

# City of Minneapolis

## Request for Committee Action

**To:** Ways & Means  
**Date:** 6/13/2016  
**Referral:** N/A  
**From:** City Attorney's Office  
**Lead Staff:** Erik Nilsson, Deputy City Attorney, Civil Division  
**Presented by:** Susan Segal, City Attorney  
**File Type:** Action  
**Subcategory:** Contract/Agreement

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**Subject:**

Contract Amendment with Thomson Reuters-WestLaw Online Legal Research

**Description:**

Authorizing a \$40,000 increase to Contract No. C-35238 with Thomson Reuters -WestLaw to provide online legal research for a new total of \$397,540 through Dec. 31, 2016.

**Previous Actions:**

On December 16, 2011, the Council authorized the execution of a three year contract (C-35238) with the option to extend for an additional two years. On September 19, 2014 the Council authorized the execution of an amendment to contract C-35238, increasing the amount of the contract by \$186,000 and extending the contract for an additional two years.

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**Ward/Address:**

Not Applicable

**Background/Analysis:**

The City Attorney's office issued a Request for Proposals (RFP) in October 2011 for online legal research services, two responses were received and Thomson Reuters was selected. The contract was initially authorized for three years, and then extended for an additional two years. The current contract total is for \$357,540.

Over the past two years, the City has added online tools to assist in contacting Victims and Witnesses in the City's court cases. This additional cost has resulted in the need to increase the total value of the contract by \$40,000. This contract will be complete at the end of the year, and a new RFP will be issued this fall.

**Financial Review:**

**No additional appropriation required, amount included in current budget.**

**Future budget impact anticipated.**

**Approved by the Permanent Review Committee.**

**Meets Small and Underutilized Business Program goals.**

There were no SUPB Goals for this contract