



EMPLOYMENT OPPORTUNITIES

CITY OF MINNEAPOLIS
City of Minneapolis Human Resources Department
250 South 4th Street, Room #100
Minneapolis, MN 55415
(612) 673-2282
<http://www.minneapolismn.gov/jobs>

Employment Opportunities as of Monday, July 13, 2015

Job #	Job Title	Job Type	Salary	Issue Date	Filing Date
2015-00185	Automotive Mechanic-C	Full-time	\$26.61 - \$26.61 hourly	06/29/15	07/20/15

Department:

PW - FLEET SERVICES

Position Description:

The Public Works' Fleet Division has an Automotive Mechanic position (two non-exempt vacancies) available. The position will perform mechanical repairs/preventive maintenance on City fleet of vehicles involving work with complex electrical systems, hydraulic systems, fuel systems, anti-lock brake systems, etc.

Please note: The 6 month probationary rate of pay is \$25.50 per hour.

Eligible list will expire one (1) month after being established.

Required Qualifications:

Minimum Qualifications: Successful completion of an eighteen (18) to twenty-four (24) month college/vocational course, at an accredited school in vehicle maintenance/repair or equivalent.

NOTE: Applicants must attach a copy of your transcripts with their application materials.

Experience: Three (3) years of motor vehicle/equipment repair experience, which has included one (1) year with medium or heavy-duty vehicles and diesel engines.

Equivalency: An equivalent combination of related education/experience may be considered.

Licenses/Certifications:

- Must possess a Class A or Class B, commercial driver's license within six (6) months of employment as a condition of employment, and continue to maintain a Valid Class A or B Commercial Driver's License with air brake and tanker endorsements, as a condition of employment.
- Able to receive DOT Inspection and Forklift Certificates, within one (1) year of employment.

A wage adjustment is added for shift differential and ASE Certification (where applicable).

Background Check: The City has determined that a criminal background check, and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

Drug & Alcohol Testing: All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so; and, the City will withdraw the conditional job offer resulting in the job applicant no longer being considered for the position.

Selection Process: Any one or any combination of an evaluation of education/experience/Screening Questionnaire responses, writing sample, an oral exam, work simulation, etc. may be utilized (100%). Minimum passing score 70.00. The right is reserved to limit the number included in any process. Interview may also include work simulation exercises, candidate assessments, etc.

Working Conditions: Exposure to hazardous chemicals, temperature changes, loud noises, carcinogens, gas and diesel fumes, etc. May require working shifts 3:00 pm to 11:30 pm; 11:00 pm to 7:30 am.

Union Representation: This position is represented by a collective bargaining agreement between the City of Minneapolis and the Construction Equipment Operators and Mechanics Unit, IUOE Local #49. For more information on the terms and conditions of this agreement, please visit: www.minneapolismn.gov/hr/laboragreements/labor-agreements_iuoe-49_index

2015-00229	Case Investigator	Full-time	\$50,356.00 - \$69,218.00 annually	07/07/15	07/20/15
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Department:

ATTORNEY

Position Description:

There is currently one (1) exempt vacancy to be filled in the Criminal Division of the City Attorney's Office.

PRIMARY RESPONSIBILITIES:

Investigate Criminal cases to facilitate prosecution of such cases. Confer with law enforcement officials, defendants, witnesses, and others. Prepare reports and other documents.

The eligible list created for this exam will expire 3 months after being established.

Required Qualifications:
MINIMUM REQUIREMENTS:

Experience:

Two (2) years investigative experience including actual interviewing.

Education:

Two (2) years of post secondary education in Criminal Justice, Sociology, Psychology or a closely related field.

Equivalency:

An equivalent combination of related education / experience may be considered.

NOTE: If attempting to meet minimum requirements in this manner, be certain to list how you meet the equivalency in your cover letter.

Licenses:

Valid Driver's License (by date of hire). Continued employment is contingent upon maintaining this license as valid.

