

ATTORNEY

MISSION

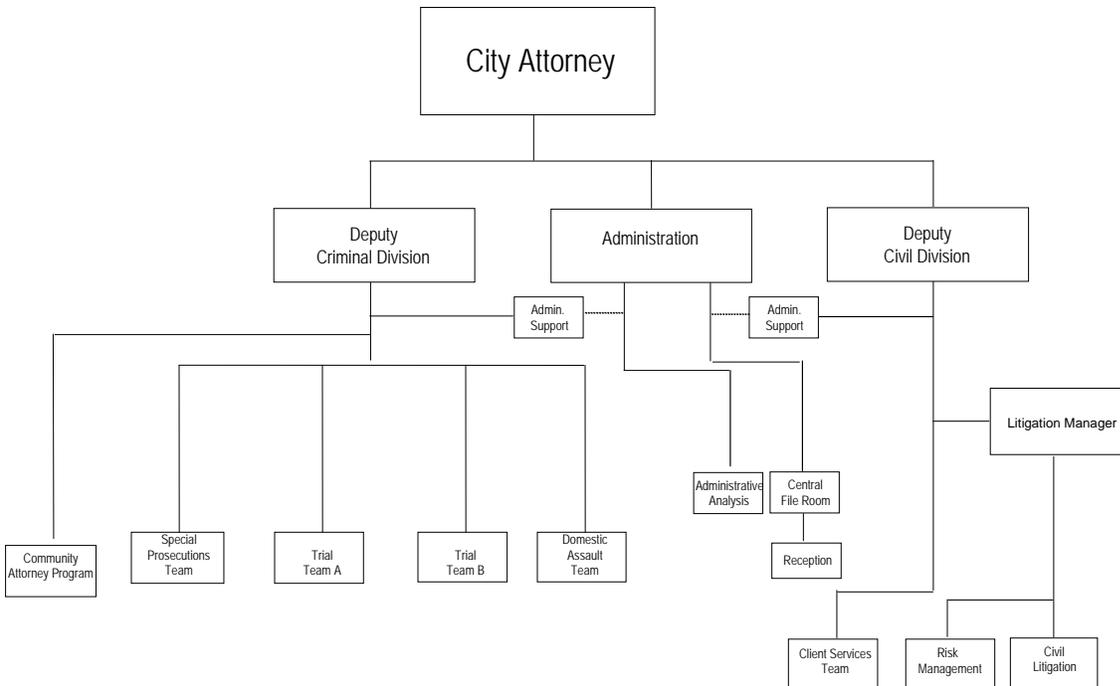
The City Attorney's mission is to enhance public safety, serve justice and vigorously represent the interests of the City of Minneapolis and its residents by holding criminal offenders accountable and delivering the highest quality, cost effective legal services.

BUSINESS LINES

The City Attorney's Office has two business lines:

- Criminal Division: Prosecutes all adult misdemeanor, gross misdemeanor and petty misdemeanor crime in the City of Minneapolis.
- Civil Division: Delivers legal services for City clients and provides litigation representation.

ORGANIZATION CHART



Criminal Prosecution

General Fund: \$7,039,179

Attorney

Other Funds: \$0

The Criminal Division of the City Attorney's Office ("CAO") prosecutes all adult gross misdemeanor, misdemeanor, petty misdemeanor and traffic offenses in the City of Minneapolis.

The criminal prosecution function is divided into four teams: domestic violence, chronic offender prosecutions and two teams that prosecute all other cases, ranging from DWI, reckless driving (that can include fatalities) to trespass, carrying a weapon without a permit and driving after revocation or suspension of a license. The CAO also participates in specialty courts and calendars in Hennepin County District Court, including mental health court, veteran's court, GIFT (Gaining Independence for Females in Transition) review calendar and DWI court. The specialty courts require extra prosecutor time for appearances, staffing meetings and review calendars but provide impressive results in reducing recidivism. Finally, the criminal prosecution program handles appeals of criminal cases to the Minnesota Court of Appeals and the Minnesota Supreme Court.

Measure: Conviction rates

Community Attorney Prosecution Program

General Fund: \$719,007

Attorney

Other Funds: \$365,352

This program includes the community attorney component of the criminal division and the Downtown 100 (downtown chronic offenders) initiative. The CAO has assigned criminal attorneys to each of the five MPD precincts, one housed in each precinct. The program also includes three paralegals and the Downtown 100 prosecutor.

