



## Request for City Council Committee Action From the Department of Public Works

**Date:** September 27, 2011

**To:** Honorable Sandra Colvin Roy, Chair, Transportation and Public Works Committee

**Subject:** **Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts, Proposed Services and Service Charges for 2012: Public Hearings**

**Recommendation:**

Passage and summary publication of a Resolution for the Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts:

- A. Approving the special services and the budget cost estimates in the lump sum total amount of \$256,450 for 2012;
- B. Approving service charges and the lists of service charges (assessments) in the lump sum total amount of \$233,092 for 2012;
- C. Directing the City Clerk to transmit certified copies of the lists of service charges to the Hennepin County Auditor; and
- D. Directing the City Engineer to proceed with the work.

**Previous Directives:**

Transportation and Public Works Committee meeting of August 23, 2011 directing staff to give notice of public hearings.

**Prepared by:** Suzette R. Hjermstad, Real Estate Investigator II, 673-2401  
Andrew Carlson, Project Manager, Special Service Districts

**Approved by:** \_\_\_\_\_  
Steven A. Kotke, P. E., City Engineer, Director of Public Works

**Presenters:** Michael D. Kennedy, P.E., Director, Transportation Maintenance & Repair  
Andrew Carlson, Project Manager, Special Service Districts

**Reviews** Not Applicable

**Financial Impact:**

Special Assessments against benefited properties

**Community Impact**

**Neighborhood Notification:** Public hearing notices sent out 10 days prior to public hearing

**City Goals:** The City's infrastructure will be well-maintained; streets will be destinations.

**Comprehensive Plan:** Consistent

**Zoning Code:** Not Applicable

**Background/Supporting Information Attached**

Each year, the Special Service District Advisory Boards recommend the services, estimated budgets and assessment methodology for the coming year for their respective Special Service District. These service charges would be collected on the 2012 real estate taxes in the same manner as special assessments and without interest.

Each affected property owner was mailed a notice of public hearing with the service charge amount 10 days in advance of the public hearing.

1. CHICAGO-LAKE SPECIAL SERVICE DISTRICT

The Chicago-Lake Special Service District Advisory Board has recommended the services for 2012 which along with the estimated costs for 2012 are as follows:

1. Sidewalk Snow Removal	\$ 500
2. Streetscape Banners	\$ 8,750
3. Streetscape Maintenance and Repair.	\$13,000
4. Litter Container Pick-up	\$ 7,500
5. Streetscape Cleaning Services	\$ 8,700
6. Streetscape Landscaping & Tree Maintenance	\$ 7,250
7. Seasonal Decorations	<u>\$ 1,550</u>
TOTAL	\$47,250

The service charges are set up such that 100% of the cost of these services (\$47,250 estimated for 2012) is recovered from the affected properties. After adjusting the proposed 2012 special services budget of \$47,250 for previous years' unexpended balances and additional costs for the services provided through 2010, the total amount proposed to be charged on the 2012 real estate tax statements calculates to \$37,708. As provided for in Section 461.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2012 is \$37,708.

The service charges for 2012 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Chicago Ave S from approximately 665 feet North of Lake Street E and south to 31<sup>st</sup> St E and Lake Street E from Columbus Ave S to 12<sup>th</sup> Ave S.

If approved, the 2012 service charges of \$37,708 would be collected on the 2012 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$37,708 to be collected in 2012 is \$4,931 more than the amount of \$32,777 collected in 2011.

Staff recommends approval of the services and service charges for 2012 in the Chicago-Lake Special Service District.

## 2. BLOOMINGTON-LAKE SPECIAL SERVICE DISTRICT

The Bloomington-Lake Special Service District Advisory Board has recommended the services for 2012 which along with the estimated costs for 2012 are as follows:

1. Sidewalk Snow Removal	\$ 3,000
2. Streetscape Banners	\$12,000
3. Seasonal Decorations	\$ 3,000
4. Litter Container Pick-up	\$ 7,000
5. Streetscape Maintenance & Repair	\$ 5,000
6. Sidewalk Sweeping	\$11,000
7. Streetscape Trees	<u>\$ 3,000</u>
TOTAL	\$44,000

The service charges are set up such that 100% of the cost of these services (\$44,000 estimated for 2012) is recovered from the affected properties. After adjusting the proposed 2012 special services budget of \$44,000 for previous years' unexpended balances and additional costs for the services provided through 2010, the total amount proposed to be charged on the 2012 real estate tax statements calculates to \$30,008. As provided for in Section 460.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2012 is \$30,008.

The service charges for 2012 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Lake Street E from 12<sup>th</sup> Ave S to Cedar Ave S.

If approved, the 2012 service charges of \$33,875 would be collected on the 2012 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$30,008 to be collected in 2012 is \$3,867 less than the amount of \$33,875 collected in 2011.

Staff recommends approval of the services and service charges for 2012 in the Bloomington-Lake Special Service District.

### 3. EAST LAKE SPECIAL SERVICE DISTRICT

The East Lake Special Service District Advisory Board has recommended the services for 2012 which along with the estimated costs for 2012 are as follows:

1. Streetscape Maintenance and Repair.	\$ 9,500
2. Litter Container Pick-up	\$12,500
3. Streetscape Cleaning Services	\$ 9,700
4. Streetscape Landscaping and Tree Maintenance	<u>\$21,500</u>
TOTAL	\$53,200

The service charges are set up such that 100% of the cost of these services (\$53,200 estimated for 2012) is recovered from the affected properties. After adjusting the proposed 2012 special services budget of \$53,200 for previous years' unexpended balances and additional costs for the services provided through 2010, the total amount proposed to be charged on the 2012 real estate tax statements calculates to \$53,376. As provided for in Section 462.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2012 is \$53,376.

