

**Minneapolis BAC Meeting Agenda**  
**Wednesday, July 23, 2014**  
**4 PM – 6 PM**  
**Minneapolis City Hall – Room 333**

1. Member Sign-in and Introductions (4:00-4:05)
2. Approve BAC Agenda and Minutes (4:05-4:10, see Attachment 1)
3. Officer Elections, Robin Garwood (4:10-4:25)
4. 3E's Subcommittee, Nick Mason (4:25-4:40, see Attachment 2)
  - Hennepin County Bike Plan – 3E's Aspects
  - On-Street Bicycle Corral Program **ACTION**
  - Minneapolis Public Works Safe Driver Training
5. Engineering Subcommittee, Paul Frenz (4:40-5:10, see Attachment 2)
  - Hennepin County Bike Plan – Engineering Aspects
  - Upton Ave S Bike Boulevard **ACTION**
  - Hennepin/Lyndale Reconstruction **ACTION**
  - 26<sup>th</sup> Ave N Reconstruction (additional info in Attachment 3)
6. Agency Structure Overview (5:10-5:30)
  - Minneapolis Park and Recreation Board, Ginger Cannon
  - Hennepin County, Kelley Yemen
  - MnDOT, Gina Mitteco
7. August Ride Planning, Simon Blenski (5:30-5:35)
8. Visioning Exercise, Ciara Schlichting (5:35-5:55)
  - Part 1 Recap (see Attachment 4)
  - Part 2 (see Attachment 5)
9. Announcements (5:55 – 6:00)

**Next BAC Meetings:**

Thursday, August 14, Education, Encouragement & Enforcement Subcommittee

Tuesday, August 19, Engineering Subcommittee

Wednesday, August 20, Executive Committee

Wednesday, August 27, Whole Committee (BAC Annual Ride)

**Minneapolis Bicycle Advisory Committee Minutes**  
**Wednesday, July 23, 2014, 4 PM – 6 PM**  
**Room 333 Minneapolis City Hall**

**Members Present:** Joe Bernard, Simon Blenski, Ginger Cannon, Shawn Carriere, Bill Dooley, Paul Frenz, Robin Garwood, Janice Gepner, Bob Hain, Roy Hallanger, Joshua Houdek, Chris Linde, Will Lumpkins, Nick Mason, Gina Mitteco, Juana Sandoval, Ciara Schlichting, Scott Snelling, Sarah Stewart, Peter Wagenius, Lindsey Wallace, Georgianna Yantos, Kelley Yemen

**Members Absent:** Hayat Ahmed (excused), Richard Anderson (excused), Brian Funk, Gary Nelson, Greg Sautter, Jose Luis Villaseñor

**Others Present:** Ethan Fawley, Charlie Gillmer, Matthew Hendricks, Andrea Irber, Will Mackaman, Scott Shaffer

### **Actions**

1. The Minneapolis Bicycle Advisory Committee supports passage of the **On-Street Bicycle Corral Program** with a request to come back next year and evaluate how the application and implementation has gone. We thank city staff for their work on this project.
2. The BAC recommends following best practice guidelines for installing Bicycle Boulevards throughout the City including following NACTO guidelines such as removing and not adding Stop signs. As many as possible of those best practices should be followed in the implementation of the **Upton Ave S and other Bicycle Boulevard projects**.
3. The Minneapolis Bicycle Advisory Committee supports the following alternatives for the **Hennepin-Lyndale Reconstruction Project**:
  - Alternative A2 at Vineland Pl, including the removal of the northbound and southbound slip turns.
  - A combination of Alternative B1 and C2 at Groveland Ave, including four southbound lanes with a crosswalk added to the north leg of the intersection.

The BAC continues to support the improvements outlined in the May 28, 2014 resolution regarding this project, especially the addition of a protected bikeway on the west side of Lyndale between Dunwoody and Vineland.

### **Summaries of Discussions**

The meeting was called to order at 4:06 pm and chaired by Nick Mason. Following brief member introductions, an item was added to the Agenda, and the revised Agenda was accepted unanimously. Roy Hallanger suggested that the June Minutes be revised to include the fact that the BAC Schedule may be revised by the membership. The revised Minutes were accepted unanimously.

