



Request for City Council Committee Action from the Department of BIS

Date October 20, 2008

To: The Honorable Paul Ostrow, Chair, Ways and Means Committee

Subject: Increase Cognos contract to cover the costs of implementing the Budget Preparation Phase II project.

Recommendation Authorize proper city officials to increase Cognos contract C-24267 by \$200,000 for an increase in scope to provide additional functionality within the Cognos software.

Prepared by Robert Arko, Contract Administrator, 673-3984

Submitted by Lynn Willenbring _____, 673-2927
Chief Information Officer

Approved by Steven Bosacker _____
City Coordinator

Presenter in Committee Lynn Willenbring

Policy Review Group Not Applicable

Permanent Review Committee (PRC) Approval – Not Applicable

Prior Related Directives:

- June 16, 2006 Council authorized City officials to execute a contract with Cognos Corporation for Business Intelligence application, training and services for \$662,805 plus annual support and maintenance costs.
- April 4, 2008 Council authorized City officials to increase the Cognos contract by a not-to-exceed amount of \$110,000 per year for the life of the software for product purchases.

Financial Impact: The Finance Department's Compass project budget does include funding for this initiative. No additional appropriation is necessary.

Financial Impact (Check those that apply)

- No financial impact (If checked, go directly to Background/Supporting Information)
 Action requires an appropriation increase to the Capital Budget
 Action requires an appropriation increase to the Operating Budget
 Action provides increased revenue for appropriation increase
 Action requires use of contingency or reserves
 Other financial impact (Explain):

Background/Supporting Information

BIS was authorized on June 16, 2006 to execute a contract with Cognos Corporation for Business Intelligence application, training and services up to \$662,805 plus annual support and maintenance over five years which may be purchased on an as-needed basis.

It was determined by the financial system team that the Cognos product was a better solution for the COMPASS budgeting system than the Oracle application originally considered as the Cognos application is robust and provides a strong budgeting capability for the City. The necessary budgeting modules were purchased and the first phase of the implementation project completed.

Currently, the second phase of the budgeting project is being planned. The purpose of this phase is to design and implement a new Capital Budget Request system that manages the Capital process similar to the existing Operating Budget process. This will allow the City to:

- Replace the current Access based Capital Budget System, eliminate side systems and allow all information to reside under one centrally supported budget module.
- Make improvements to the City's ability to perform long-term forecasting.
- Allow a more automated Budget Book planning process.

The second phase does not require the purchase of any additional software modules. Instead, professional services are being sought from Cognos to help the City design and implement the Capital Budget Request system within the existing application.