



Request for City Council Committee Action From the Department of Public Works and Procurement

Date: October 14, 2008
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral: Honorable Paul Ostrow, Chair Ways & Means Committee
Subject: **Approval of Official Publication No. 7035 – Bid for Public Impound Towing**

Recommendation:

Acceptance of the low responsive bidders as indicated below for an total estimated annual expenditure of \$2,374,984 to furnish and deliver towing of vehicles from public or private property for Tow Districts A and B, Tow Zones 1-6, towing outside the city limits as follows:

Wrecker Services Inc	District A & Zone 3	Price per tow	\$39.45
Rapid Recovery Inc	District B & Zone 5	Price per tow	\$59.24
Shortys Heavy Duty	Zone 1	Price per tow	\$112.00
Shortys Heavy Duty	Zone 2	Price per tow	\$112.00
S & T Transport Inc	Zone 4	Price per tow	\$130.00
Chief's Towing Inc	Zone 6	Price per tow	\$144.00
Wreckers Services Inc	Per mile outside City limits	\$	1.75

The Public Works Department recommends:

- That Proper City Officials be authorized and directed to execute contracts for this service all in accordance with our specifications, becoming effective December 1, 2008 for an initial term ending on June 30, 2010.
- The sole option of the City to extend the contracts up to two times for a two year period from July 1, 2010 through June 30, 2012 and again from July 1, 2012 through June 30, 2014.

Previous Directives:

- September 8, 2008 W&M/Budget Approved the following: a) That all bids for OP 7009 for public impound towing be rejected; b) That bid specifications be revised for clarity and a new bid for public impound towing services be issued; and c) That the existing contracts be extended or authorization be given for the issuance of new contracts with bidders from the 2003 bid for public impound towing for a period not to exceed 90 days for public impound towing services for amounts not to exceed \$100,000 for each of the towing Zones 1 through 6, and \$250,000 for each of the towing Districts A and B.
- August 26, 2008 TP&W forward without recommendation.
- August 12, 2003 TP& W and W&M/Budget recommended that proper City officials be authorized to execute contracts for impound towing services for District A and B, Zones 3-6.
- September 26, 2003 TP& W and W&M/Budget recommended that proper City officials be authorized to execute contracts for impound towing services for zone 1-2.

Prepared by: Mike Sachi, Traffic and Parking Services

Approved by: _____
Gary Warnberg, Director, Procurement

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Michael W. Sachi, P.E., Project Engineer, Parking Facilities

Reviews

Permanent Review Committee (PRC):	Approval	NA
Civil Rights Affirmative Action Plan	Approval	X Date 10-6-08
Policy Review Group (PRG):	Approval	NA

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget (If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Business Plan: Action is within the plan. Action requires a change to plan.
- Other financial impact (Explain):
- Request provided to department's Finance Dept. contact when provided to the Committee Coordinator

Community Impact

- Neighborhood Notification: Not Applicable
- City Goals: A Safe Place to Call Home, Enriched Environment, Connected Communities, A Premier Destination
- Comprehensive Plan: Not Applicable
- Zoning Code: Not Applicable

Background/Supporting Information

The City of Minneapolis had solicited bids for towing of vehicles for Public Works, Regulatory Services, and Police-related activities on July 11, 2008 on Official Publication No. 7009. The previous contract expires on September 30, 2008.

On September 8, 2008 W&M/Budget Approved the following: a) That all bids for OP 7009 for public impound towing be rejected; b) That bid specifications be revised for clarity and a new bid for public impound towing services be issued; and c) That the existing contracts be extended or authorization be given for the issuance of new contracts with bidders from the 2003 bid for public impound towing for a period not to exceed 90 days for public impound towing services for amounts not to exceed \$100,000 for each of the towing Zones 1 through 6, and \$250,000 for each of the towing Districts A and B.

The current District and Zone contractors have all agreed to contract extensions of existing terms and conditions until November 30, 2008 in order to accommodate the current bid schedule.

Bid – Official Publication No. 7035

New bids were issued on September 12, 2008 with bid opening held on September 25, 2008. Tabulation of nine (9) bids was received on Official Publication No. 7035 for Public Impound Towing and is attached. One bid was rejected for failure to provide a bid deposit, and was not included in the tabulation sheet.