SELECTION PROCESS:

The examination/selection process for this position may consist of a Rating of Training & Experience and/or an Oral exam (100%). It is to your advantage to be as complete and thorough on your application materials, supplemental application (if applicable) and support documentation/materials, as is possible. Minimum passing score 70.00. The Human Resources Department reserves the right to limit the number of persons invited to test or to be invited to successive testing events.

DRUG / ALCOHOL TESTING:

All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing drug and alcohol testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so and the City will withdraw the conditional job offer, resulting in the job applicant no longer being considered for the position.

BACKGROUND CHECK:

The City has determined that a thorough Police Department background check/investigation and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign informed consent forms allowing the City to obtain their criminal history, etc. and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

WORKING CONDITIONS:

- Incumbent will be reimbursed for parking (with proper documentation) and mileage (based on current Federal guidelines).
- Incumbent must produce proof that they have contacted their auto insurance carrier and notified them that they will be using their personal vehicle for business purposes. The City does **not** provide that coverage.
- Incumbent may be required to work varied hours to complete assigned cases/tasks; sometimes making phone calls, etc., from home on weekends, in the evening, etc.
- Office and field work
- Incumbent must provide/use their own reliable vehicle while carrying out the duties of this position

This position is represented by AFSCME

2015-00232	City Planner	Full-time	\$50,435.00 - \$69,802.00 annually	06/26/15	07/17/15
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Department:

CPED

Position Description:

Perform professional planning work requiring excellent analytical and communication skills in planning processes of standard to moderate degrees of difficulty. The City Planner is an entry-level planning position with CPED. This vacancy is with the Zoning Administration section of the Development Services Division. The position includes implementation of City policies through permitting, customer service center counter staffing, and review of development proposals. The work associated with this position includes meeting frequent deadlines while conducting land use and/or preservation analysis. The City Planner works independently as part of a multi-disciplinary team.

THE ELIGIBLE LIST WILL EXPIRE 3 MONTHS FROM WHEN IT IS ESTABLISHED.

Required Qualifications:

MINIMUM QUALIFICATIONS

Education: Bachelor's Degree in Historic Preservation, Urban, Regional, or Community Planning, Architecture, Landscape Architecture, Geography, Cultural Resources, or a related field.

Experience: Two (2) years of related experience.

Equivalency: An equivalent combination of education and experience closely related to the duties of the position MAY be considered.

SELECTION PROCESS

Eligibility to be considered for the position will be determined by a rating of training and experience or oral examination(100%). It is very important to fully describe your education and work experiences it relates to this opening on your application form. The City of Minneapolis Human Resource office reserves the right to limit the number in any phase of the selection process.

BACKGROUND CHECK

The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be considered further for the position.

DRUG / ALCOHOL TESTING

All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing drug and alcohol testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so and the City will withdraw the conditional job offer, resulting in the job applicant no longer being considered for the position.

This position is represented by MPEA.

2015-00234	Foreman - Solid Waste & Recycling	Full-time	\$31.15 - \$34.03 hourly	07/06/15	07/17/15
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Department:

PW-Solid Waste & Recycling

Position Description:

Supervise and coordinate the City's solid waste/recycling collection crews, monitor private contract collections and resolve collection problems.

Eligible list will expire upon hire.

Required Qualifications:

MINIMUM QUALIFICATIONS: High School Diploma or equivalent

MINIMUM EXPERIENCE: Three years experience in solid waste/recycling

LICENSES/CERTIFICATIONS: Valid Commercial Drivers License Class B

BACKGROUND CHECK: The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be considered further for the position.

SELECTION PROCESS: The examination/selection process for this position may include a rating of training and experience and/or an oral examination (100%). Since the examination/selection process may consist of a rating of training and experience, it is to your advantage to be as complete and thorough on your application materials as is possible. Minimum passing score is 80.00.

