Committee Coordinator.

Community Impact (use any categories that apply) – Not Applicable

Background/Supporting Information

The City of Minneapolis entered into a five year, \$49 million managed services contract with Unisys Corporation on January 1, 2008. The contract value and technical provisions were based on the City's technology assets and operations capacity at that point in time. Changes in the City's business requirements cause demand for increased managed services capacity that expands the scope of this contract.

Regulatory Services would like to replace 61 laptop computers with 44 semi-rugged laptops and 17 tablet computers and the corresponding peripherals (port replicators, monitors, and keyboards) as part of its departmental refresh cycle. The computers are currently scheduled to be refreshed with a laptop model; Regulatory Services has made the request to BIS to upgrade the refreshed machines from a standard laptop model to ruggedized and tablet computers. These devices will be used for agents in the field that require a more rugged computer without fear of damaging the device.