The primary job of the community prosecutors is to work with the MPD precinct leadership, officers and Crime Prevention Specialists on crime and public safety issues. The community attorneys work with community and neighborhood organizations, local businesses and other stakeholder groups to identify and help resolve community public safety concerns specific to each precinct. For example, the 2nd Precinct Community Attorney helped develop the party house ordinance and enforcement protocols. The community prosecutors help lead eight court watch groups located throughout the City. (The Downtown Court Watch received an award from the International Association of Chiefs of Police in 2010.) The community attorneys help identify and maintain the Top 200 chronic livability offender lists and obtain community impact statements in particular cases. These attorneys may also charge and prosecute cases of particular interest to a neighborhood, appear in community court on high priority chronic offender cases and develop strategies for chronic offender dispositions, such as developing a geographic restriction map, among other tasks. This function is a valuable resource for MPD officers, available to answer questions and provide criminal law advice.

The Downtown 100 program is an initiative focused on the top livability crime offenders in downtown Minneapolis. The program includes grant funds from the Downtown Improvement District that pay for the majority of the salaries for an additional prosecutor and a County probation officer, both housed in the 1st Precinct. The Downtown 100 program achieved a 74% decrease in recidivism by the Downtown 100 chronic offenders in the first year of the program. The program has been chosen as one of ten best practices across the country by the Association of Prosecuting Attorneys to be showcased at its 2011 national conference this fall.

Measure: Resident survey - sense of safety

Civil Litigation

Other Funds: \$2,580,576

City Attorney's Office

One of the goals of the Civil Division is to minimize the City's litigation costs and financial liability. Litigation Team attorneys are assigned to those matters claimed against the City.

Litigation Team attorneys represent the City in civil matters filed in the state and federal district and appellate courts; before administrative agencies, such as the United States Environmental Protection Agency, United States Equal Employment Opportunity Commission, the Minnesota Pollution Control Agency, the Minnesota Human Rights Department; Workers Compensation judges and other administrative venues.

In addition to providing representation for the City, Litigation Team attorneys provide direct defense of City officers and employees in virtually all of the cases in which such employees are personally named in a lawsuit.

Measure: 21st century government

Client Services

Other Funds: \$3,471,506

City Attorney's Office

The Client Services Team within the Civil Division of the City Attorney's Office performs legal work and provides advice to all City departments, boards, commissions and office holders. The Client Services Team is called upon to draft development agreements, prepare ordinances and charter amendments, advise the City on the myriad of legal questions facing the City and its operations ranging from governmental authority to election law to compliance with the open meeting law and data practices act.

Measure: 21st century government

FINANCIAL ANALYSIS

EXPENDITURE

The City Attorney's 2012 budget is \$14.2 million, a 1.6% decrease from the 2011 revised budget. Personnel expenses are 75% of the total budget, with 101 full-time equivalent positions in the department. Contractual expenses are 21% of the total budget.

The department reduced 2 FTEs with internal shifts. Council adopted an additional cut of 2 FTEs, for a total department reduction of 4 FTEs.

REVENUE

The department anticipates loss of grant funding in 2012. The expenditure and revenue information does not reflect the total amount of revenue because a significant portion of revenue is shared with the police department. This shared revenue is from the Justice Assistance Grants (JAG) and Grants to Assist Arrests. Some expense from the grant is also shared with Police

FUND ALLOCATION

The primary funding sources for the department are the General Fund (55%) and the Self-Insurance Fund (43%). The remaining 3% is derived from the federal, state or other grant funds.

MAYOR'S RECOMMENDED BUDGET

The Mayor recommended that the department reduce \$300,000 and 2 FTE's, one each in the Criminal Prosecution and Community Attorney Prosecution programs. The difference should be managed with non-personnel reductions.

COUNCIL ADOPTED BUDGET

Council approved the Mayor's recommendations. Additionally, Council made the following staff directions:

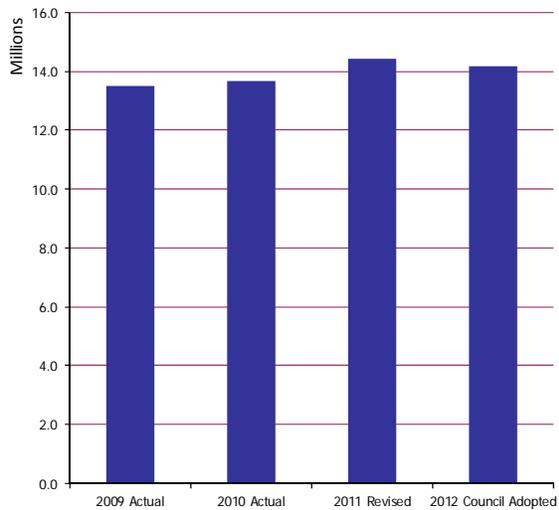
- On a one time basis, MPD is directed to transfer up to \$317,000 of their 2011 unused contingency to the City Attorney to retain the Domestic Assault Prosecution Partnership in 2012.
- On a one time basis, MPD is directed to transfer \$20,000 of unused 2011 contingency to the City Attorney for Restorative Justice Program.