UNION REPRESENTATION: This position is represented by a collective bargaining agreement between the City of Minneapolis and the Minneapolis Foremen's Association. For more information on the terms and conditions of this agreement, please visit: http://www.minneapolismn.gov/hr/laboragreements/labor-agreements_foremens-assn_index

2015-00239	Human Resources Associate	Full-time	\$18.15 - \$24.62 hourly	07/06/15	07/17/15
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Department:

HUMAN RESOURCES

Position Description:

Under general supervision, the HR Associate serves as the first point of contact for the Human Resources Department by answering and directing phone calls, greeting visitors, and performing a variety of administrative, technical and clerical tasks to support department operations. Perform responsible clerical, administrative, and technical work in recruiting, selection and other areas of Human Resources.

The eligible list will expire 3 months after being established.

Required Qualifications:

Required Education:

High School Diploma or equivalent. Associate's Degree or two years of post-secondary education is preferred.

Required Experience:

Two years of senior level clerical experience that must include front desk reception experience. Previous work experience in a Human Resources Department is highly desirable.

Equivalency:

An equivalent combination of education and experience closely related to the duties of the position MAY be considered.

Background Check:

The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

Selection Process:

Eligibility to be considered for the position will be determined by a rating of training and experience or oral examination (100%). Since the examination selection process may consist of a rating of training and experience, it is to your advantage to be as complete and thorough on your application form, supplemental application and other supporting documentation/materials as is possible. Minimum passing score is 80. The City of Minneapolis Human Resource office reserves the right to limit the number in any phase of the selection process.

Union Representation:

This position is represented by a collective bargaining agreement between the City of Minneapolis and AFSCME. For more information on the terms and conditions of this agreement please visit: http://www.minneapolismn.gov/hr/laboragreements/labor-agreements_afscme-general_index

Working Conditions:

Office setting.

2015-00236	IT Service Desk Agent I	Full-time	\$18.35 - \$25.89 hourly	07/06/15	07/15/15
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Department:

INFORMATION TECHNOLOGY

Position Description:

There is currently one (1) full-time vacancy in the Information Technology (IT) department for IT Service Desk Agent I. The City of Minneapolis IT department is a 24/7 operation. This position will incorporate a rotating on-call shift.

Serve as the IT Department central point of contact in a help desk environment to provide triage and level 1 technical support, analysis, troubleshooting and escalations related to computer systems, hardware, or software.

The eligible list will expire September 6, 2015.

Required Qualifications:

Required Education:

High school diploma or equivalent

Required Experience:

N/A

Equivalency:

An equivalent combination of education and experience closely related to the duties of the position MAY be considered.

Licenses and Certifications:

A+ Certification or equivalent (Please attach your current A+, MCP, MCDSP certification to your application).

Background Check:

The City has determined that a thorough Police Department background check / investigation, criminal background check, and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

Union Representation:

This position is represented by a collective bargaining agreement between the City of Minneapolis and AFSCME. For more information on the terms and conditions of this agreement please visit: http://www.minneapolismn.gov/hr/laboragreements/labor-agreements_afscme-general_index

Selection Process:

Eligibility to be considered for the position will be determined by a rating of training and experience or oral examination (100%). Since the examination selection process may consist of a rating of training and experience, it is to your advantage to be as complete and thorough on your application form, supplemental application and other supporting documentation/materials as is possible. Minimum passing score is 80. The City of Minneapolis Human Resource office reserves the right to limit the number in any phase of the selection process.

Working Conditions:

Office setting.

2015-00085	Operating Maintenance Engineer	Full-time	\$26.68 - \$26.68 hourly	05/15/15	08/14/15
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Department:

CONVENTION CENTER

Position Description:

The operating maintenance engineer is responsible for the operation, maintenance and performance of technical work on physical plant facilities, including electro magnetic controls, pneumatic systems, HVAC systems, overhead doors, water coolers, refrigeration, plumbing, life safety and security equipment at the Minneapolis Convention Center. Upholding high standards of customer service, independent judgment, and professionalism are required for this position.

POSITION INFORMATION:

There is currently one (1) full-time vacancy to be filled in the Facilities Operations Department at the Minneapolis Convention Center.

