



Request for City Council Committee Action From the Department of Public Works

Date: March 2, 2010

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee

Referral: Honorable Betsy Hodges, Chair Ways and Means Budget Committee

Subject: **Existing Bus Shelter Franchise – Interim Extension Agreement**

Recommendation:

- a. Authorize proper City officers to amend the CBS Outdoor agreement to change the interim extension end date from April 1, 2010 to June 30, 2010 that provides for the continuance of provisions as stated in the current bus shelter franchise, Minneapolis Code of Ordinances Appendix G – Bus Stop Shelter Franchise
- b. Authorize preparation of the introduction of the subject matter and amend Minneapolis Code of Ordinances Appendix G relating to Bus Stop Shelter Franchise, for an interim extension from April 1, 2010 to June 30, 2010.
- c. Direct staff to introduce Bus Stop Shelter Franchise Ordinance amendment at March 12, 2010 City Council Meeting.

Previous Directives:

- November 13, 2009 Adopted the Amended Bus Stop Shelter Franchise Ordinance
- October 30, 2009
 - Authorize proper City officers to enter into the appropriate interim agreement with CBS Outdoor from November 9, 2009 to April 1, 2010 and that provides for the continuance of provisions as stated in the amended bus shelter franchise, Minneapolis Code of Ordinances Appendix G – *Bus Stop Shelter Franchise*.
 - Authorize preparation of the introduction of the subject matter and amend Minneapolis Code of Ordinances Appendix G relating to *Bus Stop Shelter Franchise*, for an interim extension to April 1, 2010.
 - Direct staff to introduce Bus Stop Shelter Franchise Ordinance amendment at October 30, 2009 City Council Meeting.
- March 27, 2009 -- proper City officers be authorized to negotiate with CBS Outdoor to extend the existing bus shelter franchise agreement beyond the November 9, 2009 expiration date

Prepared by: Jon Wertjes, Director Traffic and Parking Services 673-2614

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Jon Wertjes, Director Traffic and Parking Services

Reviews:

Permanent Review Committee (PRC)	Approval	NA	Date
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact

Action is within current department budget

Community Impact

Neighborhood Notification: Not Applicable.

City Goals: A SAFE PLACE TO CALL HOME: the city's infrastructure will be well-maintained, people will feel safe in the city.

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

Background/Supporting InformationCurrent Conditions

The city has contracted and permitted with private entities to provide shelters and bus benches since approximately 1979. The existing transit shelter provisions were scheduled to terminate on November 8, 2009 for the approximately 230 transit shelters. City Council adopted an extension to the shelter franchise to April 1, 2010.

Additional Extension Time Requested for the Bus Shelter Franchise

CBS Outdoor, Metro Transit and Public Works have been making progress regarding the extension of the franchise agreement. However, at this time, we have not completed our efforts. The four key steps remaining are:

- a) finalized the operation and maintenance service levels (2 weeks)
- b) brief City Council Members on the proposed draft Franchise (2 weeks)
- c) create the necessary extension agreement and ordinance changes with the City Attorney's office, and
- d) obtain the necessary City of Minneapolis and CBS Outdoor approvals/signatures.

To accomplish these items, Public Works believes the following schedule is attainable:

Revised Schedule

Next 2 weeks	Conclude staff approach & get CBS concurrence on all parameters
Weeks 3 & 4	Council Members briefings about the parameters
Week 5	Prepare Council letter (March 26 due)
April 2	City Council 1 st introduction subject matter to change ordinance
April 6	City T&PW committee -- approved parameters
April 16	City Council – 2 nd introduction subject matter and refer to April 20 T&PW
April 20	City T&PW - Set public hearing to change ordinance
May 4	City T&PW hold public hearing
May 14	City Council approves ordinance
	Execute contract
June 30	Contract begins

The interim extension process requires amending the contract end date in the bus shelter franchise appendix in the Minneapolis Code of Ordinances.

Cc: Robin Hennessey
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Tim Drew