The City of Minneapolis maintains two (2) towing districts within the City separating the North and South half of towing activity for reasons related to police activity, accidents and parking violations. Those districts are identified as District A and District B (see attached Map)

The City also maintains six (6) tow zones for towing vehicles due to snow emergency and street sweep operations. Those zones are identified as Zones 1 through 6 (see attached map).

The specifications required that the District A bidder is required to perform towing services in Zone 3 with the District A bid price applying to Zone 3. The District B bidder is required to perform towing services in Zone 5 with the District B bid price applying to Zone 5.

The District bids recommended to be awarded are as follows:

- Wreckers Services was the lowest qualified bidder for District A (and consequently Zone 3) at \$39.45 per tow.
- Rapid Recovery was the lowest qualified bidder for District B (and consequently Zone 5) at \$59.24 per tow.

The remaining Zones are recommended to be awarded as follows:

- Zone 1: Shortys Heavy Duty - \$112.00 per tow
- Zone 2: Shortys Heavy Duty - \$112.00 per tow
- Zone 4: S & T Transport, Inc. - \$130.00 per tow
- Zone 6: Chiefs Towing, Inc. - \$144.00 per tow

Towing Services for vehicles outside City limits is recommended to be awarded to the lowest District bid awarded, which was Wreckers Services, Inc at \$ 1.75 per mile.

The initial contract term will begin on December 1, 2008 and continue until June 30, 2010, and also includes options for two additional 2 year options. The contract includes clauses for possible increases in the bid prices at the time of the extensions based upon changes in the Consumer Price Index.

Changes to the contract term which on prior towing contracts ran from October 1 through September 30 timeframe were made so that future bidding processes do not run into the Street Sweeping periods.

Public Works will be reviewing existing towing (\$138 per tow) and storage fees (\$18 per day) along with associated cost and operating expenses and will report to Council if any changes in fees are warranted.

Attachments: District Map, Zone Map, Tabulation Sheet.

Cc: Public Works – Jon Wertjes, Don Pedlar, Steve Hengel, Ronnie Toledo

"BIDS FOR PUBLIC IMPOUND TOWING" - P/W Transportation

Official Publication #7035
Bids Opened 10 AM, CDST
September 25, 2008
Minneapolis, MN

Chiefs Towing Inc.	Wrecker Services	Rapid Recovery Inc.	Startup	Wellborn Towing	S+7 Transport Inc.	Twin Cities Transport Recovery	Couger Transport Inc.
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1 Impound Tows:

District A	\$/ea	N/B	39.45	46.20	—	—	53.90	—	56.77
District B	\$/ea	N/B	54.45	59.24	—	—	67.45	—	64.97
Zone 1	\$/ea	250.00	116.00	165.00	112.00	—	135.00	—	N/B
Zone 2	\$/ea	250.00	125.00	165.00	112.00	—	130.00	134.00	N/B
Zone 4	\$/ea	134.90	112.00	165.00	112.00	134.00	130.00	—	150.00
Zone 6	\$/ea	144.00	144.50	165.00	—	—	160.00	—	N/B
2 Price for towing outside of City Limits per mile	\$	7.00	1.75	2.00	3.00	4.00	1.75	—	1.50

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien

FOR THE: FINANCE OFFICER

Christie Beck for

ASST. DIRECTOR, PURCHASING

"BIDS FOR PUBLIC IMPOUND TOWING" - P/W Transportation

Official Publication #7035
 Bids Opened 10 AM, CDST
 September 25, 2008
 Minneapolis, MN

*Schmitt
 Towing
 Inc.*

1 Impound Tows:

District A

\$/ea *56.78*

District B

\$/ea *75.00*

Zone 1

\$/ea *114.60*

Zone 2

\$/ea *194.63*

Zone 4

\$/ea *NIB*

Zone 6

\$/ea *NIB*

**2 Price for towing outside of
 City Limits per mile**

\$ *1.75*

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

P. O'Brien

FOR THE: FINANCE OFFICER

Christine Beckler

ASST. DIRECTOR, PURCHASING