Schedule may include days, evenings, holidays and weekends as needed. Schedule flexibility is required.

Currently, there are three (3) shifts:

1st Shift, 6:30 a.m. – 3:00 p.m.

2nd Shift, 2:30 p.m. – 11:00 p.m.

3rd Shift, 10:30 p.m. – 6:30 a.m.

(The schedule for this specific vacancy will be determined at the time of hire).

This position is subject to a probationary period.

The list of qualified candidates created for this vacancy will expire one (1) year after being established.

Required Qualifications:

Experience:

Two (2) years of experience as a maintenance engineer or equivalent with experience working on 100 ton or larger air conditioning systems and, a basic plumbing, heating and building maintenance background.

NOTE: In your application, explain the scope of the duties you performed in each of the required areas of experience.

Education:

High School Diploma or equivalent. A two (2) year technical/vocational school certificate/degree with emphasis on maintenance or building trades and/or systems is preferred. NOTE: Be prepared to produce a copy of your technical/vocational school certificate/degree if invited to an interview.

Equivalency:

An equivalent combination of education and/or related experience may be considered.

License:

Must have and maintain a current Class 2-C or higher MN Boiler Engineer License. You **MUST** submit a copy of your license with your online application. Without it, your application will be deemed incomplete and will not be considered for this position.

Working Conditions:

Indoor and outdoor work with exposure to chemicals, dirt, dust, heat, etc. Lift/bend/stoop/stretch. Lift heavy items weighing up to 70 pounds (pumps, motors, etc.); maneuver items weighing more than 100 pounds. Walk/stand for long periods of time. Work five eight-hour days in a row with two days off. Shift may occur anytime within a seven day, 24 hour period.

Background Check:

The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

Drug & Alcohol Testing and Medical Examination:

All job applicants must pass a pre-employment drug and alcohol test and medical exam once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing drug and alcohol testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so and the City will withdraw the conditional job offer, resulting in the job applicant no longer being considered for the position.

SELECTION PROCESS:

Any one or any combination of the following selection tools may be utilized (100%): an evaluation of related training, education and experience, screening questions' responses and/or an oral exam, etc. The right is reserved to limit the number included in any selection phase. Interview may also include work simulation exercises, candidate assessments, etc.

This position is represented by the [International Union of Operational Engineers, Local Union #70 AFL-ICO](#).

2015-00218	Police Support Technician II	Full-time	\$18.54 - \$25.90 hourly	06/29/15	07/15/15
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Department:

Police Department

Position Description:

Responsible for Para-professional work in supporting Police Department personnel by performing duties via computer databases and/or maintaining complex data base system. To include processing a wide-variety of managed data and technical typed requests within the Minneapolis Police Records Information Unit.

Work Schedules:

The Police Support Technician II position in the Minneapolis Police Department is a Non-Exempt / Hourly position. The current vacancy is in the Records Information Unit, however, the established list of qualified candidates maybe used to fill additional vacancies in other divisions of the Police Department. The working hours for the position will vary based on the departments business needs and will/may include working various shifts, including weekends, holidays and overtime.

The eligible list will expire four (4) months after date of certification.

Required Qualifications:

Education:High School Diploma or equivalent required. Associate degree or higher desirable.

Experience:

Two years of relevant work experience and advanced computer skills.

Equivalency for education and experience:

An equivalent combination of education and related work experience may be considered.

Licenses/Certifications:

Become a MN Notary Public within 1 year of hire.
Become a State of MN BCA CJIS/NCIC terminal operator within 1 year of hire.
Successfully pass the State of MN BCA DVS certification exam within 1 year of hire.
Successfully complete a State of MN Agency Interface certification exam within 1 year of hire

Background Check:

The City has determined that a thorough Police Department background check / investigation, criminal background check, and/or qualifications check may be necessary for positions with this job title. Applicants will be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

Drug & Alcohol Testing: All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing drug and alcohol testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so and the City will withdraw the conditional job offer resulting in the job applicant no longer being considered for the position.