1. **Officer Elections** led by Robin Garwood
  - Nick Mason was the only nomination for Chair and he was unanimously elected.
  - Paul Frenz was the only nomination for Vice Chair and was elected unanimously.
  - Janice Gepner was the only nomination for Secretary and was also unanimously elected.
  - Subcommittee Chairs will be chosen by the Subcommittees.
  
2. **3E's Subcommittee** Report from Nick Mason – ***ACTION***
  - **Hennepin County Bike Plan – 3E's Aspects**
    - Kelley Yemen gave a great presentation.
    - Lots of progress has been made on the vision and mission.
    - Kelley will present the map to the Engineering subcommittee next month and return to the full BAC with a final draft in a month or two.
  - **On-Street Bicycle Corral Program – ACTION**
    - Paul Cao presented the proposed program including the application and policies.
    - Has already been supported by TPW (City Council Transportation and Public Works Committee).
    - City will share the cost 50/50 with interested businesses and the corrals will be installed from April – Nov.
    - After Subcommittee suggestions, the City revised the plan so that the city and vendor will store the corrals in the winter and the City will retain ownership of the corrals in order to simplify the application process.
    - Nick thanked City staff for their work on this.
    - Joe Bernard expressed interest in publicizing program to business associations.
    - The Subcommittee motion to endorse the program was unanimously accepted.
  - **Minneapolis Public Works Safe Driver Training**
    - Safe Driver Training was started by the BAC several years ago and has now been taken on by the Bicycle/Pedestrian Section of the City.
    - The program has reached nearly 1000 city drivers.
    - Nick commended Simon for his work on this.
    - Simon thanked the Public Works Safety team for helping make it happen.
    - Public Works drivers have been helping with the presentations and have really enhanced its effectiveness.
  
3. **Engineering Subcommittee** Report from Paul Frenz – ***ACTIONS***
  - **Hennepin County Bike Plan – Engineering Aspects**
    - Kelley discussed how the County plans to better coordinate with the City.
    - The County slowed down its work on a protected bikeways network to be able to align their plan with the City.
    - The plan is in its 2<sup>nd</sup> round of revisions and there will be a public comment period in Sept/Oct.
    - Copies of the Plan will be available then.
  - **Upton Avenue S Bicycle Boulevard – ACTION**
    - Motion presented from the Subcommittee to ask that stop signs not be added and for the addition of traffic calming measures.

- After meeting, it was learned that the community wants Stop signs, so a revised motion was suggested, advocating traffic circles.
- Work on this project will start this year and be finished next year.
- Council Member prefers traffic circles to Stop signs.
- Discussion on whether BAC should still suggest Stop signs. Should we offer our best advice or concur with a supportive Council Member?
- What makes a street a Bicycle Boulevard and how do we make it work best as a Bicycle Boulevard? There are NACTO guidelines.
- Discussion of having a mechanism for rating the quality of Bicycle Boulevards.
- A revised motion endorsing best practices and NACTO guidelines was passed unanimously.
- **Hennepin/Lyndale Reconstruction – ACTION**
  - City staff and consultants presented a few possible alternatives.
  - Paul presented a motion to endorse specific alternatives while indicating that the BAC still supports the recommendations in our May 28 resolution.
  - Recommended plan includes the removal of northbound and southbound slip turns at Vineland, and four southbound lanes at Groveland with a crossover walk added to the North leg.
  - Robin said that we should highlight our recommendation for a protected bike way on the West side of Lyndale between Dunwoody and Vineland, which was in our May 28 resolution, and is not yet being included in the plans.
  - The motion with Robin’s suggestion was passed unanimously.
- **26<sup>th</sup> Avenue N Reconstruction**
  - Preliminary plans were presented to the Subcommittee. The City will come back after public meetings with more specifics.
  - Plan included a 10-foot multi-use path on one side, but no specific bicycle facility, and no specifics on intersections.
  - Interest in bringing former plans and recommendations to the next meeting on this project.
  - Georgianna Yantos suggested the next presentation come at a full BAC meeting.
  - Decision to form a small working group to meet with City staff before the next Engineering Subcommittee. Group will include Georgianna, Ciara, Nick, Roy, Will, Robin and Matthew.

