

**Minutes**  
**Minneapolis Advisory Committee on People with Disabilities**  
**May 15, 2013**

**Ken Rodgers called the meeting to order at 4:34pm. Members, staff and guests introduced themselves. Committee did not reach quorum with 5 of its 10 members present.**

**Members Present: Donna Hemp, Dorothy Balen, Omar Magana, Ken Rodgers and Harvey Hoffman.**

**Members Absent: Amanda Tempel and Joan Wilshire.**

**Members Excused: Heather Leide, Steve Oglesbee and Terri Krake.**

**Guests: Amy Barron, Bob Raiseback, Guthrie Byard and Peter Rickmyer.**

**Staff Present: Cheyenne Erickson, NCR, Jill Best, Hennepin County, Janet Menglekoch, Health Department, and Michelle Kellogg, Minneapolis Parks and Recreation.**

**Approval of May 15, 2013 Agenda**

**Unable to approve agenda due to lack of quorum.**

**Approval of April 17, 2013 Minutes**

**Unable to approve Minutes due to lack of quorum.**

**Council Member Lilligren, Ward 6**

**Council Member Lilligren shared that the national Neighborhoods, USA Conference will be held in Minneapolis next week from May 22-25. NUSA is a national organization that supports neighborhood activities.**

**NCR has been continuing its work on auditing neighborhoods for ADA compliance. The City recently passed an ordinance that limits recreational fires and prohibits them when there is a weather advisory in effect.**

**The City is also undergoing Minneapolis for a Lifetime – a plan centered around seniors, but there is a lot of overlap with the**

disability community and planning is going on through the spring. There are opportunities for community involvement and input will be taken through July. It would be a good idea to invite Tina Kendrick, Senior Community Specialist from the NCR Department to a future meeting.

There are two very big transit projects going on in Ward 6, the Midtown Corridor Alternatives Study which has open houses in the next week to ask questions and provide feedback of the plan. Cheyenne will email out dates and locations of open houses.

The other project is the Lake and 35W planning. Access issues have been pretty prominent throughout the planning phases. There will be 4 elevators and the project is really being developed with an eye towards disability. Jenny Hager is the internal City staff person.

#### **Comments:**

- **What is the City of Minneapolis doing about the burner?**
  - It is a very hot button issue right now. There is an application to expand burning in that location by Hennepin County. The City has an odd authority in zoning and currently have been holding the line to keep the burning from being expanded.
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#### **Jill Best, Mass Dispensing - Hennepin County:**

Jill was asked by Janet Menglekoach to reach out to the committee in order to get some feed back about overall messaging to the Disability Community in case of the need for a mass dispensing process.

The most important work is around messaging, such as what information to tell the public and to get them the information that they need to know where they need to go or be in case of the need for mass dispensing. There are different types of mass dispensing, such as drive through dispensing, postal service dispensing and point of service dispensing . Point of service dispensing is when clinics are the primary places people would go to get the proper medications.

At the point of service dispensing locations the term "special services" is used to move people who may need it through the line and it's a catch all for all situations, such as disability, language barrier or other cases.

**Comments:**

- There was no Braille on bottles in the test mass mailing that was done last year.
- There is a Bill going through legislation for prescription and special situations for requiring Braille or audio to accompany it.
- The term "special needs" is offensive.
- Are you bringing people to where they need to get for the mass dispensing?
  - The smaller events we've worked with metro transit. A very large event would require more help from metro transit.
- Is a person picking up for 10 people required to bring signed forms? how is that controlled?
- In smaller settings it's easier to control. In a large setting just have to accept the fact that it's going to happen. There are a lot of emergency laws that go into affect when in an emergency will not be held accountable if not acting negligent and under an approved plan.

**Michelle Kellogg - Minneapolis Park and Recreation Board:**

Michelle is the new Community Engagement Manager for the Park and Recreation Board. It is a new position in the Park Board and the department is going through organizational transition and in the coming months will determine who will be best person to serve as a liaison for this committee.

**New Applicants:**

**Bob Raiseback –** Bob has been an active member of the National Federation of the Blind since 1977. Bob has always been interested in disability issues. Bob wants to be on the Committee because he thinks it's important to be active on the Disability issues.

**Amy Barron – Amy is an active member of the National Federation of the Blind . She has been a social activist for many years, and would like to see what this committee is about for People with Disabilities.**

**Guthrie Byard – Guthrie works for Arc of the Greater Twin Cities and his work focuses toward intellectual and developmental disabilities. Guthrie works on lots of Public Policy and Communication work. Guthrie spends Tuesdays at the Capitol to help people tell their stories with legislators. He also helps people get health care access.**

**Executive Committee:**

**An agenda is being worked on next meeting is planning our entire year in terms of focus and what topics the committee will work on.**

**Access Committee:**

**Still looking for a chair for the access committee. Last month there was no meeting. Cheyenne will help with the scheduling and communications about the meeting.**

**Pedestrian Advisory Committee:**

**This committee still isn't talking about snow shoveling and snow removal.**

**Finance:**

**The committee's bank account is: \$1,280.57**

**Elections Task Force:**

**Ken attended two meetings with City's Election Department. The Committee is looking to put some remedies in place to fix the issues from the last election. This task force will recommend policy changes to the City Council to adopt in the City's Charter.**

**Meeting adjourned at 6:37 pm.**

**Respectively submitted by Cheyenne Erickson.**

**Next meeting: June 19, 2013 Room 132 City Hall.**

**Action List:**

- **NCR staff to send out list of MACOPD committees and their membership.**

- **Access Committee will meet with 2013 Art-A-Whirl staff. (OMAR)**
- **Minneapolis Parking Ramps – Send a letter to all Council Members and Public Works staff. (KEN R.)**
  - **Ken will also contact Margo to get information on Parking Ramps.**
- **311 Mobile App – C-click fix will work with Ken to get input regarding voice over capabilities. (KEN R.)**
- **311 work group: Terri Krake, Amanda Tempel, Omar Magana and Ahmed Muhumud. Amanda will be the team lead. (Cheyenne will send Don Email addresses). Amanda will report on groups work at next meeting.**
  - **311 would like to receive feedback from MACOPD on what calls might be ADA related.**
  - **311 to send ADA related scripts to MACOPD.**
- **Revise ADA Grievance process document provided by NCR staff. (AHMED)**
- **Invite Metro Mobility to a future MACOPD meeting. (KEN and CHEYENNE)**
- **Ahmed Muhumud will provide quarterly reports on ADA Title II complaints or requests for accommodation to the committee.**
- **Access Committee will review neighborhood festivals.**
- **Access Committee will contact the Northeast Minneapolis Arts Association regarding the 2013 Art-A-Whirl event and creating better access.**
- **Create an FAQ sheet for 311 CSA's to easily identify ADA issues.**
- **Create a communication plan with a timeline to notify public that ADA complaint forms are available.**
- **Hold a Walking tour of the BF Nelson Park in the spring for committee members.**
- **Ahmed Muhumud will review other entities to see how they deal with grievances.**
- **Ken Rodgers will contact the Civil Rights director about the front lobby of the Civil Rights office.**
- **Find out process to appoint someone as the ADA Title I coordinator and recommend person for City to appoint and send a letter to the City Council.**