Selection Process: Eligibility to be considered for the position will be determined by a rating of training and experience and/or a combination of the following: Training and experience evaluation, oral examination or computer based test. It is very important to fully describe your education and work experience as it relates to this opening in your online application. The City of Minneapolis Human Resources office reserves the right to limit the number in any phase of the selection process.

Screening Questions: There are 11 questions in the online application. Applicants are encouraged to answer the questions to the best of their ability and to include this experience in their online application. Applicants who fail to answer the screening questions will/may not be considered.

This position is represented by AFSCME - AFSCME General Unit (#9)

2015-00144	Professional Engineer - Parking Services AMENDED*	Full-time	\$70,637.00 - \$90,102.00 annually	05/25/15	07/13/15
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Department:

PW - Traffic and Parking Services

Position Description:

Perform a variety of professional engineering work in the preparation of plans and specifications for engineering projects, supervision of construction projects and the maintenance of facilities.

Eligible list with expire two (2) months from hire.

*Extending the closing date to July 13, 2015.

Required Qualifications:

MINIMUM QUALIFICATIONS: Bachelor's Degree in Civil Engineering from an accredited college or university.

MINIMUM EXPERIENCE: Four years of engineering related experience.

LICENSES/CERTIFICATIONS: Valid Registration as a Professional Engineer in the State of Minnesota. It is highly desirable that persons possess, and continue to maintain, a valid driver's license by time of hire.

BACKGROUND CHECK: The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be considered further for the position.

DRUG AND ALCOHOL TESTING: All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so; and, the City will withdraw the conditional job offer resulting in the job applicant no longer being considered for the position.

SELECTION PROCESS: The examination/selection process for this position may consist of a rating of training and experience and/or an oral exam (100%). Since the examination process may consist of a rating of training and experience, it is to your advantage to be as complete and thorough on your application form as is possible. Minimum passing score is 70.00.

WORKING CONDITIONS: Office and field work. Field work may include exposure to outdoor elements, all types of weather conditions, gases, fumes, chemicals and noise; high traffic areas; exposure to other types of conditions generally found in a construction environment; ability to stand/walk on rough, uneven surfaces; ability to work in confined space areas.

UNION REPRESENTATION: This position is represented by a collective bargaining agreement between the City of Minneapolis and the Minneapolis Public Works Engineers' Association. For more information on the terms and conditions of this agreement, please

2015-00240	Senior Inspector Building Trades	Full-time	\$32.70 - \$39.18 hourly	07/13/15	07/17/15
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Department:
CPED

Position Description:

- This position is restricted to current City of Minneapolis Community Planning and Economic Development employees only.
- To enforce the Minnesota State Building Code and City of Minneapolis Ordinances in building, plumbing, electrical or mechanical systems of new and existing structures as defined in your specialty. Conduct field inspections (site visits) of permitted new, remodeled, altered or repaired building, plumbing gas piping, mechanical or electrical systems within your specific license to ensure compliance with established State and local codes and standards thereby ensuring public health, safety, welfare and accessibility in the built environment.
 - To provide a cost effective, efficient required final inspections on building, plumbing, and mechanical systems in one- and two-family dwellings and appendage structures as defined by the Minnesota State Building Code Rules Chapter 1300.

The salary schedule (per given job code) is listed below and can also be found at <http://www.minneapolismn.gov/www/groups/public/@hr/documents/webcontent/wcms1p-136756.xlsx>.

JOB				Step	Step	Step	Step	Step	
FLSA	OTC	CODE	CLASSIFICATION	P	1	2	3	4	5
N	2	See Below	Senior Inspector Building Trades	H	35.026	35.344	36.237	37.008	39.176
Building, Gas Processing, Refrigeration, Steam & Hot Water, Warm Air Heating/Air Conditioning/Ventilation									
(H) Steam & Hot Water (05650C); (I) Warm Air Heating/Air Conditioning/Ventilation (05670)									
JOB				Step	Step	Step	Step	Step	
FLSA	OTC	CODE	CLASSIFICATION	P	1	2	3	4	5
N	2	See Below	Senior Inspector Building Trades	H	32.696	33.014	33.907	34.678	36.846
(A) Plumbing (06000C); (B) Heating & Refrigeration (05990C)									

THE ELIGIBLE LIST WILL EXPIRE TWO (2) MONTHS FROM WHEN IT IS ESTABLISHED.

