



## Request for City Council Committee Action From the Department of Public Works

**Date:** October 12, 2010

**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

**Subject:** **Minneapolis Bicycle Advisory Committee Reorganization**

**Recommendation:**

- A. Update Bicycle Advisory Committee membership structure and bylaws as recommended by the Bicycle Advisory Committee.
- B. Direct staff to solicit applications for new Bicycle Advisory Committee members for a term beginning January 1, 2011.

**Previous Directives:**

- February 3, 1990: Establish Bicycle Advisory Committee
- December 28, 2001: Approval of Bicycle Master plan and reorganization of Bicycle Advisory Committee.
- June 22, 2010: Refer BAC reorganization back to Bicycle Advisory Committee

**Prepared by:** Donald Pflaum, Trans Planner, Trans Planning & Engineering, 673-2129  
Don Elwood, Director Trans. Planning & Engineering, 673-3622

**Approved by:**

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Steven A. Kotke, P.E., City Engineer, Director of Public Works

**Presenters:** Donald Pflaum, Transportation Planner 673-2129

**Reviews:**

Permanent Review Committee (PRC):	Not Applicable
Civil Rights Affirmative Action Plan:	Not Applicable
Policy Review Group (PRG):	Not Applicable

**Financial Impact**

Action is within current department budget

**Community Impact**

Neighborhood Notification: See Below

City Goals: Complies with city goals

Comprehensive Plan: Documents comply with comprehensive plan

Zoning Code: Complies with the zoning code

## Background/Supporting Information

The Minneapolis Bicycle Advisory Committee (BAC) has been working to update its membership, bylaws, and roles/responsibilities. The Bicycle Advisory Committee was formed in February 1990 and its 12 original members included representatives from city departments including the Mayor's Office, Public Works, Planning Department, Minneapolis Park and Recreation Board, City Graphics, Meter Monitors, City Council, the State Legislative Liaison, the City Public Information Office, the Minneapolis Police Department, the Minneapolis Park Police, and a local liaison. In 2001 the BAC created a mission statement, evaluated membership, and defined roles/responsibilities. At that time, the BAC was reorganized to include more citizen and non-profit representatives in addition to business representation.

In mid-2009, the City Coordinator's Office asked that each city committee re-evaluate its structure and mission. A subcommittee was formed comprised of several Bicycle Advisory Committee members and their recommendations were presented to the full BAC. After several months of discussion, the BAC unanimously passed a motion to restructure its membership and to pass a set of bylaws. Both documents are attached.

Applications for new members will be sought in 2010 for a term starting on January 1, 2011 through June 30, 2012. Subsequent terms will be two years and begin on July 1 of even numbered years. Each Council Member will select one citizen member from their ward. Once the group has been established, they will elect a new chair, vice chair, and secretary. Public Works will continue to staff the committee and will assist in agenda setting.

At the June 22, 2010 Transportation and Public Works Committee, Council Members directed the Bicycle Advisory Committee to re-evaluate the proposed structure of the committee. There were concerns about committee size, Minneapolis Park and Recreation Board participation, and staff voting. The Bicycle Advisory Committee met to discuss these issues and is making the following recommendations.

<b>Issue</b>	<b>June 22 Recommendation</b>	<b>October 12 Recommendation</b>
Number of Voting Members	35	27
Park Board Representation	5	3
City Staff Having Voting Membership on the Committee	Yes	Yes

## Attachments

BAC resolution

Revised BAC Member List