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13 BUS STOP CHECKLIST

Name(s) of Assessor _____

Date of Assessment _____ Time: _____

Weather Conditions _____

PART A: BUS STOP AMENITIES

1. Location

1.1. Bus Stop ID _____

1.2. Street Name _____

1.3. Nearest Cross Street _____
(*Street Name or Landmark if mid-block*)

1.4. Bus Route Direction:

☐ North Bound ☐ South Bound ☐ East Bound ☐ West Bound

1.5. Where is the bus stop positioned in relation to the nearest intersection?

☐ Nearside (Before the bus crosses the intersection)
☐ Mid-block or not near an intersection
☐ Far Side (After the bus crosses the intersection)
☐ Freeway bus pad or off street transit center/station

1.6. Adjacent Property Address or name of business *(Only if readily visible)* _____

1.7. What is the approximate distance to the next bus stop in the same direction of travel?

☐ One standard "long" block _____ *feet or miles*
☐ Two standard "long" blocks _____ *feet or miles*
☐ One standard "short" block _____ *feet or miles*
☐ Two standard "short" blocks _____ *feet or miles*
☐ One standard downtown blocks _____ *feet or miles*
☐ Two standard downtown blocks _____ *feet or miles*

2. Landing Area / Platform

2.1. What is the approximate width and depth of the landing area?
_____ (ft) width _____ (ft) depth *(square feet _____)*

2.2. Where is the landing area positioned in relation to the curb/street?
☐ Sidewalk ☐ Shoulder ☐ Bus Bulb
☐ Off-Road/No sidewalk ☐ Other _____

2.3. What is the material of the landing area?
☐ Concrete ☐ Gravel ☐ Dirt ☐ Brick Pavers
☐ Asphalt ☐ Grass ☐ Other_____

2.4. What is the elevation level of the landing area?
☐ At Street Level ☐ On Curb (above street level) _____ *(inches)*

2.5. Are there problems with the landing area surface?
☐ Yes ☐ No

2.6. Are there any obstacles that limit access to or from the bus?
☐ Yes ☐ No

☐ Trash Receptacle
☐ Newspaper Boxes
☐ Landscaping
☐ Utility/Light Pole
☐ Other_____

2.7. Additional landing area comments:
_____
_____
_____

3. Shelter

3.1. Is there a bus shelter? ☐ Yes; number: _____ ☐ No

3.1a. If yes, what are the dimensions?
Width _____ Depth _____ Height _____

3.2. If there is not a standard shelter, is there an exterior **alternative shelter** nearby (i.e. - awning, overhangs, underpass)? ☐ Yes ☐ No

Describe:_____

3.2a. yes, what are the approx. dimensions (width, height and depth in feet) of the interior standing area?
Width _____ Depth _____ Height _____

(Do not answer questions 3.3 though 3.5 if there is not a standard shelter).

3.3. What is the orientation of the shelter entrance(s) to the street?

☐ Shelter entrance(s) face the street (there is direct access to bus)
☐ Shelter entrance(s) face away from street (passenger must go around shelter before boarding the bus)
☐ Other – please describe _____

3.4. Rank the condition of the shelter (1=poor, 5=excellent).

1 2 3 4 5

1=hazardous – broken glass, unstable
2=in poor shape though not hazardous
3=fair – needs repainting, glass panels need thorough cleaning, protruding but not hazardous bolts
4=good – not perfect but no immediate repair need
5=cosmetically excellent; new

3.5. Additional Shelter Comments:
_____
_____

4. Seating

4.1. Is there a bench or other seating? ☐ Yes ☐ No

4.2. What is the type of seating available?
☐ Bench inside Shelter – ***skip to question 4.4 in this section***.
☐ Freestanding Bench ☐ Other_____

4.3. If not inside shelter, what is the distance of the seating from the curb in feet?
☐ 0 - 2' ☐ 2' - 4' ☐ 4' - 6'
☐ 6' - 8' ☐ 8' - 10' ☐ >10'

4.4. Rank the condition of the seating (1=poor, 5=excellent).

1 2 3 4 5

1=hazardous – broken, someone could get hurt from normal use
2=in poor shape though not hazardous
3=fair – needs repainting, needs cosmetic attention, protruding but not hazardous bolts
4=good – not perfect but no immediate repair need
5=cosmetically excellent; new

4.5. Additional Seating Comments:

_____

_____

5. Information

5.1. Is there a bus stop sign identifying the bus stop?

☐ Yes ☐ No

If YES please answer questions 5.2 through
If NO please move to question 6.

