

TO: Members of the Neighborhood and Community Engagement Commission

FROM: Howard Blin, Community Engagement Manager

DATE: November 21, 2012

SUBJECT: **November 27<sup>th</sup> NCEC Meeting**

## **Meeting Location**

The meeting will be held at the City's Hiawatha Maintenance Facility located at 1901 East 26<sup>th</sup> Street. The entrance is approximately one-half block west of Hiawatha Avenue off 26<sup>th</sup> Street. Some parking is available in the lot on the west side of the building. On-street parking is also available in the vicinity of the building.

The entrance to the building is on the west side of the building. Signs will direct you to the second floor meeting space.

## **Agenda**

### **Agenda Item 4C – Bylaws Task Force**

The Bylaws Task Force has prepared a draft set of new NCEC bylaws. These proposed bylaws completely replace the existing bylaws. Attached are the following documents:

- The existing bylaws
- A draft of the new bylaws which would replace the existing bylaws
- A memorandum which compares the existing and proposed bylaws.

The required procedure for amending the bylaws is to present a proposed amendment to a meeting of the Commission and take action on the amendment at the following meeting. In this case the amendment will be presented at the November meeting with action coming at the December meeting. Commissioners would be able to comment on the proposed amendment in the period between meetings. The process for making and responding to comments will be discussed at the November 27<sup>th</sup> meeting.

## **Special Meeting**

At the conclusion of the regular meeting, scheduled for 6:00 PM, the Commission will reconvene in a special meeting to discuss the Blueprint for Equity and organizational development strategies for the NCEC. An attached memorandum from NCR Director David Rubedor will serve as the basis for that discussion.