Required Qualifications:
MINIMUM REQUIREMENTS:

Education:

Bachelors' Degree in architecture, engineering, construction management, or two years of education in a college or trade school or apprenticeship training in a construction trade area.

Experience:

Three years as a Municipal Building Inspector Building Trades, in an environment equivalent to the City.

Licenses/Certifications:

Valid Driver's License: Master level competency card/license in a specific building trade or Minnesota Certified Building Official.

And an additional certification by a nationally recognized organization or the State (Secondary certification may include but are not limited to: State of Minnesota, International Code Council, International Association of Plumbing and Mechanical Officials) which allows for or enhances the authority to perform final inspections in single or two family dwellings. Additional certifications will be in building (or Certified Building Official), plumbing, mechanical, combination residential and/or equivalent. All certifications must meet the Standard of the Insurance Services Office (ISO) in order to maintain the City of Minneapolis rating.

Equivalency:

A combination of education and experience may be considered to achieve minimum educational requirement.

BACKGROUND CHECK:

The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

SELECTION PROCESS:

Decisions concerning an applicant's qualifications for this position will be based on information provided in application materials. Fill out the application form (paper or electronic) as accurately and completely as possible. The following tests may be used: A rating of Training and Experience based on the contents of submitted application materials and/or an Oral Exam. At each step of the selection process, the Human Resources Department reserves the right to limit the number of applicants to be tested, as necessary.

This position is represented by the Mnneapolis Building and Construction Trades Council (Inspector Unit).

2015-00227	Street Light Project Coordinator	Full-time	\$62,550.00 - \$78,133.00 annually	06/29/15	07/17/15
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Department:
PW - Traffic and Parking Services

Position Description:

Function as a coordinator in the development and administration of all street lighting projects and programs.

Eligible list will expire one month after hire.

Required Qualifications:
MINIMUM QUALIFICATION:

Education: Bachelor's Degree in related discipline or equivalent.

Experience: Three years performing duties similar to those described above.

Equivalency: An equivalent combination of related education and experience may be considered.

Licenses/Certifications: Valid Driver's License

Background Check: The City has determined that a criminal background check and/or qualifications check may be necessary for certain positions with this job title. Applicants may be required to sign an informed consent form allowing the City to obtain their criminal history and/or verify their qualifications in connection with the position sought. Applicants who do not sign the informed consent form will not be further considered for the position.

Drug / Alcohol Testing: All job applicants must pass a pre-employment drug and alcohol test once a conditional offer of employment has been made. Applicants will be required to sign a notification and consent form prior to undergoing testing. Applicants who do not consent to undergo drug and alcohol testing will not be required to do so; and the City will withdraw the conditional job offer resulting in the job applicant no longer being considered for the position.

Selection Process: The examination/selection process for this position may consist of a rating of training and experience and/or an oral exam (100%). Since the examination process may consist of a rating of training and experience, it is to your advantage to be as complete and thorough on your application form as is possible. Minimum passing score is 70.00.

Working Conditions: Normal office and field setting. Field work may include exposure to outdoor elements, all types of weather conditions; gases; fumes; chemicals; noise; high traffic areas; exposure to other types of conditions generally found in a construction environment; ability to stand/walk on rough, uneven surfaces.

Union Representation: This position is represented by a collective bargaining agreement between the City of Minneapolis and the Minneapolis Professional Employee's Association. For more information on the terms and conditions of this agreement, please visit:
http://www.minneapolismn.gov/hr/laboragreements/labor-agreements_professional-employees_index