The service charges for 2011 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Lake St East from Minnesota Trunk Highway 55 to West River Parkway and 27<sup>th</sup> Av South from Lake St East to Minnehaha Av.

If approved, the 2012 service charges of \$53,376 would be collected on the 2012 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$53,376 to be collected in 2012 is \$16,376 more than the amount of \$37,000 collected in 2011.

Staff recommends approval of the services and service charges for 2012 in the East Lake Special Service District.

#### 4. LYNDALE-LAKE SPECIAL SERVICE DISTRICT

The Lyndale-Lake Special Service District Advisory Board has recommended the services for 2012 which along with the estimated costs for 2012 are as follows:

1. Sidewalk Snow Services – Clearing	\$50,000
2. Streetscape Maintenance and Repair.	\$ 7,000
3. Seasonal Tree Lighting	\$26,000
4. Streetscape Landscaping & Tree Maintenance	\$17,000
5. Trash Receptacle Servicing	<u>\$12,000</u>
TOTAL	\$112,000

The service charges are set up such that 100% of the cost of these services (\$112,000 estimated for 2012) is recovered from the affected properties. There were no service charges revenues through 2010 (being a newly implemented special service district with services revenues beginning in 2011). As provided for in Section 463.70 of the Minneapolis Code of Ordinances, the actual amount of service charges to be collected in 2012 is \$112,000.

The service charges for 2012 have been calculated according to the same method as the original streetscape assessments that is: the street frontage (lineal) method for the costs for the streets receiving services. The services are along Lyndale Av S from the Midtown Greenway to 31<sup>st</sup> St W and Lake St W from Dupont Av S to Blaisdell Av S.

If approved, the 2012 service charges of \$112,000 would be collected on the 2012 real estate tax statements in the same manner as special assessments. There is no interest charge applied. The amount of \$112,000 to be collected in 2012 is \$27,250 less than the amount of \$139,250 collected in 2011.

Staff recommends approval of the services and service charges for 2012 in the Lyndale-Lake Special Service District.

Council Member Robert Lilligren  
Council Member Elizabeth Glidden  
Council Member Gary Schiff  
Council Member Meg Tuthill  
Heather Johnston, Budget Director

T&PW - Your Committee, having under consideration the Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts, now recommends passage and summary publication of the accompanying Resolution approving special services, the cost estimates, service charges and the lists of service charges for 2012 in the Chicago-Lake, Bloomington-Lake, East Lake and Lyndale-Lake Special Service Districts and directing the City Engineer to proceed with the work.

Colvin Roy

Approving special services, the cost estimates, service charges and the lists of service charges for 2012 in the Chicago-Lake, Bloomington Lake, East Lake and Lyndale-Lake Special Service Districts and directing the City Engineer to proceed with the work.

Whereas, public hearings were held on September 27, 2011 in accordance with Laws of Minnesota, Chapter 428A, Sections 428A.01 through 428A.10 and Chapters 460, 461, 462 and 463 of the Minneapolis Code of Ordinances to consider the proposed special services, the proposed service charges and the proposed lists of service charges as more particularly described in Petn No \_\_\_\_\_ on file in the Office of the City Clerk and to consider all written and oral objections and statements regarding this matter;

Now, Therefore, Be It Resolved by The City Council of The City of Minneapolis:

That the proposed special services, the proposed cost estimate in the total amount of \$47,250 for 2012 and that the proposed service charges and the proposed list of service charges for 2012 in the total amount of \$37,708 (amount remaining after adjusting the cost estimate of \$47,250 for previous years' unexpended balances and additional costs as provided for in Section 461.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the Chicago-Lake Special Service District.

Be It Further Resolved that the proposed special services, the proposed cost estimate in the total amount of \$44,000 for 2012 and that the proposed service charges and the proposed list of service charges for 2012 in the total amount of \$30,008 (amount remaining after adjusting the cost estimate of \$44,000 for previous years' unexpended balances and additional costs as provided for in Section 460.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the Bloomington-Lake Special Service District.

Be It Further Resolved that the proposed special services, the proposed cost estimate in the total amount of \$53,200 for 2012 and that the proposed service charges and the proposed list of service charges for 2012 in the total amount of \$53,376 (amount remaining after adjusting the cost estimate of \$53,200 for previous years' unexpended balances and additional costs as provided for in Section 462.70 of the Minneapolis Code of Ordinances) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the East Lake Special Service District.

Be It Further resolved that the proposed special services, the proposed cost estimate in the total amount of \$112,000 for 2012 and that the proposed service charges and the proposed list of service charges for 2012 in the total amount of \$112,000 (being a newly implemented special service district with services revenues

beginning in 2011) as prepared by the City Engineer and on file in the Office of the City Clerk be and hereby are approved for the Lyndale-Lake Special Service District.

Be It Further Resolved that the City Engineer is hereby directed to proceed with the work.

Be It Further Resolved that the service charges be collected in one (1) installment on the 2011 real estate tax statements in the same manner as special assessments without interest charges and that the City Clerk is hereby directed to transmit certified copies of said lists of service charges to the Hennepin County Auditor.