



Request for City Council Committee Action From the Department of Public Works

Date: October 12, 2010
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Subject: **Changes on Minneapolis Public Works Sidewalk Assessment Roll**

Recommendation:

Passage of a Resolution cancelling a sidewalk special assessment for property identified as PID 11-118-21-14-0032, 4917 Knox Ave N, for payable 2010 and subsequent years' tax files.

Prepared by: Suzette R. Hjermstad, RE Investigator II, 673-2401
Don Elwood, P.E., Director, Transportation Planning & Engineering 673-3622

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Suzette R. Hjermstad, RE Investigator II, 673-2401

Reviews:	Permanent Review Committee (PRC)	Not applicable
	Civil Rights Affirmative Action Plan	Not applicable
	Policy review Group (PRG)	Not applicable

Financial Impact:

Action is within current department budget

Community Impact:

Neighborhood Notification: n/a
Neighborhood Meetings: n/a
City Goals: Maintain the physical infrastructure to ensure a healthy, vital and safe city
Comprehensive Plan: Not Applicable
Zoning Code: Not Applicable

Background/Supporting Information:

Each year the Public Works Department transmits numerous assessment rolls to the County to be levied to the next year's property tax statements. The assessment rolls must be certified to Hennepin County by November 30th of the year. It is our department policy to accept prepayments without interest through December 31st. Hennepin County usually allows us the month of January to report all of the prepayments received through the end of the prior year and removes those assessments from the tax rolls prior to the property tax statements being sent out to the taxpayers in March.

The purpose of this letter is to request cancellation of a Public Works Department sidewalk repair special assessment for payable 2010 and subsequent years' tax files for:

PID 11-118-21-14-0032, 4917 Knox Ave N, Minneapolis.

The requested special assessment cancellation in the total amount of \$153.53 is the result of a prepayment, made in August 2009, not being reported to the Public Works Special Assessments Office. The assessment was not removed from the assessment roll prior to submission to Hennepin County for certification to the property taxes. It is now beyond the timeframe for Hennepin County to accept reports of prepayments received prior to December 31, 2009 for assessments that began on the 2010 taxes.

Hennepin County will refund to the property owner, the principal and interest installment that has been paid on the 2010 taxes.

Under the authority of Chapter 10 of the Minneapolis City Charter, the City Council assesses benefited properties for various improvement projects. Chapter 10, Section 15 of the City Charter provides that the City Council may, by resolution, direct the County Auditor of Hennepin County, to cancel, on any record, where the same appears, any special assessments therefore assessed and levied by said City Council, whether because the assessment was irregular or erroneous.

T&PW – Your Committee recommends passage and summary publication of the accompanying resolution directing the Hennepin County Auditor to cancel the levied sidewalk assessment on the parcel as identified by its Property ID Number for taxes payable in 2010 and subsequent years.

Colvin Roy

Cancellation of Minneapolis Public Works Sidewalk Special Assessment

Directing the Hennepin County Auditor to cancel the special assessments for sidewalk improvements for the payable 2010 and subsequent years' tax files described hereinafter.

Whereas, in accordance with Chapter 10 of the Minneapolis City Charter, The City Council of the City of Minneapolis passed Resolutions in 2009 adopting the assessment rolls as prepared by the City Engineer and ordered the transmittal of certified copies of the assessment rolls to the Hennepin County Auditor for collection to begin on the 2010 real estate tax statements; and

Whereas, there is the following described assessment that is erroneously being carried on the real estate tax statement due to a full prepayment of the assessment.

Now, Therefore, Be It Resolved by the City Council of the City of Minneapolis:

That pursuant to the provisions of Chapter 10, Section 15 of the Minneapolis City Charter, the Hennepin County Auditor is hereby directed to cancel the following levied special assessments from the 2010 and subsequent years' tax statements:

<u>LEVY</u>	<u>PROJECT</u>	<u>PROPERTY ID</u>	<u>ORIGINAL AMT</u>
01052	10S05	11-118-21-14-0032	\$ 153.53