



Request for City Council Committee Action from the Finance Department

Date: October 20, 2008

To: Ways and Means/Budget Committee

Referral to: None

Subject: Modifications to departmental appropriations that require a contingency for 2008.

Recommendation: Approve appropriation modifications for all departments requiring a contingency for 2008.

Previous Directives: None

Prepared by: Andrew Lenz, (612) 673-2763 Approved by: Patrick Born, Chief Financial Officer Steven Bosacker, City Coordinator Presenter in Committee: Andrew Lenz, Senior Financial Analyst
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Financial Impact (Check those that apply)

- No financial impact
- Action requires an appropriation increase to the Capital Budget or Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Action is within the Business Plan
- Action requires a change to the Business Plan
- Other financial impact
- Request provided to the Finance Department when provided to the Committee Coordinator

Background/Supporting Information

City departments identified in the tables below have employees that belong to bargaining units that have settled contracts in excess of the two-percent (2%) annual salary increase assumption. It is anticipated that because of these settlements, those departments will spend beyond the funds allocated to them, requiring the City to provide a contingency appropriation. The recommended contingency appropriation is noted in the columns entitled "Appropriation" in each of the following tables.

General Fund Contingency Transfers

Fund	Department	Description	Appropriation
00100	8300000	911/311	\$1,000
00100	1400000	Attorney	\$17,000
00100	2600000	City Clerk	\$1,000
00100	3000000	Civil Rights	\$2,000
00100	8420000	Communications	\$3,000
00100	8600000	Community Services	\$1,000
00100	8400000	Coordinator	\$1,000
00100	8900000	CPED	\$9,000
00100	8200000	Finance Department	\$17,000
00100	8150000	Human Resources	\$4,000
00100	8410000	IGR	\$1,000
00100	4000000	Police	\$459,000
00100	6500000	PW - Admin Services	\$3,000
00100	6000000	PW - Engineering Design	\$1,000
00100	6070000	PW - Field Services	\$2,000
00100	6850000	PW - Traffic & Parking Svcs	\$4,000
00100	6850000	PW - Transportation	\$3,000
00100	8350000	Regulatory Services	\$10,000
00100	1750000	Transfer from Contingency	\$539,000

Note: These values only represent salaries of personnel in bargaining units that settled in excess of the 2% budgetary assumption for 2008. The table above represents General Fund appropriation modifications only. After these transfers are made, the General Fund contingency balance will be \$633,000.

Non-General Fund Financial Impacts

Fund	Department	Description	Appropriation
01210	4000000	Police	\$1,000
01300	1400000	Attorney	\$1,000
01300	8600000	Community Services	\$4,000
01300	8900000	CPED	\$2,000
01300	4000000	Police	\$1,000
01400	8900000	CPED	\$3,000
01600	8600000	Community Services	\$6,000
01600	8900000	CPED	\$1,000
01760	8650000	Convention Center	\$31,000
04100	6000000	PW - Engineering Design	\$11,000
06000	6400000	PW - Eng. Materials/Testing	\$2,000
06100	6750000	PW - Equipment	\$2,000
06200	6800000	PW - Prop Services	\$3,000
06400	8800000	BIS	\$24,000
06900	1400000	Attorney	\$15,000
06900	8200000	Finance Department	\$2,000
07300	6000000	PW - Engineering Design	\$5,000
07300	6300000	PW - Surface Water/Sewers	\$1,000
07400	6900000	PW - Water Treatment	\$11,000
07500	685TAD7	PW - 7th St Garage	\$3,000
07500	6850000	PW - Transportation	\$5,000
07700	6640000	PW - Solid Waste	\$1,000
01CAD	8900000	CPED	\$2,000
01SED	8900000	CPED	\$2,000
Total Fund Balance Decrease			\$139,000

Note: These values only represent salaries of personnel in bargaining units that settled in excess of the 2% budgetary assumption for 2008. The table above represents non-General Fund appropriation modifications only.

Staff Directions

Finance Department staff is directed to appropriate the amounts identified in the appropriation columns of the preceding tables to the departments and funds identified in each row of the tables.