ATTORNEY EXPENSE AND REVENUE INFORMATION

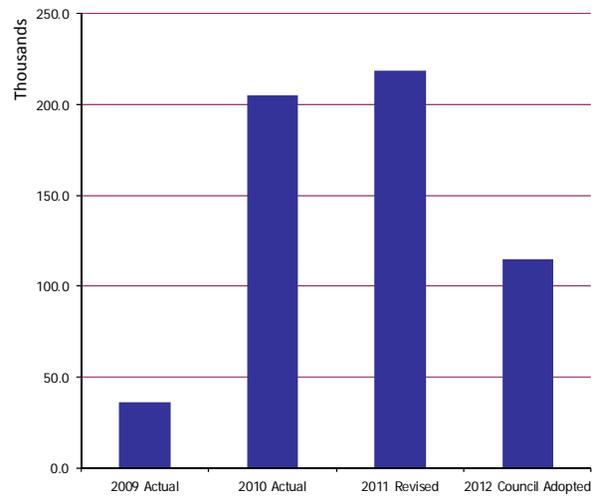
EXPENSE	2009 Actual	2010 Actual	2011 Revised	2012 Council Adopted	Percent Change	Change
GENERAL						
CONTRACTUAL SERVICES	2,279,342	2,108,528	2,058,261	1,839,268	-10.6%	(218,993)
FRINGE BENEFITS	1,152,299	1,201,988	1,277,720	1,306,394	2.2%	28,674
OPERATING COSTS	122,636	125,846	190,967	256,727	34.4%	65,760
SALARIES AND WAGES	3,967,055	4,061,778	4,091,072	4,355,797	6.5%	264,726
TOTAL GENERAL	7,521,332	7,498,139	7,618,019	7,758,186	1.8%	140,167
SPECIAL REVENUE						
CONTRACTUAL SERVICES		39,995	25,807		-100.0%	(25,807)
FRINGE BENEFITS	75,318	152,481	168,433	86,360	-48.7%	(82,073)
OPERATING COSTS	14,426	654	4,855		-100.0%	(4,855)
SALARIES AND WAGES	305,503	489,168	492,806	278,992	-43.4%	(213,814)
TOTAL SPECIAL REVENUE	395,247	682,298	691,902	365,352	-47.2%	(326,549)
INTERNAL SERVICE						
CONTRACTUAL SERVICES	1,280,525	1,290,889	1,167,637	1,116,935	-4.3%	(50,702)
FRINGE BENEFITS	934,394	999,672	1,062,920	1,031,497	-3.0%	(31,424)
OPERATING COSTS	120,050	106,924	212,622	360,965	69.8%	148,343
SALARIES AND WAGES	3,233,824	3,090,138	3,657,965	3,542,685	-3.2%	(115,280)
TOTAL INTERNAL SERVICE	5,568,793	5,487,622	6,101,145	6,052,082	-0.8%	(49,062)
TOTAL EXPENSE	13,485,372	13,668,060	14,411,065	14,175,621	-1.6%	(235,445)

REVENUE	2009 Actual	2010 Actual	2011 Revised	2012 Council Adopted	Percent Change	Change
GENERAL						
CHARGES FOR SERVICES	7,716	5,172	25,000	20,000	-20.0%	(5,000)
OTHER MISC REVENUES	319	29			0.0%	0
TOTAL GENERAL	8,035	5,202	25,000	20,000	-20.0%	(5,000)
SPECIAL REVENUE						
FEDERAL GOVERNMENT		79,751	88,902		-100.0%	(88,902)
LOCAL GOVERNMENT		115,642	85,088	85,088	0.0%	0
STATE GOVERNMENT	14,426				/0	0
TOTAL SPECIAL REVENUE	14,426	195,394	173,990	85,088	-51.1%	(88,902)
INTERNAL SERVICE						
CHARGES FOR SERVICES		295	10,000		-100.0%	(10,000)
OTHER MISC REVENUES	13,875	3,942	10,000	10,000	0.0%	0
TOTAL INTERNAL SERVICE	13,875	4,237	20,000	10,000	-50.0%	(10,000)
TOTAL REVENUE	36,336	204,832	218,990	115,088	-47.4%	(103,902)