5.2. Is the bus stop sign in good condition and easy to understand?

☐ Yes ☐ No, *explain* _____

5.3. Is the bus stop somehow identified as part of the Primary Transit Network?

☐ Yes ☐ No

5.4. How is the sign installed?

☐ On its own Pole ☐ On a Building
☐ On a Utility Pole ☐ On a Shelter
☐ Other_____

5.5. Are bus routes indicated on the bus stop sign? ☐ Yes ☐ No
If yes, what routes? _____

5.6. What information is posted?

☐ Route Description/Number ☐ Map
☐ Schedule ☐ Other____
☐ No Information

5.7. If yes, where is the route/schedule/map information posted?
☐ On Pole under bus stop sign

☐ On its own Pole
☐ On a Building
☐ On a Utility Pole
☐ On a Shelter
☐ In a shelter
☐ Other_____

5.6. Are there any objects blocking access to the bus stop information?
☐ Newspaper boxes
☐ Landscaping
☐ Bench
☐ Trash Receptacle
☐ Other_____

5.7. Is there real-time information at stop? ☐ Yes ☐ No

Does the unit appear to be functional?
☐ No
☐ Yes: _____

5.8. Additional signage & information comments:
_____
_____

6. Lighting

6.1. Is there lighting at the bus stop?
☐ Yes*, indicate type below* ☐ No
☐ Street Light
☐ Shelter Lighting
☐ Outside Light on Adjacent Building
☐Other_____

6.2. Additional Comments:
_____
_____

7. Accessibility Issues

7.1. Are there issues with the **landing area surface** that affect accessibility?

	Not Accessible	Minimally Accessible	Accessible
☐ Uneven	☐	☐	☐
☐ Slopes Up from the Street	☐	☐	☐
☐ Slopes Down from the Street	☐	☐	☐
☐ Requires stepping over drain inlet	☐	☐	☐
☐ Other _____	☐	☐	☐

7.2. Are there any physical obstacles that would limit the mobility of a wheelchair on the landing area? ☐ Yes, *indicate type below* ☐ No

☐ Trash Receptacle
☐ Newspaper Boxes
☐ Landscaping
☐ Other_____

7.3. If there is a **shelter**, could a person in a wheelchair maneuver into the shelter?

☐ Yes ☐ No, *describe why* _____

7.4. Could a person in a wheelchair fit completely under the shelter? ☐ Yes ☐ No
What are the dimensions of the wheelchair space in the shelter? _____

7.5. What is the distance of the front of the shelter to the curb in feet?

☐ 0 - 2' ☐ 2' - 4' ☐ 4' - 6'
☐ 6' - 8' ☐ 8' - 10' ☐ >10'

7.6. If the stop has **route/schedule/map information**, is that information at eye level of a wheelchair user? ☐ Yes ☐ No

7.7. Do any of the **bus stop amenities** block wheelchair access to the following?

☐ bus shelter
☐ wheelchair seating area
☐ bus ingress or egress
☐ bus stop information
☐ Other
☐ No

7.8. Additional issues that affect accessibility:

_____

_____

8. Other Physical Amenities

8.1. What other amenities are at the bus stop not already listed above?

- ☐ Trash Receptacle
- ☐ Newspaper boxes
- ☐ Telephone
- ☐ Other _____
- ☐ No other amenities

