

Minutes

Minneapolis Advisory Committee on People with Disabilities March 20, 2013

The meeting was called to order by Omar Magana at 4:32pm. Members, staff and guests introduced themselves. Committee has quorum with 8 of its 11 members present.

Members Present: Omar Magana, Terri Krake, Heather Leide, Donna Hemp, Steve Oglesbee, Dorothy Balen, Harvey Hoffman and Joan Wilshire.

Members Absent: Michael Foster.

Members Excused: Ken Rodgers, Amanda Tempel.

Guests: Peter Rickmyer.

Staff Present: David Rubedor and Cheyenne Erickson, NCR; Grant Wilson, Business Licensing.

Approval of March 20, 2013 Agenda

Terri Krake moved to accept the agenda, Heather Leide 2nd the motion, all approved.

Approval of January 16, 2013 Minutes

Dorothy Balen moved to accept the minutes with one correction, Joan Wilshire 2nd the motion, all approved.

Discussion on Proposed Sidewalk Sales Ordinance

Council Member Glidden, Ward 8 and Grant Wilson from Business Licensing gave an overview of the proposed Sidewalk Sale ordinance and explained that it is very early in the process and it is a great time to get feedback from the committee. Vendors have been contacting CM Glidden's office to inquire about putting their wares out on the sidewalks in front of their shops. Hardware stores can already put their product out on the sidewalks.

To date there have been very preliminary discussions with City staff about this possible ordinance. The City departments included in the initial discussions are Business Licensing, Zoning and Public Works.

Michael Foster from this committee has reached out to CM Glidden's office and Grant Wilson has been researching what other cities are doing in regards to Sidewalk Sales.

Member Comments:

- **No business that has a set up to get into their store should be allowed to do it; they are already creating a barrier.**
- **There needs to be the same regulations for pedestrian walkways as the sidewalk cafés have.**
- **Think about putting the wares on the outer part of the sidewalk that would keep pedestrians from being pushed out towards the street.**
- **There needs to be a minimum width, if there isn't enough space with that minimum width - then it shouldn't be allowed.**
- **It is important to make sure that businesses don't violate the ordinance; customers can easily move things around, too.**
- **Who will be responsible for enforcement?**
 - o **Call 311, it will get routed directly to an inspector in business licensing.**
- **There are wheel chair ramps located throughout the city that leads people directly into the middle of the intersection rather than to the other side of the street.**

Neighborhood & Community Relations Department, David Rubedor:
David Rubedor, Director of the NCR Department shared the Departments top priorities for 2013 and one of them is ADA compliance within neighborhood organizations. The department has been working on revamping the ADA grievance policy for neighborhood organizations, created a resource manual and will provide ADA Trainings to the neighborhoods. NCR would like the help of this committee during those trainings.

The department is also working with other city departments on the Resident Partners program which will have volunteers shovel the public sidewalks for those who are unable to.

In May 2013 the city will be hosting the 38th Annual Neighborhoods, USA conference on Neighborhood Concerns. It is a national conference that moves from city to city each year and this year is

being hosted by Minneapolis. The theme is Strong Neighborhoods, Strong City and registration is now open.

Member Comments:

- The Snow Shoveling program should take these things into consideration when seeking volunteers:
 - o Only shovel the public sidewalk
 - o Have them sign an agreement
 - o Have visible identification

311 Work Group Update:

The work group met with 311 at their office and worked on helping to identify ADA related calls. 311 will provide a quarterly report to NCR to share with the full committee.

Elections:

Terri Krake moves to elect Dorothy Balen as the Finance Coordinator, Donna Hemp 2nd the motion, all approved.

Other Updates:

AIA Minnesota – there may be a few more architects that want to volunteer for the MACOPD, Heather Leide will reach out.

Heather moves to request that NCR staff send out a list of MACOPD committees and their membership, Terri Krake 2nd the motion, all approved.

Meeting adjourned at 6:35 pm.

Respectively submitted by Cheyenne Erickson.

Next meeting: April 17, 2013 Room 132 City Hall.

Action List:

- NCR staff to send out list of MACOPD committees and their membership.
- Access Committee will meet with 2013 Art-A-Whirl staff. (OMAR)
- Minneapolis Parking Ramps – Send a letter to all Council Members and Public Works staff. (KEN R.)

- Ken will also contact Margo to get information on Parking Ramps.
- 311 Mobile App – C-click fix will work with Ken to get input regarding voice over capabilities. (KEN R.)
- 311 work group: Terri Krake, Amanda Tempel, Omar Magana and Ahmed Muhumud. Amanda will be the team lead. (Cheyenne will send Don Email addresses). Amanda will report on groups work at next meeting.
 - 311 would like to receive feedback from MACOPD on what calls might be ADA related.
 - 311 to send ADA related scripts to MACOPD.
- Revise ADA Grievance process document provided by NCR staff. (AHMED)
- Invite Metro Mobility to a future MACOPD meeting. (KEN and CHEYENNE)
- Ahmed Muhumud will provide quarterly reports on ADA Title II complaints or requests for accommodation to the committee.
- Access Committee will review neighborhood festivals.
- Access Committee will contact the Northeast Minneapolis Arts Association regarding the 2013 Art-A-Whirl event and creating better access.
- Create an FAQ sheet for 311 CSA's to easily identify ADA issues.
- Create a communication plan with a timeline to notify public that ADA complaint forms are available.
- Hold a Walking tour of the BF Nelson Park in the spring for committee members.
- Ahmed Muhumud will review other entities to see how they deal with grievances.
- Ken Rodgers will contact the Civil Rights director about the front lobby of the Civil Rights office.
- Find out process to appoint someone as the ADA Title I coordinator and recommend person for City to appoint and send a letter to the City Council.