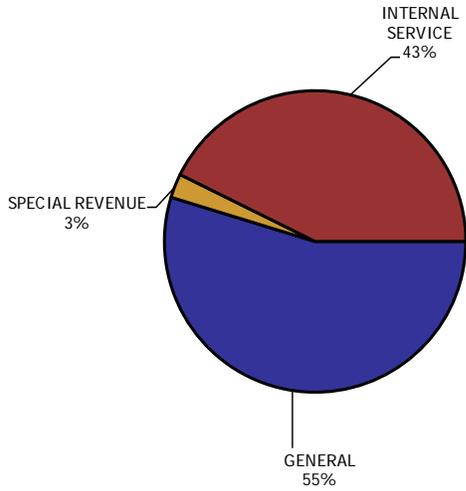
Expense 2009 - 2012



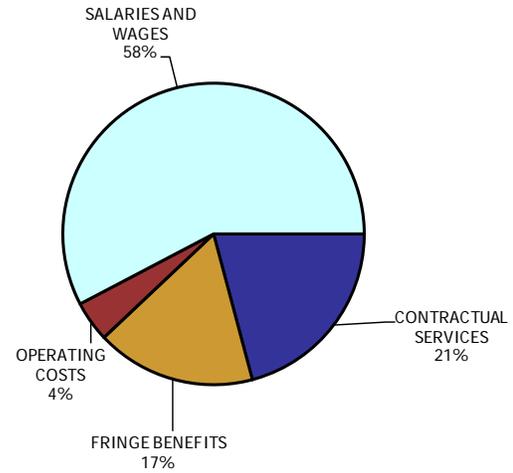
Revenue 2009 - 2012



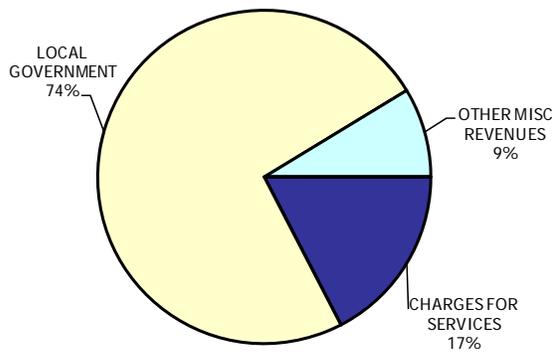
Expense by Fund



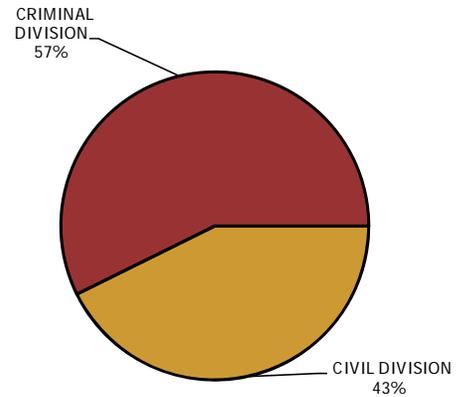
Expense by Category



Direct Revenue by Type



Expense by Division

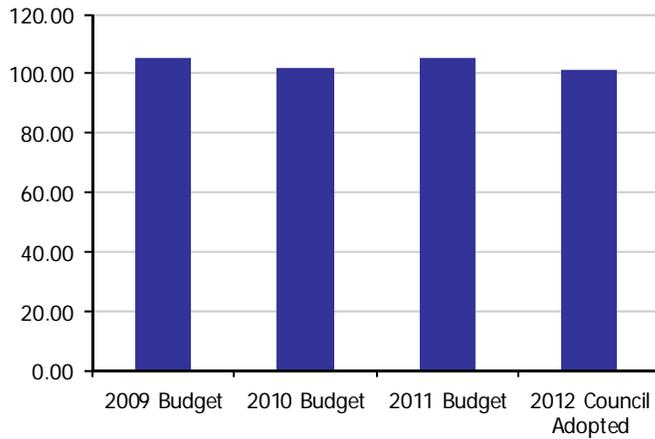


ATTORNEY

Staffing Information

Division	2009 Budget	2010 Budget	2011 Budget	2012 Budget	% Change	Change
ATTORNEY		14.00				
CIVIL DIVISION	44.50	37.50	41.50	41.50	0.0%	
CRIMINAL DIVISION	61.00	50.50	63.50	59.50	-6.3%	(4.00)
TOTAL	105.50	102.00	105.00	101.00	-3.8%	(4.00)

Positions 2009-2012



Positions by Division