#### 4. Agency Structure Overviews

- Gina Mitteco graciously agreed to postpone the **MnDOT** Overview until next month.
- **Minneapolis Park and Recreation Board** presented by Ginger Cannon
  - Ginger highlighted information on the Park Board website.
  - Unique to have independently elected Park Board Commissioners setting policy.
  - The BAC is advisory to the Park Board as well as the City Council.
  - 6 Park Board Districts, so Districts are larger than City Wards.
  - 6 District Park Board Commissioners plus 3 at-large Commissioners.
  - Superintendent has oversight of leadership, vision and direction.
  - 4 Divisions: Administration, Planning, Recreation and Environmental Stewardship (maintenance)
  - Primary divisions for the BAC are Planning and Environmental Stewardship.

- No one person as bicycle/pedestrian coordinator. Ginger, and Jennifer Ringold before her as BAC rep, have other responsibilities besides bike/ped issues.
- Have standards for bike and pedestrian trails that they aim to meet.
- Working on standards for trail signage and on-trail striping.
- The BAC includes 3 Park Board citizen representatives as well as one staff rep.
- Has a Capital Improvement Program to look at capital investments 5 years out.
- BAC advice sought and BAC members serve on Advisory Committees.
- Roy Hallanger asked if there was an opportunity to train their drivers and Ginger agreed it was a great idea.
- Priority for winter maintenance: parking lots, then trails, then neighborhood parks.
- Robin pointed out that some neighborhood parks include key regional connections and should be prioritized for winter maintenance.
- **Hennepin County** presented by Kelley Yemen
  - Kelley is the County Bike/Ped Coordinator and it's a relatively new position.
  - There are 7 County Commissioners, 3 representing Minneapolis.
  - County Administrator and several "lines of business."
  - Health Department runs Safe Routes to Schools for communities without their own program.
  - Most BAC contact is with Public Works, where Kelley is housed.
  - Public Works has 6 departments. The 3 of most importance to the BAC are 1) Housing, Community Works and Transit, 2) Strategic Planning & Resources, and 3) Transportation.
  - Transportation is headed by Jim Grube. Bob Byers is a Planning Engineer.
  - County has a Bicycle Advisory Committee that functions like the BAC Engineering Subcommittee.

5. **August Ride Planning** led by Simon Blenski

- Nick said that our August BAC meeting is typically a bike ride followed by a social hour.
- Simon mentioned that there will be a 26<sup>th</sup>/28<sup>th</sup> St Open House from 6 – 8 pm the same night as our meeting. We could end our ride there.
- Give suggestions to Nick or Simon.
- Robin suggested we look at potential protected bikeway plan streets.

6. **Visioning Exercise** presented by Ciara Schlichting

- Part 1 Recap
  - Simon and staff transcribed and categorized our "dreams" from the last meeting.
  - Ciara highlighted the top themes which included having a connected protected network, integration of cycling into daily life, and diversity of cyclists.
  - Hope is that the exercise will help us be pro-active with Agenda items.
- Part 2
  - We each spent a few minutes recording the policies, plans and program that made achieving our "dreams" possible.
  - We went around the room reading our recorded responses.

## 7. Announcements

- Kelley Yemen: Hennepin County is holding Photo Booth Opportunities at 4 locations over the next two weeks. They are looking for people willing to pose for a photo with their bicycle for possible inclusion in their Bike Plan. Please forward the flyer to your organizations and friends who might be interested.
- Nick Mason: next month Paul will Chair the meeting and Ciara will record Minutes. He asked the Subcommittees to consider switching to “5 E’s” and Engineering. This weekend is the Tour de Fat with proceeds supporting bicycle non profits.
- Will Lumpkins: Tour de Camden is also on Saturday. It’s part of the Aquatennial and registration ends today.
- Joshua Houdek: reminded us about Rail-volution Sept 21 - 24. Deadline for scholarships is tomorrow. Also, Brackett Park Ramp/Sidewalk Squeeze work will start next week. He passed around information about the Sierra Club Bike Tour on Sept 20.
- Paul Frenz: Consider joining TCBC which organizes almost 2000 group rides/year. Check their website at [biketcbc.org](http://biketcbc.org).
- Shawn Carriere: Target will be presenting at a Bike Forum in California in mid-August, sharing the programming they offer at HQ locations as a Platinum rated business.
- Robin Garwood: Two upcoming Open Streets events: July 27 in NE and Aug 17 on Franklin Av.

The meeting was adjourned at 6:04 pm.

Minutes respectfully submitted by Janice Gepner.