PART B. GETTING TO THE BUS STOP

9. Traffic Issues

9.1. Where is the bus stop area located?

- ☐ In the Travel Lane
- ☐ Bus Lane/Pull Off Area
- ☐ A Paved Shoulder
- ☐ In right turn only lane
- ☐ Unpaved Shoulder
- ☐ Off Street
- ☐ "no parking" portion of street parking lane
- ☐ Other _____

9.2. Is the bus stop zone designated as a no parking zone?

- ☐ Yes, indicated by:
  - ☐ One no parking sign
  - ☐ 2 or more no parking signs
  - ☐ Painted curb
  - ☐ Painted street
- ☐ No

9.3. Are cars parked between the landing area and the bus stopping area? ☐ Yes ☐ No

9.4. What are the traffic controls at the nearest intersection for this street?

- ☐ Traffic Signals
- ☐ Flashing Lights
- ☐ None
- ☐ Stop/Yield Sign
- ☐ Other_____

9.5. How many travel lanes go across the entire road of the route?

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ Other _____

9.6. Are there potential traffic hazards?

Check all that apply:

☐ The bus stop is just over the crest of a hill
☐ The bus stop is just after a curve in the road
☐ The bus stop is near an at-grade railroad crossing
☐ Waiting passengers are hidden from view of approaching bus
☐ A stopped bus straddles the crosswalk
☐ Bus stop just before crosswalk
☐ Other _____
☐ No potential hazards

9.7. Additional traffic safety comments:

_____

_____

10. Pedestrian Access

10.1. How wide is the sidewalk adjacent to the bus stop?

☐ No sidewalk
☐ Less than 3' feet
☐ 3'-5'
☐ 5' or greater

10.2. Rate the condition of the sidewalk:

1 2 3 4 5

1=hazardous – large breaks, cracks, root uplifting, someone could get hurt from normal use or use of a wheelchair would be difficult, painful
2=in poor shape though not hazardous – very rough, some root uplifting, cracks, breaks
3=fair – minor root uplifting, minor cracks or breaks
4=good – not perfect but no immediate repair need
5=cosmetically excellent; new

10.3. Are there physical barriers that constrict the width of the sidewalk within the block on which the bus stop is located? IF so, which ones?

☐ Utility Poles or cables
☐ Parking or other signage poles
☐ Parking meters
☐ Signal Boxes or other utility boxes
☐ Fire Hydrant

- ☐ Landscaping
- ☐ Mail boxes
- ☐ Newspaper boxes
- ☐ Trash receptacle
- ☐ Bench
- ☐ Other_____
- ☐ None

10.4. *If YES, what is the narrowest useable width:* ☐ less than 3' feet ☐ 3' or greater

10.5. If the landing pad is not on the sidewalk, does it connect to the sidewalk? ☐ Yes ☐ No

If YES, what does the sidewalk connect to:

- ☐ The nearest intersection
- ☐ A crosswalk
- ☐ Other _____

11. Neighborhood Access to Stop

11.1. Where is the nearest street crossing opportunity?

- ☐ The nearest intersection
- ☐ Mid-block crosswalk

11.2. What pedestrian amenities are at the nearest intersection (or other crossing opportunity)?

- ☐ Curb Cuts All Corners/both sides
- ☐ Visible crosswalk
- ☐ Curb Cuts at Some Corners/one side
- ☐ Traffic Light
- ☐ Pedestrian crossing signal
- ☐ Other: _____

11.3. Is there a companion bus stop across the street? ☐ Yes ☐ No

11.4. Are there physical barriers within ¼ mile of the stop that makes pedestrian access to the bus stop difficult? ☐ Yes ☐ No

If YES, what type of barrier?

- ☐ Midblock stop with no crosswalk
- ☐ Busy and/or wide street
- ☐ Freeway, bridge

11.5. Additional comments about getting to the bus stop:

_____

_____

PART B. PHYSICAL DOCUMENTATION OF BUS STOP

Sketch the bus stop amenities below, indicating the location of the landing area, shelter, seating, lighting, and other amenities.

Take photographs of the bus stop.